



**BOARD OF TRUSTEES
Village of Watkins Glen
OFFICIAL NOTICE OF REGULAR MEETING
SEPTEMBER 22, 2020**

A meeting of the Board of Trustees for the Village of Watkins Glen will be held on September 22, 2020 at 6:00 pm in the Board Room of the Municipal Building, 303 North Franklin Street, Watkins Glen, New York

AGENDA

1. PLEDGE OF ALLEGIANCE

2. NEW ADDITIONS TO AGENDA

3. MAYORAL APPOINTMENTS/COMPENSATION RATES

4. PUBLIC BE HEARD

5. APPROVAL OF MINUTES

- a. Minutes from Regular Board Meeting held on September 1, 2020

6. REPORTS

- a. Parks Report
- b. Streets Report
- c. Codes Report
- d. Water Report
- e. Electric Report
- f. Sewer Report
- g. Superintendents Report
- h. Police Report
- i. Treasurer's Report

7. VOTING ITEMS

- a. Rural Net – Pole Attachment Agreement **Documents to follow*
- b. Williamson Building and Codes Enforcement Software (\$4,438/1st yr., \$4,343/2nd yr., and then \$1,095/yr.
- c. Itron Meter Reading Equipment – Interim Maintenance Agreement (\$2,634.66)
- d. NYPA – Incremental Power Supply Agreement
- e. Clute Park Proposed Rates for 2021
- f. Community Center Use Application – Yoga with Kathie Notarfonzo (request for reduced rate)
- g. Community Prevocational Proposal – can/bottle drive for Human Society of Schuyler County
- h. Banner Refund Request – Grand Prix Festival (\$200)
- i. BST Proposal for Services – Justice Court Audit (\$3,600)
- j. BST Proposal for Services - Financial Audit and NYPA Report (\$31,950)
- k. MOU – Seneca Lake Watershed Management Plan

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input. Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.



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8. AUDIT

- a. General Audit
- b. Online Audit
- c. JPC Audit

9. BOARD CONCERNS/NEW BUSINESS

- a. Trustee DeNardo – Cayuta Waste Facility
- b. Terry Wilcox - Sewer Rates **no attachment*

10. EXECUTIVE SESSION

11. ADJOURNMENT

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MAYORAL APPOINTMENTS

For Village Political Year April 1, 2019 - March 31, 2023

POSITION	APPOINTEE	TERM EXPIRATION	COMPEN- SATION RATE	OATH BOOK SIGNED	LENGTH OF TERM (years)	MEETING FREQUENCY
Village Clerk	Lonnie M. Childs	03/31/23	\$50,913.80/yr	04/16/19	4	
Village Treasurer	Rhonda E. Slater	03/31/23	\$23.412/hr	04/16/19	4	
Deputy Clerk Treasurer	Barbara J. Peterson	03/31/23	\$18.25/hr	08/07/19	4	
Registrar	Lonnie M. Childs	03/31/23		04/16/19	4	
Bingo Commissioner	Lonnie M. Childs	03/31/23		04/16/19	4	
Cemetery Commissioner	Lonnie M. Childs	03/31/23		04/16/19	4	
Acting Village Justice	William Kennedy	03/31/20	\$2,552/yr	04/16/19	4	
Village Board of Health	Mayor Leszyk	03/31/23		04/01/19	4	
Village Historian	Jim Scaptura	03/31/23		04/10/12	4	
Mayor	Luke Leszyk	03/31/23	\$7,000/yr	04/01/19	4	1st & 3rd Tuesday @ 6:00 pm
Trustee (Deputy Mayor)	Louis Perazzini	03/31/23	\$6,500/yr	04/01/19	4	1st & 3rd Tuesday @ 6:00 pm
Trustee	Laurie DeNardo	03/31/24	\$6,000/yr	09/22/20	4	1st & 3rd Tuesday @ 6:00 pm
Trustee	Robert Carson	03/31/24	\$6,000/yr	09/22/20	4	1st & 3rd Tuesday @ 6:00 pm
Trustee	Nancy Woodworth	03/31/23	\$6,000/yr	04/01/19	4	1st & 3rd Tuesday @ 6:00 pm
WGHA - Chairman	Peter Widynski	03/31/21		04/19/12	5	2nd Wed @ 3:00 pm
WGHA - Asst. Treasurer/Secretary	Nan Woodworth	03/31/22		04/25/18	5	2nd Wed @ 3:00 pm
WGHA - Vice-Chairman	Brad Eakins	03/31/23		04/05/12	5	2nd Wed @ 3:00 pm
WGHA - Treasurer	Rob Rossiter	03/31/24		04/23/19	5	2nd Wed @ 3:00 pm
WGHA - Secretary	Patti Schirmizzi	03/31/25		04/26/18	5	2nd Wed @ 3:00 pm
Planning Board	Jenna Tormey	03/31/21		06/17/15	5	4th Wednesday @ 6:30 pm
Planning Board	Tom Fitzgerald	03/31/22		04/15/15	5	4th Wednesday @ 6:30 pm
Planning Board - Chair	Joe Fazzary	03/31/23		02/05/01	5	4th Wednesday @ 6:30 pm
Planning Board	James Adesso	03/31/24		04/24/19	5	4th Wednesday @ 6:30 pm
Planning Board	Brian Eslinger	03/31/24		04/24/19	5	4th Wednesday @ 6:30 pm
Zoning Board of Appeals	Colleen Chavchavadze	03/31/21		04/19/18	5	3rd Thursday @ 6:00 pm
Zoning Board of Appeals	Sue Olevnik	03/31/22		03/21/22	5	3rd Thursday @ 6:00 pm
Zoning Board of Appeals	David Hertel	03/31/23		04/20/18	5	3rd Thursday @ 6:00 pm
Zoning Board of Appeals	Roger Hugo	03/31/24		06/17/19	5	3rd Thursday @ 6:00 pm
Zoning Board of Appeals - Chair	Stacy Gray	03/31/25		04/18/18	5	3rd Thursday @ 6:00 pm
Joint Project Committee Representative (CVWRF)	Luke Leszyk	03/31/23			4	2nd Tuesday @ 6:00 pm
Joint Project Committee Representative (CVWRF)	Louis Perazzini	03/31/23			4	2nd Tuesday @ 6:00 pm

Mayor Luke Leszyk made the following Liaison and Working Assignments:

Budget Officer	Village Treasurer - Rhonda Slater					
Catherine Valley Trail	Trustee Woodworth					Every other month
Cemeteries	Mayor Leszyk					
Chamber Gov't Affairs Committee	Trustee Fraboni					
Computer System	Clerk Childs & Trustee Woodworth					
County Environmental Council	Frank Spena					
County Planning Board	William Pylpiciw					2nd Thurs @ 7 pm
Electric Employee Negotiations	Trustee DeNardo & Trustee Woodworth					
Equipment Maintenance	Trustee Fraboni & Deputy Mayor Perazzini					
Finances	Mayor Leszyk & all Trustees					
Fire Department	Mayor Leszyk & Deputy Mayor Perazzini					
Insurance Liason	Clerk Childs & Trustee DeNardo					
Investment Policy	Treasurer Slater & Mayor Leszyk					
Landfill Commission	Trustee Fraboni					1st Wed @ 7 pm
Official Depositories	Chemung Canal Trust Co, Community Bank, NA, JP Morgan Chase					
Official Newspaper	Watkins Review & Express					
Parks	Trustee DeNardo & Trustee Woodworth					
Police	Mayor Leszyk & Deputy Mayor Perazzini					
Police Employee Negotiations	Trustee DeNardo & Trustee Woodworth					
Properties and Buildings	Mayor Leszyk & all Trustees					
SCOPED	Trustee Fraboni & Trustee Woodworth					1st Tues @ 7:30 am
Solid Waste Task Force	Mayor Leszyk & Trustee Fraboni					
Streets	Trustee Fraboni & Deputy Mayor Perazzini					
Teamster Employee Negotiates	Trustee DeNardo & Trustee Woodworth					
Utilities (Electric, Water & Wastewater)	Trustee DeNardo & Trustee Woodworth					
Village Master Plan Liason	Mayor Leszyk & Trustee DeNardo					
Village Planning Board Liason	Jenna Tormey					2nd & 4th Wed @ 6:30 pm
Watkins Glen Promotions Rep.	Trustee Woodworth					1st Wed @ 5 pm
Watkins Glen Youth Commission (Royce-Haight)	Trustee Fraboni					Every 3 months



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, SEPTEMBER 1, 2020

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present was Sergeant-in-Charge Ethan Mosher, Code Enforcement Officer Darrin Stocum, Water Operator-in-Charge Martin Pierce and Electric Supervisor Minard LaFever. There were approximately four other persons in attendance.

PUBLIC HEARING

Proposed Electric Rate Increase

Deputy Mayor Louie Perazzini made the motion to open the public hearing at 6:01 pm on the proposed electric rate increases. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Tony Compose was present to inquire as to why the Village was considering raising electric rates. Mayor Luke Leszyk responded that the rates were determined by the New York Power Authority, our governing agent, during a multi-year rate study with the last time they were raised being in 2004. He further commented that the Village should learn from the lessons of the past with the new wastewater treatment plant where rates were not increased gradually, resulting in a high rate increase now that the bonds are coming due. It was also commented that although the rates may be approved by the Village Board now, the rate increases will not occur until sometime next year when the state of emergency is lifted.

PUBLIC BE HEARD

Mayor Luke Leszyk reminded the Board and the general public that this would be Anthony Fraboni's last meeting as a Village Trustee. The Village elections will be held on September 15, 2020 and he is stepping down from his position.

Paula Jerzak submitted a letter to the Board of Trustees requesting temporary no parking signs be erected on the west side of Porter Street as the street has become overly congested with the construction of the multi-dwelling Ithaca Housing Development building project on Second Street. The Board will look into the matter.

APPROVAL OF MINUTES

Minutes for Regular Meeting August 18, 2020

Trustee Anthony Fraboni made the motion to approve the minutes for the Regular Board of Trustees meeting held on August 18, 2020. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Nan Woodworth made the motion to approve the department heads reports. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Resolution – Water System Improvements Project (Type I and Lead Agency)

Trustee Laurie DeNardo made the motion to approve the following resolution and to allow the Mayor to sign the EAF part 3. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in

favor. Motion Carried.

WHEREAS, The Village of Watkins Glen Board recognizes the proposed Water System Improvements Project located in the Village of Watkins Glen, New York (the proposed "Action") as a Type I Action under the provisions of 6NYCRR Part 617; and

WHEREAS, The Village of Watkins Glen Board recognizes the need to act as Lead Agency for the purposes of conducting a review of the Action under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, a Full Environmental Assessment Form (Parts 1, 2, and 3) ("EAF") submitted to and reviewed by the Village of Watkins Glen Board identified Involved and Interested Agencies under SEQRA; and

WHEREAS, pursuant to 6NYCRR Part 617.6, the Village of Watkins Glen's engineering consultant, Larson Design Group, forwarded the EAF with a letter and supplemental information document to the Involved and Interested Agencies on July 23, 2020, advising the agencies of the Village Board's intention to serve as Lead Agency for review of the proposed Action; and

WHEREAS, no Agency has objected to the designation of the Village of Watkins Glen Board as the Lead Agency for this Action; and

WHEREAS, the Village of Watkins Glen Board has now received and reviewed Parts 1, 2, and 3 of the EAF for the proposed action and all supporting documentation appended thereto; and

WHEREAS, the Village of Watkins Glen has thoroughly analyzed the identified areas of environmental concern to determine whether the proposed Action may have a significant effect upon the environment; and

WHEREAS, the Village of Watkins Glen has reviewed the criteria for determining significance specified in 6NYCRR Part 617.7 in order to ascertain whether the proposed Action will result in any significant adverse environmental impacts; and

WHEREAS, the Village of Watkins Glen Board has weighed the relevant identified environmental impacts of the proposed Action and all facts and conclusions presented in the FEAF and SEQR records, and concludes that the proposed Action's environmental impacts are avoided or minimized to the maximum extent possible and that the proposed Action will produce no significant adverse environmental impacts; and has therefore recommended that a Notice of Determination of No Significant Impact ("DONSI") be adopted; now therefore, be it

RESOLVED, that the Village of Watkins Glen Board, as the designated Lead Agency for the environmental review of the proposed Action, after consideration of the full SEQR record does hereby adopt this Notice of DONSI for the proposed Action; and be it further

RESOLVED, that the Mayor of the Village of Watkins Glen is hereby authorized and empowered to complete and sign the EAF for the proposed Action in accordance with the intent of this Resolution; and be it further

RESOLVED, that the Notice of DONSI which is attached hereto be submitted for publication by the Village Clerk as provided in 6NYCRR Part 617.12; and be it further

RESOLVED, that the Clerk of the Village of Watkins Glen shall and hereby is directed to forward

copies of this Resolution and the Notice of DONSI to all Interested and Involved Agencies (United States Army Corps of Engineers – Buffalo District Regulatory Division, New York State Department of Environmental Conservation Region 8, New York State Department of Transportation Region 6, New York State Historic Preservation Office, New York State Environmental Facilities Corporation, New York State Office of Homes and Community Renewal, New York State Department of Health, the Schuyler County Department of Public Works, Schuyler County Planning Department, and the NYS Rural Development – Local Office), and that the full SEQR record shall be filed in the Village Office.

Resolution – Annexation of 710 West Second St

Deputy Mayor Louie Perazzini made the motion to approve the following resolution annexing 710 West Second Street into the Village of Watkins Glen. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, the Board of Trustees of the Village of Watkins Glen (the “Village Board”) and the Town Board of the Town of Dix (the “Town Board”) have received a request that certain property (the “Property”) situated in the Town of Dix be annexed by the Village of Watkins Glen; and

WHEREAS, the Property is described as tax parcels 64.00-3-20 and 64.00-3-8.115; and

WHEREAS, by joint resolution adopted December 9, 2019 by the Town Board and the Village Board, the Town Board and the Village Board (together, the “Boards”) resolved to proceed with such annexation; and

WHEREAS, in furtherance thereof, the Boards caused a hearing pursuant to General Municipal Law section 705 to be scheduled (the “Hearing”) on December 9, 2019; and

WHEREAS, notice of the Hearing was published, delivered and posted as required pursuant to General Municipal Law Section 704; and

WHEREAS, the Hearing was conducted on December 9, 2019; and

WHEREAS, the Boards desire to adopt this Resolution to approve and complete the annexation of the Property by the Village of Watkins Glen pursuant to Article 17 of the General Municipal Law.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are hereby adopted by the Village Board as findings of the Village Board; and further

RESOLVED, that the Village Board finds as follows:

1. The joint resolution of the Boards complies with the provisions of General Municipal Law Article 17.
2. It is in the overall public interest to approve the annexation of the Property.
3. The findings of the Village Board have incorporated the provisions of subdivision one of section 707 of the General Municipal Law, there being no rights or property of the sort described in such subdivision that is part of or appurtenant to the Property.

AND FURTHER RESOLVED, that the annexation of the Property by the Village of Watkins Glen is approved.

Resolution – MEUA Annual Conference Delegate

Trustee Anthony Fraboni made the motion to approve the following resolution designating the Village of Watkins Glen’s delegate to the MEUA annual conference. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, The Village of Watkins Glen is a municipal member of the Municipal Electric Utilities Association of New York State; and

WHEREAS, The Annual Conference of the Municipal Electric Utilities Association of New York State has been called on September 17, 2020, to be held via virtual meeting and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen hereby designates Minard LaFever as the accredited delegate of the Village of Watkins Glen, New York.

Terminable Easement – Rusty’s Tavern Inc (110-112 N Franklin St)

Trustee Laurie DeNardo made the motion to approve the following terminable easement for Rusty’s Tavern, Inc to Julie M Krause. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

THIS AGREEMENT, made on _____, 2020, between RUSTY’S TAVERN, INC., with offices at 106 Grace Boulevard, Painted Post, New York 14870, hereinafter referred to as “Grantee”, and the VILLAGE OF WATKINS GLEN, acting through its BOARD OF TRUSTEES, a Municipal Corporation having offices at 303 North Franklin Street, Watkins Glen, New York 14891, hereinafter referred to as “Grantor and/or Village”).

WITNESSETH

WHEREAS, Grantee is the owner of premises described as 110-112 N Franklin Street, in the Village of Watkins Glen, being a 0.173 acre lot improved with a commercial brick building fronting on North Franklin Street with a shed in the rear fronting on a rear alley (the “Rear Alley”) in said Village; and

WHEREAS, the Village is the owner of a public rights-of-way existing in and along North Franklin Street, and the Rear Alley, and specifically adjoining the premises known as 110-112 North Franklin Street; and

WHEREAS, the font of the building on the property of Grantee (hereinafter the “Structure”) encroaches up to .6 feet on North Franklin Street in the Village right-of-way, and the shed in the rear encroaches .40 feet on the Rear Alley in the Village right-of-way as more specifically shown on a map of lands prepared by Weiler Associates Licensed Land Surveyors, dated March 31, 2020, a copy of which is annexed hereto; and

WHEREAS, the parties desire to set forth in writing their agreement with reference to the said encroachments.

NOW, THEREFORE, in consideration of one dollar (\$1.00) and other good and lawful consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. Wherever the Structure now stands, encroaches or overlaps the rights-of-way in and to North Franklin Street and the Rear Alley, the Trustees of the Village consent that the same may remain

in its present location as long as it stands, subject to the limitations and conditions set forth below.

2. The use of the Structure which now encroaches upon the Village rights-of-way does not and shall never ripen into nor become a right to use any portion of the rights-of-way, but is and shall continue to be only a use by sufferance of the portion only of the rights-of-way covered by said encroachment.
3. The use granted hereby shall be terminated by the destruction or removal of the Structure, or by the condemnation of the Structure as an unsafe building by any competent authority. However, the owner of the property at 110-112 North Franklin Street may repair or maintain the Structure, except that the cost of such repair may not exceed 50% of the assessed value of the Structure.
4. Any damages uncured by Grantee, its heirs and assigns, to the Structure resulting from appropriate, reasonable and dutiful exercise of the public rights-of-way, including, but not limited to, snow removal, grading, maintenance, and street repairs and improvements, shall be borne by Grantee, his heirs and assigns, and Grantee hereby agrees to indemnify and hold harmless the Village of Watkins Glen therefrom.
5. Any damages caused by the existence or use of the Structure by any person shall be the sole responsibility of Grantee, or his heirs and assigns, and Grantee hereby agrees to indemnify and hold harmless the Village of Watkins Glen therefrom.
6. This agreement and all of its terms, covenants and conditions shall be binding upon, and ensure to the benefit of, the parties hereto, their heirs, successors and assigns. This shall be deemed an agreement running with the land.

IN WITNESS WHEREOF, the parties have set their hand on the day and year written above.

Stop Stick and Spike Use Policy

Trustee Nan Woodworth made the motion to approve a stop stick and spike use policy and use form for the Watkins Glen Police Department. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Body Worn Camera Policy

Trustee Laurie DeNardo made the motion to approve a body worn camera policy for the Watkins Glen Police Department. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Pops With Cops Event – September 26, 2020

Trustee Laurie DeNardo made the motion to approve a *Pops with Cops* event to be held on September 26, 2020 from noon to 3pm at the Watkins Glen State Park. All donations will go to the Police Benevolent Association with Sergeant Ethan Mosher, Officer Aaron Jumper, and Officer Jamie Coleman in attendance. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

New Hires

Keyboard Specialist

Trustee Anthony Fraboni made the motion to approve the hire of Jennifer Schoffner at a rate of \$14.00/hr. as a Full-Time Keyboard Specialist for the Village Office effective September 14, 2020. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Full-Time Temporary Police Officer

Trustee Anthony Fraboni made the motion to approve the hire of Dalton Kenney at a rate of \$19.70/hr. as a Full-Time Temporary Police Officer for the Village of Watkins Glen effective September 28, 2020 – December 28, 2020. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Municipal Solutions Contract Renewal

Trustee Laurie DeNardo made the motion to approve the Municipal Solutions Contract Renewal in the amount of \$225.00 to assist with Continuing Disclosure filings and regulations pursuant to SEC Rule 15c2-12 via filings on the Municipal Securities Rulemaking Board's EMMA system. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

CONFERENCE REQUESTS

NYCOM Virtual Fall Training School

Trustee Laurie DeNardo made the motion to approve all willing Village Board members to attend the NYCOM Virtual Fall Training School on September 22-24, 2020 at a cost of \$99/person. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

OSC Virtual Accounting School

Trustee Nan Woodworth made the motion to approve Keyboard Specialist Jennifer Schoffner to attend the OSC virtual accounting school classes being held in October and November at a cost of \$85/session. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the regular audit dated August 31, 2020 and the regular audit dated September 1, 2020 in the following amounts:

General	\$52,847.88	Sewer	\$2,902.53
Electric	\$24,106.02	Water	\$10,008.79
Joint Activity (CVWRF)	\$4,370.37	DRI Projects	\$2,500.00

Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Village Board Meeting

The Board made the decision to set the date for the reorganization/annual meeting for September 22, 2020, following the Village Elections.

PUBLIC HEARING (continued)

Proposed Electric Rate Increase

Trustee Nan Woodworth made the motion to close the public hearing at 6:43 pm on the proposed electric rate increase. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Anthony Fraboni made the motion to approve the following resolution to increase the electric rates pending final approval from the New York Power Authority and the lifting of the New York State state of emergency. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, The Village of Watkins Glen has completed the New York Power Authority Rate

Study and been provided with their findings; and

WHEREAS, The New York Power Authority has provided the following proposed rates for adoption;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen hereby approve the following proposed Electric Rate Increases.

RESIDENTIAL: Flat fee customer charge per month \$2.25 Energy Charge 0.04243	CARGILL: Energy Charge 0.01752 Demand Charge \$8.41
COMMERCIAL: Flat fee customer charge per month \$3.25 Energy Charge 0.04844	SECURITY LIGHTING: 175 Watt Mercury Vapor 53 kwh per month \$6.13 250 Watt High Pressure Sodium 75 kwh/ month \$9.77 400 Watt Mercury Vapor 120 kwh per month \$13.40
INDUSTRIAL: Energy Charge 0.03091 Demand Charge \$5.67	STREET LIGHTING: Facility Charge, per lamp \$5.13 Energy Charge 0.00955
WAL-MART Energy Charge 0.05287 Demand Charge \$5.96	A POWER ADJUSTMENT WILL BE COMPUTED EACH MONTH A MINIMUM AMOUNT WILL BE ADDED TO THE TOTAL BILL AS A RESULT

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:45 pm to discuss collective negotiations. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Deputy Mayor Louie Perazzini made the motion to adjourn at 7:01 pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater

BOARD REPORT PARKS DEPARTMENT
August 29 – September 10, 2020

Monthly / daily vehicle inspections

Continue weekly to replenish dog bags in the park dog stations

Daily trash pick- up in parks and dog waste stations, trash pick- up on Franklin and Third Streets on weekends

Weekly recycling

Mowed and weed wacked LaFayette, Lakeside, Gifford, kayak area, baseball fields and campground (and new WWTP roadway and around the plant)

Cleaned boat launch shoreline and boat ramp

Daily camp reservations: campground full past five weekends and full the next three weeks coming up

Weekly mark out campsite boundaries – ten - foot fire lane a DOH requirement

Playground equipment being sanitized daily by office staff

We are getting more trash than normal in the parks as people are buying take-out and eating at the park, also more trash in Franklin Street cans than normal

Cut and split firewood, filled wood pen at park office

Cleaned fire rings and BBQ grills

Office staff sanitizing shower house/ rest rooms and port-a-potties three times a day or more

Community center use: Thursdays- Rotary meetings: New York Rural Water training, Village Elections

Fenced off the full beach and dog beach areas – daily repairing and putting fence back up

Trimmed suckers on the trees on Franklin Street

Continue to install more of the siding on the park maintenance shop – need to finish back of shop

Park project under way – sand brought in and compacted, digging for new waterline (we called in a beekeeper to remove the honey bees near the work area)

Worked on park rates for 2021. To present to the board September 22.

Broomed off WWTP road

Worked on John Deere tractor – problems with fuel line, pump and filter – keeps shutting tractor off – finally have it running

Repaired merry-go-round – new bearings and painted – re-installed

Repairing step at boat launch ramp dock – all framed in and concrete to be poured Friday

Still emailing and talking to Cargill engineer in Minneapolis regarding new salt wells in campground – at this time Cargill will be installing new brine lines in the campground this winter/ spring and then putting in the well(s) October 2021. The well(s) will be located southeast of the shower house. Still not sure if we may lose a few campsites or not.

Prepared the seasonal camper winter storage agreements

STREET DEPARTMENT
August 30, 2020 – September 20, 2020

August 30th thru September 6th

- Bags and brush pick up
- Did UFPO's
- Trash pickup
- watered flowers on Franklin St
- Mowed Town of Reading & Lakeview Cemetery
- Worked on leaf machine to start getting it ready for leaf season
- Painted crosswalks around schools
- Fixed Water Leak in Glenwood Cemetery
- Did some hot mix blacktop work on division street and down by Salt Point Rd.
- Met with a guy From Ravo Sweeper who brought in a demo sweeper and he spent a day with us sweeping streets for us to try it out

August 7th thru August 13th

- Bags and Brush pick up
- Did UFPO'S
- Trash Pickup
- Watered flowers
- Mowed both cemetery's
- Took 2 trees down behind fire department
- Put stopping blocks out at kayak launch parking area
- Put new sucking hose on leaf machine and it's ready for leaf season
- Patched up sewer dig on third street with hot mix

September 14th Thru September 20th

- Bags and Brush Pick Up
- Did UFPO'S
- Trash Pick Up
- Watered Flowers
- Hot Patched Seneca Street, Bath Street, North Glen Ave., Monroe Street
- Water Dig, Division Street, and 6th Street by Post Office
- Worked on cleaning out Diversion Ditch
- Trimmed trees with the Electric Dept. on Glen Ave., 15th Street, Decatur Street, and Porter Street so school busses can pass under without hitting them

WATER DEPARTMENT
DAILY WORK REPORT

September 2 – September 22, 2020

Performed daily operations, U.F.P.O's. Changed empty chlorine tank. Ordered and received chemicals. Getting quotes for fencing around water facility. Drew monthly bac-t samples. All samples good. Communicated with Larsen Design Group and a conference call about village water mains. Waiting on orders from Gottogo Electric and Sparling Instruments. Win 911 out briefly but back in service. Received rebuilt turbidimeter, was replaced with a new one now we have a good spare. Attended managers meeting. Ordered risers for dix paving job and cleaned out and repaired valve box.

BOARD MINUTES FOR ELECTRIC DEPARTMENT

September 17th 2020

Week of August 31st 2020

- Maintenance to sub-station and pole pile, mowing, weed eating and weed kill.
- Substation checks.
- * UFPOs, safety review.
- * Tree trimming slips and complaints.
- Call out. Storm damage, service wires, trees.
- Trucks materials and storeroom.
- Tree trimming from storm damage, clute park, wwtp 7th street.
- Service complaints/requests.
- Scheduling and meeting with contractors, ongoing jobs.
- Working on charging stations, U/G conduits, concrete, new services.
- Fix hero banners.
- Working on pole attachment agreements, working with USA utilities on pole records.

Week of September 7th 2020

- Safety
- Substation
- UFPOs
- Working on charging stations.
- Cut trees behind fire dept, dead and dying.
- Clean and maintenance of shop.
- New service installation, County park, lake front, new charging station.
- Vehicle maintenance and cleaning.
- Working on electric charging stations, Tops Market & State park parking lot.

Week of September 14th 2020

- Substation checks and maintenance
- Completed charging station installation and are operational.
- New service installation at Barbette apartment house on 213 N Franklin street.
- Assisted street dept. diversion ditch low wires.
- Safety and storeroom maintenance.
- MEUA zoom conference.
- Installed transformer and service wires for charging stations.

WASTEWATER DEPARTMENT
WORK REPORT

Sept 1st 2019 –Sept 21st, 2020

Perform daily operation and maintenance of 2 Wastewater facilities. Attend monthly JPC meetings. Attend weekly managers meetings. Pumping down of digesters in old WWTP. Chemical deliveries to new plant. Plugged sewer Porter Street flushed. Training and start up of screw press (new plant). DMR and ops report done for August and submitted to DEC and EPA. Cleaning of new plant. Meet with Dan Bower on Watkins Glen Brewery Lift Station. Trouble shoot sludge panel at new plant. Clean sludge spill from sludge tank new plant. Sludge removal new plant. Work with LDG water issues to new sludge press. Trouble shoot valve on SBR#2. Network and folder set up at new plant. UFPOS. Numerous SCADA issues and pump issues SBRs. Working on punch lists (ongoing). Labeling of equipment, panels, valves, actuators, pumps and piping (ongoing).

Regards
Terry Wilcox

SUPERINTENDENTS REPORT

Sept 2nd 2020 – Sept 22nd, 2020

Attend Bi weekly board meetings and monthly JPC meetings. Contract negotiations (Teamsters). Weekly managers meetings. Inspect stairs and hatch at Village Office (safety concern). Ad placed and field calls (numerous) for excess fill from Clute Park project. Onsite at Clute Park over water lines etc. Meet with Steve (NYSEG) over gas line that was hit inside plant (repairs ongoing). Conference call with LDG and Martin over water study. Meet with Derrick and Michelle (dock stair in park). Inspect dead tree off of Division St, in drainage ditch. Meet with Elect. Supervisor over charging stations and rate study. Monitoring of old plant, (unmanned). Discuss with Treasurer the need for a rate increase in Sewer.

Regards
Terry Wilcox

POLICE DEPARTMENT - VILLAGE OF WATKINS GLEN

TO: MAYOR AND BOARD OF TRUSTEES

SUBJECT: ACTIVITY REPORT FROM THE WATKINS GLEN POLICE DEPARTMENT
FOR AUGUST 2020

TOTAL CALLS FOR SERVICE FOR AUGUST 2020- 244

CALLS FOR SERVICE BETWEEN 11PM AND 7AM- 43

TRAFFIC TICKETS ISSUED- 76

TOTAL ARRESTS- 20 TOTAL CHARGES- 27

-MISDEMEANOR TRAFFIC CHARGES- 15

-PENAL LAW CHARGES- 9

-FELONY-1

-MISDEMEANOR- 8

-CPL CHARGES- 3

NOTABLE COMPLAINTS

Animal Complaints- 4

Social Distancing Complaints- 10

Burglar Alarms- 15

Assist Citizen- 21

Assist other Agencies- 3

Check Well Being- 11

Domestic Disputes- 8

Drug Complaints- 2

Harassment Complaints- 4

Mental Health Incidents- 2

Motor vehicle accidents- 21 (3 Personal Injury and 18 Property Damage)

Property Checks- 19

Suspicious Activity- 8

SCHOOL RESOURCE OFFICER ACTIVITY

None.

OTHER DEPARTMENTAL ACTIVITY

***A resident from The Arc of Schuyler on 12th St, passed away as the result of choking.**

***Officer Jumper was bit by a dog and received a medical evaluation at Schuyler Hospital.**

Respectfully Submitted,

Ethan T. Mosher

Sergeant-in-Charge

General Fund Budget 2020-21
Village of Watkins Glen

REVENUES:		ESTIMATED	YEAR-TO-DATE	UNREALIZED	%
ACCOUNT	DESCRIPTION	REVENUE	REVENUE	REVENUE	unrealized
AA.1001.000	REAL PROPERTY TAXES	1346480.25	1,346,480.23	0.02	0.0%
AA.1081.000	OTHER PAYMENTS IN LIEU OF TAXES	145659.00	145,358.13	300.87	0.2%
AA.1090.000	INTEREST & PENALTIES ON REAL PROP TAXES	5000.00	1,601.02	3,398.98	68.0%
AA.1120.000	NON PROP TAX DIST BY COUNTY	200000.00	14,420.90	185,579.10	92.8%
AA.1130.000	UTILITIES GROSSRECEIPTS TAX	10,000.00	84.17	9,915.83	99.2%
AA.1170.000	FRANCHISES	30,000.00	7,180.79	22,819.21	76.1%
AA.1230.000	TREASURER FEES	1,500.00	460.00	1,040.00	69.3%
AA.1235.000	TAX ADVERTISING FEES	275.00		275.00	100.0%
AA.1255.000	CLERK FEES	50.00	28.75	21.25	42.5%
AA.1520.000	POLICE FEES	240.00	105.00	135.00	56.3%
AA.1560.000	SAFETY INSPECTION FEES	3,000.00		3,000.00	100.0%
AA.1589.000	Other Public Safety Departmental Income	7,500.00		7,500.00	100.0%
AA.1603.000	VITAL STATISTICS FEES	200.00	140.00	60.00	30.0%
AA.2001.000	CLUTE PARK PARKING FEES	15,000.00	19,767.00	(4,767.00)	-31.8%
AA.2002.000	CAMPGROUND RECEIPTS	390,000.00	177,368.54	212,631.46	54.5%
AA.2004.000	CABLE RECEIPTS-CAMPGROUND	9,000.00	1,440.00	7,560.00	84.0%
AA.2005.000	DOCK RENTAL RECEIPTS	15,000.00		15,000.00	100.0%
AA.2012.000	CONCESSION FEES	6,000.00	5,536.00	464.00	7.7%
AA.2064.000	EVENT RENTAL FEES	600.00		600.00	100.0%
AA.2065.000	COMMUNITY CENTER FEES	8,000.00	175.00	7,825.00	97.8%
AA.2067.000	PAVILION RENTAL FEES	1,800.00	30.00	1,770.00	98.3%
AA.2112.000	ZONING VARIANCE APPL FEES	70.00	140.00	(70.00)	-100.0%
AA.2115.000	SITE PLAN REVIEW FEES	500.00	910.00	(410.00)	-82.0%
AA.2190.000	SALE OF CEMETERY LOTS	300.00		300.00	100.0%
AA.2191.000	CEMETERY PERPETUAL CARE FEE	700.00		700.00	100.0%
AA.2192.000	CHARGES FOR CEMETERY SERVICES	350.00	350.00	0.00	0.0%
AA.2210.000	GENERAL SERVICES, OTHER GOV'TS - SRO	75,000.00	831.96	74,168.04	98.9%
AA.2260.000	STOP DWI RECEIPTS FROM COUNTY	2,000.00		2,000.00	
AA.2262.000	FIRE PROTECTION SERVICES OTHER GOV'TS	210,843.00		210,843.00	100.0%
AA.2401.000	INTEREST AND EARNINGS	1,500.00	659.36	840.64	56.0%
AA.2401.100	INTEREST-CAPITAL IMPROV RESERVE	480.00	104.28	375.72	78.3%
AA.2401.200	INTEREST-EQUIPMENT RESERVE	70.00	15.52	54.48	77.8%
AA.2401.500	Interest Earned - Paradiso Bequest	30.00	9.82	20.18	67.3%
AA.2401.884	INTEREST-BONDED INDEBTEDNESS	10.00	1.62	8.38	83.8%
AA.2410.000	RENTAL OF REAL PROPERTY	7,000.00	5,300.00	1,700.00	24.3%
AA.2501.000	Business & Occupational License - STR	24,000.00		24,000.00	
AA.2530.000	GAMES OF CHANCE	60.00		60.00	100.0%
AA.2540.000	BINGO LICENSES	500.00		500.00	100.0%
AA.2555.000	BUILDING AND ALTERATION PERMITS	25,000.00	12,044.00	12,956.00	51.8%
AA.2560.000	STREET OPENING PERMIT	-		0.00	
AA.2590.000	PERMITS, OTHER	100.00		100.00	100.0%
AA.2610.000	FINES AND FORFEITED BAIL	40,000.00	1,823.00	38,177.00	95.4%
AA.2650.000	SALE OF SCRAP AND EXCESS	-	8,722.82	(8,722.82)	
AA.2665.000	SALE OF EQUIPMENT	-		0.00	
AA.2680.000	Insurance Recoveries	-		0.00	
AA.2701.000	Refund of prior year's expend	-		0.00	
AA.2705.000	GIFTS AND DONATIONS	-		0.00	#DIV/0!
AA.2750.000	AIM Related Payments	21,318.00		21,318.00	100.0%
AA.2770.000	Unclassified	-		0.00	
AA.2801.000	INTERFUND REVENUES	31,875.00		31,875.00	100.0%
AA.3005.000	ST AID, MORTGAGE TAX	18,000.00		18,000.00	
AA.3089.000	STATE AID OTHER GENERAL GOV (PCA pmt)	-		0.00	
AA.3389.000	ST AID - OTHER PUBLIC SAFETY (PTS traffic grant)	2,900.00		2,900.00	100.0%
AA.3501.000	ST AID, CHIPS PROGRAM	50,000.00		50,000.00	100.0%
AA.3889.000	ST AID, Other Cul & Rec Aid	-		0.00	
AA.3960.000	State, Emergency Disaster Aid	-		0.00	
AA.4960.000	Federal, Emergency Disaster Aid	-	27,975.70	(27,975.70)	
AA.4389.000	FEDERAL AID, OTHER PUBLIC SAFETY	-		0.00	

AA.5031.000	INTERFUND TRANSFERS	41,383.75		41,383.75	100.0%
Report Totals		2,749,294.00	1,779,063.61	970,230.39	35.3%

Expenses:

		YEAR-TO-DATE			%
		BUDGET	EXPENDITURES	BALANCE	remaining
AA.1010.100	BOARD OF TRUSTEES-PERSONAL SERVICES	6,100.00	1,867.24	4232.76	69.4%
AA.1010.400	BOARD OF TRUSTEES-CONTRACTUAL	2,900.00	533.25	2366.75	81.6%
TOTAL		9,000.00	2,400.49	6,599.51	
AA.1110.100	MUNICIPAL COURT - PERSONAL SERVICES	26,100.00	8,639.68	17460.32	66.9%
AA.1110.400	MUNICIPAL COURT - CONTRACTUAL	4,500.00	8.00	4492.00	99.8%
AA.1110.410	MUNICIPAL COURT - CONTR.UTILITIES EXP	1,100.00	90.33	1009.67	91.8%
AA.1110.420	MUNICIPAL COURT - MATERIALS & MAINTENANCE	2,000.00	53.94	2053.94	102.7%
TOTAL		33,700.00	8,684.07	25,015.93	
AA.1210.100	MAYOR - PERSONAL SERVICES	2,400.00	780.96	1619.04	67.5%
AA.1210.400	MAYOR - CONTRACTUAL	1,000.00	17.56	982.44	98.2%
TOTAL		3,400.00	798.52	2,601.48	
AA.1220.400	SUPT - CONTRACTUAL EXPENSE	5,000.00	59.84	4940.16	98.8%
AA.1220.435	SUPT - CONT M&S FUEL, VEHICLE	-		0.00	#DIV/0!
TOTAL		5,000.00	59.84	4,940.16	
AA.1325.100	TREASURER - PERSONAL SERVICES	14,000.00	4,265.39	9734.61	69.5%
AA.1330.400	TAX COLLECTION - CONTRACTUAL	300.00		300.00	100.0%
AA.1362.400	TAX ADVERISING - CONTRACTUAL	340.00		340.00	100.0%
TOTAL		640.00	-	640.00	
AA.1410.100	CLERK - PERSONAL SERVICES	42,500.00	13,429.52	29070.48	68.4%
AA.1410.110	CLERK - PERS SER (CLERKS)	20,000.00	2,062.32	17937.68	89.7%
AA.1410.400	CLERK - CONTRACTUAL	20,000.00	821.69	19178.31	95.9%
AA.1410.410	CLERK - CONTRACTUAL UTILITIES EXP	4,000.00	1,127.42	2872.58	71.8%
AA.1410.420	CLERK - MATERIALS & MAINTENANCE	5,500.00	520.91	4979.09	90.5%
TOTAL		92,000.00	17,961.86	74,038.14	
AA.1420.400	LAW - CONTRACTUAL	20,000.00	10,150.58	9849.42	49.2%
AA.1450.400	ELECTIONS - CONTRACTUAL	-	600.00	(600.00)	
AA.1620.100	MUN BLDGS - PERS SERVICES	6,400.00	2,227.23	4172.77	65.2%
AA.1620.400	MUN BLDGS - CONTRACTUAL	12,000.00	6,899.97	5100.03	42.5%
AA.1620.410	MUN BLDGS - CONTR EXP - UTILITIES	11,000.00	1,642.24	9357.76	85.1%
AA.1620.420	MUN BLDGS - CONTR EXP - MATERIALS & MAINTENANC	9,000.00	1,240.04	7759.96	86.2%
TOTAL		38,400.00	12,009.48	26,390.52	
AA.1920.400	MUNICIPAL ASSN DUES - CONTRACTUAL	1,164.00	1,164.00	0.00	0.0%
AA.1989.410	NYS SALES TAX - PARK FEES	3,000.00	1,765.39	1234.61	41.2%
AA.3120.100	POLICE - PERSONAL SERVICES	300,000.00	83,656.42	216343.58	72.1%
AA.3120.110	POLICE - PER SERV (CROSSGD)	4,200.00		4200.00	100.0%
AA.3120.140	POLICE - PER SERV - SRO	70,000.00	2,200.99	67799.01	96.9%
AA.3120.200	POLICE - EQUIPMENT	5,000.00		5000.00	100.0%
AA.3120.400	POLICE - CONTRACTUAL	3,000.00	838.55	2161.45	72.0%
AA.3120.410	POLICE - CONTR. UTILITIES EXP	3,250.00	801.64	2448.36	75.3%
AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE	15,000.00	1,645.35	13354.65	89.0%
AA.3120.435	POLICE CONTRACTUAL - GASOLINE	8,000.00	726.87	7273.13	90.9%
AA.3120.440	POLICE - CONTR. INSURANCE EXP	33,000.00	36,990.40	(3990.40)	-12.1%
AA.3120.450	CONTRACTUAL - DISPATCH FEES	40,000.00		40000.00	100.0%
TOTAL		481,450.00	126,860.22	354,589.78	

AA.3410.400	FIRE - CONTRACTUAL	118,000.00	13,784.11	104215.89	88.3%
AA.3410.410	FIRE - CONTR. UTILITIES EXP	12,000.00	1,965.71	10034.29	83.6%
AA.3410.435	FIRE - CONTR. M&S (FUEL GASOLINE)	6,000.00	419.27	5580.73	93.0%
AA.3410.440	FIRE - CONTR. INSURANCE EXP	23,000.00	19,254.42	3745.58	16.3%
	TOTAL	159,000.00	35,423.51	123,576.49	
AA.3620.100	SAFETY INSPECTION - PERSONAL SERVICES	40,000.00	6,520.00	33480.00	83.7%
AA.3989.400	MISC PUBLIC SAFETY - CONTRACTUAL	1,200.00	203.10	996.90	83.1%
AA.5110.100	STREET MAINT - PERS SERVICES	160,000.00	31,255.63	128744.37	80.5%
AA.5110.115	STREET MAINT-PERS SERVICES OVERTIME	10,000.00	753.20	9246.80	92.5%
AA.5110.140	STREET MAINT - PER SERV (SUPT)	51,500.00	14,730.60	36769.40	71.4%
AA.5110.200	STREET MAINT - EQUIPMENT EXP	10,000.00	6,135.18	3864.82	38.6%
AA.5110.400	STREET MAINT - CONTR EXP	3,500.00	1,098.97	2401.03	68.6%
AA.5110.410	STREET MAINT- CONTR EXP -UTILITIES	14,000.00	2,727.30	11272.70	80.5%
AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE	50,000.00	919.66	49080.34	98.2%
AA.5110.421	STREET-MAINT-CONFRENCES/TRAINING	500.00	75.00	425.00	85.0%
AA.5110.422	STREET-MAINT- LUBRICATION	3,500.00	116.79	3383.21	96.7%
AA.5110.423	STREET-MAINT-CLOTHING AND SAFTEY SUPPLIES	6,000.00	1,134.75	4865.25	81.1%
AA.5110.430	STREET MAINT- MATERIALS AND SUPPLIES	5,000.00	530.93	4469.07	89.4%
AA.5110.432	Tools	5,000.00			
AA.5110.435	STREET MAINT CONT (FUEL-VEHICLES)	13,000.00	1,567.94	11432.06	87.9%
AA.5110.440	STREET MAINT - INSURANCE EXP	24,000.00	35,148.40	(11148.40)	-46.5%
AA.5110.450	STREET MAINT - CONTR EXP-SIGNS	1,500.00		1500.00	100.0%
AA.5112.400	CHIPS PROJECT - CONTR EXP	50,000.00	22,623.50	27376.50	54.8%
AA.5132.450	GARAGE - RENT	12,000.00	7,407.75	4592.25	38.3%
	TOTAL	419,500.00	126,225.60	288,274.40	
AA.5142.110	SNOW REMOVAL - OVERTIME	5,000.00		5000.00	100.0%
AA.5142.420	SNOW REMOVAL - CONTR. - MATERIALS & MAINTENANCE	2,500.00	2,280.69	219.31	8.8%
AA.5142.430	SNOW REMOVAL - MATER&SUPPL.EXP	10,500.00		10500.00	100.0%
	TOTAL	18,000.00	2,280.69	15,719.31	
AA.5182.400	STREET LIGHTING - CONTRACTUAL	35,000.00	6,920.59	28079.41	80.2%
AA.6410.400	PUBLICITY - CONTRACTUAL (hist society, chamber)	1,000.00		1000.00	100.0%
AA.7110.110	PARKS - PERS. SERV.Full time staff	82,000.00	24,776.07	57223.93	69.8%
AA.7110.115	PARKS-PERS.SERV OVERTIME	400.00	122.87	277.13	69.3%
AA.7110.120	PARKS - PERS. SERV.(LABORERS)	81,500.00	33,905.06	47594.94	58.4%
AA.7110.130	PARKS - PERS. SERV.(PK MGR)	68,000.00	18,335.61	49664.39	73.0%
AA.7110.200	PARKS - EQUIPMENT	10,000.00		10000.00	100.0%
AA.7110.400	PARKS - CONTRACTUAL	20,000.00	6,562.49	13437.51	67.2%
AA.7110.410	PARKS - UTILITIES-PHONES EXP	1,200.00	463.61	736.39	61.4%
AA.7110.411	PARKS-UTILITIES-Sewer/water/elect-EXP	9,000.00	678.16	8321.84	92.5%
AA.7110.420	PARKS - CONTR. - MAINTENANCE	13,000.00	2,508.32	10491.68	80.7%
AA.7110.421	PARKS-CONTR-TRAINING/CONFERENCES	1,000.00		1000.00	100.0%
AA.7110.423	PARKS-CONTR. - CLOTHING AND SAFTEY SUPPLIES	2,500.00	166.70	2333.30	93.3%
AA.7110.430	PARKS - CONTR. - MATERIALS AND SUPPLIES	11,500.00	1,637.68	9862.32	85.8%
AA.7110.435	PARKS CONT - FUEL-VEHICLES	3,500.00	420.51	3079.49	88.0%
AA.7110.440	PARKS-CONT-INSURANCE EXP	19,000.00	30,526.72	(11526.72)	-60.7%
	TOTAL	322,600.00	120,103.80	202,496.20	
AA.7140.400	COMM CENTER - CONTR EXPENSE	7,000.00	3,028.65	3971.35	56.7%
AA.7140.410	COMM CENTER - CONTR EXP -UTILITIES	16,700.00	2,674.74	14025.26	84.0%
AA.7140.420	COMM CENTER - CONTR. - MAINTENANCE	5,000.00	384.49	4615.51	92.3%
AA.7140.430	COMM CENTER - CONTR. - MATERIALS & SUPPLIES	7,000.00	25.00	6975.00	99.6%
	TOTAL	35,700.00	6,112.88	29,587.12	
AA.7180.120	CAMPGROUND - PER SER(CAMP LABR)	10,000.00	11,967.00	(1967.00)	-19.7%
AA.7180.400	CAMPGROUND - CONTRACTUAL	25,000.00	6,932.16	18067.84	72.3%

AA.7180.410	CAMPGROUND - UTILITIES EXP	800.00	137.38	662.62	82.8%
AA.7180.411	CAMPGROUND - UTILITIES-WATER/SEWER/ELECT EXP	21,000.00	4,880.22	16119.78	76.8%
AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE	25,000.00	5,083.38	19916.62	79.7%
AA.7180.435	CAMPGROUND CONT - FUEL - VEHICLES	600.00		600.00	100.0%
	TOTAL	82,400.00	29,000.14	53,399.86	
AA.7410.400	LIBRARY - CONTRACTUAL	1,200.00	245.25	954.75	79.6%
AA.8010.100	ZONING - PERSONAL SERVICES	53000.00	13,237.74	39762.26	75.0%
AA.8010.400	ZONING - CONTRACTUAL	4500.00	1,135.60	3364.40	74.8%
AA.8010.410	ZONING - UTILITIES EXP	3000.00	696.68	2303.32	76.8%
AA.8010.435	ZONING - CONT M&S FUEL, VEHICLE	1800.00		1800.00	100.0%
AA.8020.400	PLANNING - CONTRACTUAL	1000.00	43.47	956.53	95.7%
	TOTAL	63,300.00	15,113.49	48,186.51	
AA.8140.400	STORM SEWERS - CONTRACTUAL	21,000.00	3,474.01	17525.99	83.5%
	TOTAL	21,000.00	3,474.01	17,525.99	
AA.8160.400	REFUSE & GARBAGE - CONTRACTUAL	56,000.00	17,550.00	38450.00	68.7%
	TOTAL	56,000.00	17,550.00	38,450.00	
AA.8170.400	STREET CLEANING - CONTRACTUAL	6,500.00	6,251.00	249.00	3.8%
AA.8170.420	STREET CLEANING - CONTR - MATERIALS & MAINTENA	500.00	391.92	108.08	21.6%
	TOTAL	7,000.00	6,642.92	357.08	
AA.8810.120	CEMETERY - PERS SERV (LABORERS)	40,000.00	26,814.00	13186.00	33.0%
AA.8810.400	CEMETERY - CONTRACTUAL	600.00	114.16	485.84	81.0%
AA.8810.420	CEMETERY - CONTR - MATERIALS & MAINTENANCE	2,000.00	779.57	1220.43	61.0%
	TOTAL	42,600.00	27,707.73	14,892.27	
EMPLOYEE BENEFITS					
AA.9010.800	STATE RETIREMENT	73,000.00		73000.00	100.0%
AA.9015.800	POLICE & FIREMEN RETIREMENT	60,000.00		60000.00	100.0%
AA.9025.800	LOSAP	20,000.00	7,500.00	12500.00	62.5%
AA.9030.800	SOCIAL SECURITY	82,140.00	22,493.84	59646.16	72.6%
AA.9040.800	WORKER'S COMPENSATION	55,000.00	43,679.84	11320.16	20.6%
AA.9050.800	UNEMPLOYMENT INSURANCE	15,000.00	9,525.90	5474.10	36.5%
AA.9055.800	DISABILITY INSURANCE	1,500.00	281.46	1218.54	81.2%
AA.9060.800	HOSPITAL & MEDICAL INS	190,000.00	35,206.36	154793.64	81.5%
AA.9089.800	COMPENSATED ABSENCES	73,000.00	15,136.97	57863.03	79.3%
	TOTAL	569,640.00	133,824.37	435,815.63	
DEBT SERVICE					
AA.9710.610	BOND PRINCIPAL - FIRE STATION	45,000.00	45,000.00	0.00	0.0%
AA.9710.710	BOND INTEREST - Fire Station	6,300.00	3,600.00	2700.00	
AA.9710.660	BOND PRINCIPAL - MUNI BLDG 2011	50,000.00		50000.00	100.0%
AA.9710.670	BOND PRINCIPAL - FIRE TRUCK 2011	35,000.00		35000.00	100.0%
AA.9710.770	BOND INTEREST - FIRE STATION	8,100.00	4,050.00	4050.00	50.0%
AA.9710.760	Bond Interest - Mun Building 2011	28,000.00	14,000.00	14000.00	50.0%
	TOTAL	172,400.00	66,650.00	105,750.00	
	Total Expenditures	2749294.00	790717.92	1953576.08	71.1%
	Excess of Revenues over Expenditures for Report	0.00	988,345.69		

Water Budget

Village of Watkins Glen

2020-2021

REVENUES:

ACCOUNT	DESCRIPTION	ORIGINAL	YEAR-TO-DATE	UREALIZED	% unrealized
		BUDGET	REVENUE	REVENUE	
FF.2140.000	Metered Water Sales	837,860.00	301,273.25	536586.75	64.0%
FF.2142.000	Unmetered Water Sales	3,000.00	8,895.00	(5895.00)	-196.5%
FF.2144.000	Water Service Charges	1,600.00	1,175.00	425.00	26.6%
FF.2148.000	Interest & Penalties on Water Charges	6,000.00	0.01	5999.99	100.0%
FF.2378.500	Water Services, other Governments - Dix	95,000.00	60,874.25	34125.75	35.9%
FF.2401.000	Interest Earned	800.00	171.83	628.17	78.5%
FF.2401.100	Interest - Capital Reserve	30.00	4.78	25.22	84.1%
FF.2650.000	Sales of Scrap and Excess Materials	0.00		0.00	
FF.2770.000	Miscellaneous Revenue	0.00		0.00	
Total Revenues		944,290.00	372,394.12	571895.88	60.6%

EXPENDITURES:

	HOME AND COMMUNITY SERVICES	YEAR-TO-DATE			% remaining
		BUDGET	EXPENDITURES	BALANCE	
WATER ADMINISTRATION					
FF.8310.100	Pers. Serv. Board & Mayor	7,900.00	2,450.60	5449.40	69.0%
FF.8310.110	Pers. Serv. Office Staff	25,000.00	7,076.26	17923.74	71.7%
FF.8310.140	Pers Serv. Superintendent	23,000.00	6,426.46	16573.54	72.1%
FF.8310.400	Contractual	20,000.00	2,467.82	17532.18	87.7%
FF.8310.401	Attorney Expense	4,500.00		4500.00	100.0%
FF.8310.420	Maintenance & Repairs	8,500.00	623.13	7876.87	92.7%
FF.8310.425	Office Supplies	2,500.00	221.33	2278.67	91.1%
FF.8310.430	Clothing and Safety Supplies	7,500.00	91.24	7408.76	98.8%
FF.8310.440	Insurance Expense	34,500.00	35,148.40	(648.40)	-1.9%
TOTAL		133,400.00	54,505.24	78894.76	

SOURCE OF SUPPLY, POWER, PUMPING

FF.8320.100	Personal Services	190,700.00	53,223.95	137476.05	72.1%
FF.8320.115	Personal Services Overtime	14,500.00	2,962.40	11537.60	79.6%
FF.8320.180	Personal Services	450.00	139.18	310.82	69.1%
FF.8320.200	Equipment	50,000.00		50000.00	100.0%
FF.8320.400	SOURCE OF SUPPLY - CONTRACTUAL	4,000.00	150.69	3849.31	96.2%
FF.8320.410	Utility Expense	62,000.00	8,689.65	53310.35	86.0%
FF.8320.420	Maintenance & Repairs	20,000.00	3,745.16	16254.84	81.3%
FF.8320.421	Training/memberships/conferences	3,500.00	406.00	3094.00	88.4%
FF.8320.422	Lubrication	3,500.00		3500.00	100.0%
FF.8320.423	lab equipment	7,500.00	738.17	6761.83	90.2%
FF.8320.424	Lab Supplies	2,250.00	463.66	1786.34	79.4%
FF.8320.425	Lab Analisis Microbac	5,250.00	-956.87	6206.87	118.2%
FF.8320.426	Generator Maintenance plant	750.00		750.00	100.0%
FF.8320.427	Building Maintenance	500.00	18.33	481.67	96.3%
FF.8320.428	HVAC	1,500.00		1500.00	100.0%
FF.8320.430	materials and supplies	9,000.00	2,912.82	6087.18	67.6%
FF.8320.432	Tools	7500.00	33.33	7466.67	99.6%
FF83420.433	Instrumentation	3000.00		3000.00	100.0%
FF83420.435	Fuel	500.00		500.00	100.0%
TOTAL		386,400.00	72,526.47	313873.53	

PURIFICATION

FF.8330.400	Chlorine	4,000.00	2,890.32	1109.68	27.7%
FF.8330.401	Alum	3,500.00	1,376.29	2123.71	60.7%
FF.8330.402	Sodium bicarbonate	1,200.00		1200.00	100.0%
FF.8330.403	Corrosion Control (phosphate)	5,000.00		5000.00	
	TOTAL	13,700.00	4,266.61	9433.39	

TRANSMISSION & DISTRIBUTION

FF.8340.420	Maintenance & Repairs	25,000.00	87.82	24912.18	99.6%
FF.8340.421	Valves(Distribution)	20,000.00		20000.00	100.0%
FF.8340.426	Generator Maintenance (Distribution)	1,500.00		1500.00	100.0%
FF.8340.430	Materials & Supplies	6,000.00	-944.41	6944.41	115.7%
FF.8340.431	Dresser Couplings	5,000.00		5000.00	100.0%
FF.8340.435	Fuel - Vehicles	3,000.00	385.85	2614.15	87.1%
	TOTAL	60,500.00	-470.74	60970.74	

EMPLOYEE BENEFITS

FF.9010.800	State Retirement	30,000.00		30000.00	100.0%
FF.9030.800	Social Security	16,500.00	5,396.06	11103.94	67.3%
FF.9040.800	Workers Compensation	11,000.00	10,147.88	852.12	7.7%
FF.9050.801	Unemployment	4,000.00		4000.00	
FF.9055.800	Disability Insurance	200.00	62.15	137.85	68.9%
FF.9060.800	Health Insurance Premiums	40,000.00	10,259.35	29740.65	74.4%
FF.9089.000	Compensated Absences	28,000.00	3,750.90	24249.10	86.6%
	TOTAL	129,700.00	29,616.34	100083.66	

DEBT SERVICE

FF.9710.600	BOND PRINCIPAL	130,000.00		130000.00	100.0%
FF.9710.700	BOND INTEREST	31,987.22	10,373.91	21613.31	67.6%
FF.730.700	Bond Anticipation notes interest	8,267.18		8267.18	
FF9785.600	Installment purchase debt principal (truck)	7,920.32		7920.32	100.0%
FF9785.700	Installment purchase debt interest	1,029.19		1029.19	100.0%
FF.9901.900	Interfund Transfer for General Fund Loan	41,383.75		41383.75	100.0%
	TOTAL	220,587.66	10,373.91	210,213.75	

Total Expenditures **944,287.66** **170,817.83** **773,469.83** **81.9%**

Excess of Revenues over Expenditures for Report **2.34** **201,576.29**

Sewer Budget
Village of Watkins Glen
2020-2021

REVENUES:

ACCOUNT	DESCRIPTION	BUDGET	YEAR-TO-DATE		% unrealized
			ACTUAL	UREALIZED REVENUE	
GG.2120.000	SEWER RENTS	1,530,647.00	395,226.21	1135420.79	74.2%
GG.2123.000	CHARGEBACK WTP BACKWASH TREATMENT	22,500.00		22500.00	100.0%
GG.2128.000	INTEREST & PENALTIES ON SEWER ACCTS	8,000.00		8000.00	100.0%
GG.2374.500	SEWER SERVICES-TOWN OF DIX USAGE	130,000.00	40,733.28	89266.72	68.7%
GG.2401.000	INTEREST EARNED	500.00	207.02	292.98	58.6%
GG.2401.100	INTEREST - SAN SWR CAPITAL RESERVE	180.00	37.54	142.46	79.1%
GG.2401.200	Interest - WWTP Capital Reserve	0.00	0.13	(0.13)	
GG.2650.000	SALE OF SURPLUS AND SCRAP	0.00			
GG2665.000	Sale of Equipment	0.00			
GG.2680.000	insurance recoveries	0.00			
GG.2701.000	REFUNDS OF PRIOR YEAR'S EXPENDITURES	0.00			
GG.3901.000	STATE AID	0.00			
GG5031.000	Interfund Transfers	0.00			
Total Revenues		1,691,827.00	436,204.18	1255622.82	74.2%

EXPENDITURES:

	HOME & COMMUNITY SERVICES	YEAR-TO-DATE		% remaining	
		BUDGET	EXPENDITURES		
SEWER ADMINISTRATION					
GG.8110.100	Pers. Serv. Board & Mayor	7,900.00	2,450.60	5449.40	69.0%
GG.8110.110	Pers. Serv. Office Staff	30,000.00	5,468.47	24531.53	81.8%
GG.8110.400	Contractual	7,900.00	974.99	6925.01	87.7%
GG.8110.401	Attorney Fees	5,000.00	3,040.86	1959.14	39.2%
GG.8110.420	Maintenance & Repairs	6,000.00	514.22	5485.78	91.4%
GG.8110.425	Office Supplies	1,500.00	232.73	1267.27	84.5%
GG.8110.430	Clothing & Safety Supplies	1,000.00		1000.00	100.0%
GG.8110.440	Insurance Expense	5,000.00	3,514.84	1485.16	29.7%
TOTAL		64,300.00	16,196.71	48103.29	74.8%

SANITARY SEWER

GG.8120.100	Personal Services	62,000.00	12,212.64	49787.36	80.3%
GG8120.105	Personal Services Overtime	2,500.00	938.59	1561.41	62.5%
GG.8120.200	Equipment	50,000.00	6,444.73	43555.27	87.1%
GG.8120.400	Contractual	1,000.00	248.05	751.95	75.2%
GG.8120.410	Utility Expense	1,000.00	2,602.72	(1602.72)	-160.3%
GG.8120.420	Collection System	15,000.00	7,794.07	7205.93	48.0%
GG.8120.430	Sewage Pump Station	10,000.00	2,218.68	7781.32	77.8%
GG.8120.440	Generator Maintenance	750.00		750.00	100.0%
TOTAL		142,250.00	32,459.48	109790.52	77.2%

SEWAGE TREATMENT & DISPOSAL PLANT

GG.8130.400	Contractual	1,362,060.00	228,534.66	1133525.34	83.2%
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EMPLOYEE BENEFITS

GG.9010.800	State Retirement	10,000.00		10000.00	100.0%
GG.9030.800	Social Security	5,000.00	1,625.84	3374.16	67.5%
GG.9040.800	Workers Compensation	3,750.00		3750.00	100.0%
GG.9050.800	Unemployment Insurance	1,000.00	8,064.00	(7064.00)	-706.4%
GG.9055.800	Disability Insurance	50.00		50.00	100.0%
GG.9060.800	Health Insurance Premiums	10,000.00	0.00	10000.00	100.0%
GG9089.800	Compensated Absenses	5,650.00	777.82	4872.18	86.2%
TOTAL		35,450.00	10,467.66	24982.34	70.5%

DEBT SERVICE

GG.9710.600	Bond Principal Exp	30,000.00	30,000.00	0.00	0.0%
GG9710.700	Bond Interest Exp.	24,850.00	12,556.25	12293.75	49.5%
GG9950.000	Transfer, Capital Reserves Fund	32,917.00		32917.00	100.0%
TOTAL		87,767.00	42,556.25	45210.75	
Total Expenditures		1,691,827.00	330,214.76	1,361,612.24	
Excess of Revenues over Expenditures for Report		0.00	105,989.42		

27,480.58 needed per month to pay sewer budget
114,267.33 needed per month to pay JT
141,747.91

Joint Activity Budget

Village of Watkins Glen

2020-2021

REVENUES:

ACCOUNT	DESCRIPTION	YEAR-TO-DATE	YEAR-TO-DATE	UREALIZED	% unrealized
		ACTUAL	ACTUAL	REVENUE	
JT.2120.000	SEWER RENTS	1,932,000.00	483,040.98	1448959.02	75.0%
JT.2401.000	INTEREST EARNED	163.00	33.72	129.28	79.3%
JT.5031.000	Interfund Transfers	0.00			
	Total Revenues	1,932,163.00	483,074.70	1449088.30	96605.9%

EXPENDITURES:

HOME & COMMUNITY SERVICES	BUDGET	YEAR-TO-DATE	BALANCE	% remaining	
		EXPENDITURES			
SEWER ADMINISTRATION					
JT.8110.110	Pers. Serv. Office Staff	25,000.00	3,745.93	21254.07	100.0%
JT.8110.400	Contractual	8,500.00	132.60	8367.40	100.0%
JT.8110.401	Attorney Fees	5,000.00		5000.00	100.0%
JT.8110.420	Maintenance & Repairs	11,000.00	80.44	10919.56	100.0%
JT.8110.421	Janitorial Supplies	1,500.00	34.16	1465.84	100.0%
JT.8110.425	Office Supplies	2,500.00	1,354.88	1145.12	100.0%
JT.8110.430	Clothing & Safety Supplies	7,500.00	453.95	7046.05	100.0%
JT.8110.440	Insurance Expense	50,000.00		50000.00	100.0%
	TOTAL	111,000.00	5,801.96	105198.04	100.0%

SEWAGE TREATMENT & DISPOSAL PLANT

JT.8130.100	Personal Services	200,000.00	36,637.92	163362.08	81.7%
JT.8130.105	Personal Services Overtime	30,000.00	3,280.25	26719.75	89.1%
JT.8130.200	Equipment	45,300.00		45300.00	100.0%
JT.8130.400	Contractual	5,000.00		5000.00	100.0%
JT.8130.401	Contractual - Engineers	7,500.00		7500.00	100.0%
JT.8130.410	Utility Expense - Garbage Removal	3,500.00	837.94	2662.06	76.1%
JT.8130.411	Utility Expense Phone	2,400.00	624.54	1775.46	74.0%
JT.8130.412	Utility Expense Internet	3,500.00	40.03	3459.97	98.9%
JT.8130.413	Utility Expense Water	35,000.00	1,236.00	33764.00	96.5%
JT.8130.414	Utility Expense Electric	90,000.00	4,203.15	85796.85	95.3%
JT.8130.415	Utility Expense Natural Gas	25,000.00		25000.00	100.0%
JT.8130.420	Maintenance & Repair	25,000.00	64.93	24935.07	99.7%
JT.8130.421	Lab Equipment	3,500.00	36.13	3463.87	99.0%
JT.8130.422	Lab Supplies	10,000.00	25.40	9974.60	99.7%
JT.8130.425	Lab Analysis Microbac	15,000.00	3,189.79	11810.21	78.7%
JT.8130.426	Solids Disposal	95,000.00	1,096.90	93903.10	98.8%
JT.8130.430	Tools	7,500.00		7500.00	100.0%
JT.8130.431	Materials & Supplies	7,500.00	39.96	7460.04	99.5%
JT.8130.432	lubrication	3,500.00	315.27	3184.73	91.0%
JT.8130.433	Instrumentation	2,500.00		2500.00	100.0%
JT.8130.435	Fuel - Vehicles	3,500.00		3500.00	100.0%
JT.8130.439	SPEDES/Permits	12,000.00		12000.00	100.0%
JT.8130.440	Chlorine	500.00		500.00	100.0%
JT.8130.441	Ferric/Ferrous Expense	1,500.00		1500.00	100.0%
JT.8130.442	Alum Expense	92,000.00		92000.00	100.0%
JT.8130.443	Polymer Expense	12,000.00		12000.00	100.0%
JT.8130.444	Training/membership/conferences	12,500.00		12500.00	100.0%
JT.8130.445	Generator Maintenance	2,500.00		2500.00	100.0%
JT.8130.446	Grounds Maintenance	4,500.00	19.16	4480.84	99.6%
JT.8130.447	Building Maintenance	1,500.00		1500.00	100.0%
	TOTAL	759,200.00	51,647.37	707552.63	93.2%

EMPLOYEE BENEFITS

JT.9010.800	State Retirement	42,000.00		42000.00	100.0%
JT.9030.800	Social Security	28,500.00	3,224.89	25275.11	88.7%
JT.9040.800	Workers Compensation	15,000.00	10,110.52	4889.48	32.6%
JT.9050.800	Unemployment Insurance	1,000.00		1000.00	100.0%
JT.9055.800	Disability Insurance	200.00	62.14	137.86	68.9%
JT.9060.800	Health Insurance Premiums	55,000.00	15,211.03	39788.97	72.3%
JT.9089.800	Compensated Absenses	0.00		0.00	
TOTAL		141,700.00	28,608.58	113091.42	79.8%

DEBT SERVICE

JT.9710.600	Bond Principal Exp	701,950.00		701950.00	100.0%
JT.9710.700	Bond Interest Exp.	30,313.00	7,809.07	22503.93	74.2%
JT.9950.000	Transfer, Capital Reserves Fund	188,000.00		188000.00	100.0%
TOTAL		920,263.00	7,809.07	912453.93	99.2%

Total Expenditures 1,932,163.00 93,866.98 1,838,296.02

Excess of Revenues over Expenditures for Report 0.00 389,207.72

	per appendix #3:	debt service:	Annual fee:
	1,199,900.00	732,263.00	
Watkins:	851,929.00	519,279.00	1,371,208.00
Montour:	347,971.00	212,985.00	560,956.00
			<u>monthly fee/ea</u>
Watkins:	70,994.08	43,273.25	114,267.33
Montour:	28,997.58	17,748.75	46,746.33
			<u>161,013.66</u>

Williamson Law Book Report

- I did check with other code officials for other options.
- Williamson is used by Hector, Dix, Horseheads; Elmira Heights; Erwin; Lansing.
- Attached is a fact sheet showing features of the Building & Code Enforcement software.
- Also attached are two competing quotes that are much higher priced.

Highlighted Features:

1. We will now have an electronic history of every property. No more digging through old file boxes in the basement. Foil requests will be at our fingertips. We could go back a few years and add those records also.
2. Planning & Zoning Board decisions will be readily available and “attached” to the property. Providing for easy access and research.
3. Reminder reports from the calendar function will help keep all records up to date. And assist in scheduling inspections.
4. All reports, permits, inspections, etc. will have a uniform lay-out.
5. Pictures and PDF files can be added to any properties’ file.

Cost of Program:

Dave Patterson is experienced in its operation, so our training costs are minimized.

They are willing to spread the initial cost out over 2 years.

First Year: Software \$3,248 + Install/support \$1095 + Training \$95 = \$4,438.

Second Year: Software \$3,248 + Support \$1,095 = \$4,343.

Following years: Support \$1,095

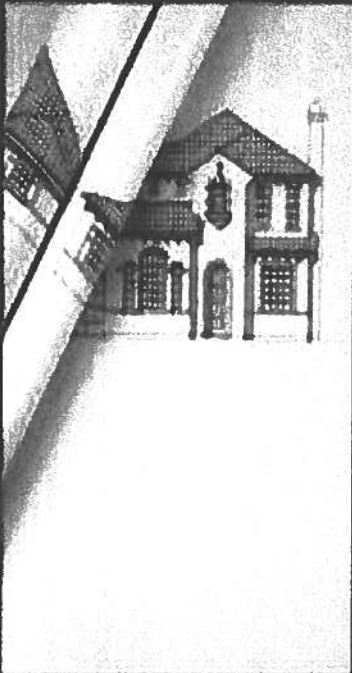


Building and Codes Enforcement



Williamson's Building & Codes Enforcement Software is a record keeping system designed to reduce your workload while documenting compliance with Uniform Code regulations.

Williamson Law Book Co.
Proudly Serving NYS
Municipalities Since 1870.



Features Include:

- ✓ Properties
- ✓ Building Permits
- ✓ Violations
- ✓ Fire Inspections
- ✓ Reminder List
- ✓ Operating Permits
- ✓ Customized Inspection Checklists
- ✓ Planning/Variances/Zoning
- ✓ Calendar/ Schedule

- ~~Mobile App allows use in the field.~~
- Property data is imported from assessment files and is easy to keep up to date with FREE RPS imports.
- Track construction projects from the application through the final inspection and CO.
- Print custom building permits, operating permits and any other permits used locally.
- Record annual fire safety and maintenance inspections and keep track of next due date.
- Record complaints and violations, print notices, stop work orders and appearance tickets.
- Track and record planning, variance, zoning, and subdivision activity.
- View a reminder list to keep track of uncorrected violations and expiring permits; print expiration notices for all or individual properties.
- Track contractors license, insurance, Workman's Compensation and Disability expiration dates.
- Ability to attach Image, PDF, DOC files.
- Free Disaster Recovery Protection: Online backup to a dedicated server at Williamson Law Book's corporate office.**
- All Features included in a surprisingly low program cost!**

790 Canning Parkway
Victor, NY 14564

Phone: 585-924-3400

Fax: 585-924-4153

Email: Wlbsales@wlbo.us

Website: www.wlbonline.com



WILLIAMSON
Established 1870



WILLIAMSON
ESTABLISHED 1879

790 Canning Parkway Victor, New York 14564
TEL: (585) 924-3400 FAX: (585) 924-4153

Software Proposal

Village of Watkins Glen
Attn: Lonnie Childs, Village Clerk
303 N. Franklin Street
Watkins Glen, NY 14891
County: Schuyler (Population 1,956)

Date: August 4, 2020
Phone: (607) 535-2736
Email: villageclerk@watkinglen.us
Representative: Kathy Sayadoff

Description of Product:	Price:
<input checked="" type="checkbox"/> Building and Codes Enforcement Software Program	\$6,495.00
Annual Support (Includes 1 workstation)	\$1,095.00
Installation and Training (Customer Choice of A or B):	
A) One on-site training session (3-4 hours @ \$150.00/hr)	\$150.00 per hour
Mileage: 142 miles roundtrip X \$0.575 per mile	\$81.65
OR	
B) Series of Online/Phone Tutorials (3-4 hours @ \$95.00/hr)	\$95.00 per hour
<input type="checkbox"/> BCE Mobile App (per user)	\$1,755.00
Annual Support	\$435.00
<i>* Unless otherwise stated, Annual Support charges include 1 workstation. Please add \$380 for each additional workstation PER PROGRAM</i>	

- . This proposal is valid for 90 days
- . This proposal is for the current version of the above listed program(s).
- . Software support includes internet and telephone technical support, online program backups and updates or enhancements as they become available.
- . The price of software support may change in future years.
- . **To accept this proposal, please check appropriate box, sign and return to Williamson Law Book Company**

WILLIAMSON LAW BOOK COMPANY proposes to furnish to the Village of Watkins Glen, software for the above stated price. Williamson Law Book Company representatives will be responsible for training as noted above. Any changes in the above proposal shall be agreed upon by both parties. Your signature below constitutes an order by you.

Name Title Village Date

← compatible w/ our system

Cost Summary

The price for the offer below shall remain valid for 90 days from the date of the proposal.

COST TABLE	Optional	TOTAL
One- Time License Costs		
BluePrince Core 2.8		\$5,000
Permits & Inspections Module		\$3,000
Code Enforcement Module (Optional)	\$2,500	
Planning & Zoning Module (Optional)	\$2,500	
Contractor Bundle (Optional)	\$1,000	
Existing CC Integration (PayPal, PayGov JetPay) (Optional)	\$750	
Plans Drop ⁶		Included

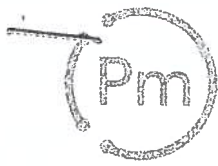
Professional Services		
Implementation / Consulting / Programming Hours (50 hours) ¹		\$8,750
Project Management (Does not include optional modules)		\$1,750
Remote Training (16 hours) ^{2,3}		\$2,800

Total Amount Due (Not including optional items)		\$21,300
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Recurring Costs		
Annual Support and Maintenance , Initial Term (12) months ^{4,5,6} (No Optional modules included)		\$3,500
Basic Contractor Bundle Technical Support ⁶ (Mandatory with Contractor Bundle)	\$1,000	
Contractor Bundle Functional Support (Optional) (In addition to Basic Amount)	\$500	

1. Additional Consulting/Implementation/Programming hours beyond the (56 hours) included may be billed at a rate of \$175 per hour. Optional modules would add additional hours to the overall implementation and vary depending on the module(s) selected, and setup of that module.
2. Unless on-site days are specified, implementation and training services are provided remotely. Additional on-site days may be purchased at a cost of \$1680 per day plus travel expenses.
3. The Organization shall reimburse Harris for (1) its direct travel expenses including, but not limited to hotel, airfare, car rental, tolls, parking and airline and travel agent fees; (2) a per diem rate of \$70.00 for week days and a \$125.00 for weekends and statutory holidays that includes all meal, food and telecommunications expenses (no receipts will be provided); (3) a mileage charge based on the current Internal Revenue Service recommended rate per mile; and (4) all other reasonable expenses incurred in the performance of Harris's duties including courier services and documentation copying or production. These costs are excluded from the total fees amount described in Exhibit A.
4. Initial Term commences upon execution of this contract, and would be due within 30 days of contract execution.
5. Annual support and maintenance is recalculated on a yearly basis. For each optional module selected the ASM would increase \$500.
6. Plans Drop would be free of charge up to a 15GB limit after that there would be a monthly storage charge.

Found w/ Google Search, with good reviews



Permits



CityTech SOLUTIONS

FEATURE LIST

	BASIC	ADVANCED	PRO
Issue Permits	✓	✓	✓
Plan Check Tracking	✓	✓	✓
Department Approvals	✓	✓	✓
Shopping Cart Fee System	✓	✓	✓
Permit Fee Estimates	✓	✓	✓
Standard Reports	✓	✓	✓
Document Upload/Storage	✓	✓	✓
Google Map Integration	✓	✓	✓
Plan Check Calendar	✓	✓	✓
Various User Notifications	✓	✓	✓
Printable CO's & CC's	✓	✓	✓
Schedule & Track Inspections	✓	✓	✓
Printable Run Lists	✓	✓	✓
Business License Module		✓	✓
Custom Reports		3 Reports	6 Reports
iPad Permit System Access		✓	✓
iPad Inspections		✓	✓
Offline Inspections Sync			✓
GIS Integration			✓
Online Plan Check Submittal			✓
Online Inspection Requests			✓
Maximum Number of Users	5	10	15
Software Maintenance & Support	✓	✓	✓
Annual Subscription Total	\$19,500	\$29,500	\$48,500
One-Time Installation Total	\$7,500	\$10,000	\$12,500
Data Import	\$10,000	\$10,000	\$10,000
Other Software Integrations	TBD	TBD	TBD
Code Enforcement Module	\$7,500	\$7,500	\$7,500
CAA Annual Discount (Full Service)	(\$15,000)	(\$20,000)	(\$30,000)
CAA Annual Discount (Partial Service)	(\$7,500)	(\$10,000)	(\$15,000)

Notes: 1. Annual Subscription due every year prior to the contract anniversary date; 2. User counts for subscriptions are subject to change; 3. Costs subject to 2% annual increase after 2nd year.



Date Printed: 16-SEP-2020

Service Pricing

Page: 1 of 1

Customer Name: Village of Watkins Glen, New York
 Customer Number: 3889
 Bill To Contact: Rhonda Slater
 Customer Address: 303 N FRANKLIN ST
 Watkins Glen, NY 14891-1202

Contract Number: SC00002270
 Description: Village of Watkins Glen, New York
 Contract Duration: 01-JAN-21 - 31-DEC-21

Description

Serial Number

Start Date

End Date

Quantity

Total Amount

HARDWARE

FC300, SREAD RADIO

FC30011073291

01-JAN-21

31-DEC-21

1

631.10

FC300, DESK DOCK

FC300210417108

01-JAN-21

31-DEC-21

1

54.84

HARDWARE

Subtotal :

1

54.84

SOFTWARE

MVRS,2501-7500 METERS SERVICED,ELECTRONIC DELIVERY

01-JAN-21

31-DEC-21

1

1,948.72

MVRS,7501-10000 METERS SERVICED-Removed

01-JAN-21

01-JAN-21

1

0.00

SOFTWARE

Subtotal :

1

0.00

Subtotal :

2

1,948.72

Contract Grand Total:

4

2,634.66

NOTE: This is not an invoice

MAINTENANCE AGREEMENT

This Maintenance Agreement (this "**Maintenance Agreement**") is entered into as of MM/DD/YYYY (the "**Effective Date**") by and between Itron, Inc. ("**Itron**") and CUSTOMER NAME ("**Customer**"). Itron and Customer may each be referred to as a "**Party**" and together as the "**Parties**." The Parties agree as follows:

1. Technical Support

a. Support Services.

Itron will make available qualified technical representatives by telephone, email or other remote means during its then-current normal business hours to assist Customer Coordinators (defined below) with the operation of and answer questions related to the software (the "**Software**") and equipment (the "**Equipment**") identified on Attachment A (together, the "**Products**"), which are covered by the services described herein (the "**Maintenance Services**"). Such technical support shall include, but is not limited to, troubleshooting, problem diagnosis, release or system management, and recommendations for fully utilizing the Products. Itron's current Support Services contact and support hours are described in the "Itron Supports Services Contacts" document (the "**Contacts Document**"), which can be obtained by calling (877) 487-6602. Consistent with Section 1.c hereof, Customer will not use Support Services technical representatives in lieu of having qualified and trained support personnel of its own.

b. Field Support.

Upon mutual agreement of the Parties, Itron will dispatch support personnel to Customer's location to provide technical support. Such support will be billed at Itron's then-current hourly rates (with reasonable travel and living expenses invoiced at Itron's cost) unless the cause of the reported problem is found to be the fault of Itron.

c. Customer Coordinators and Service Requests.

Customer will identify no more than 2 supervisory level employees (each a "**Customer Coordinator**") for each Itron product line, as identified in the Contacts Document, to serve as administrative liaisons to Itron for all matters pertaining to the Maintenance Services for such product line. Customer Coordinators shall report problems with Software or Equipment (each such report, a "**Service Request**") as soon as practicable for entry into Itron's support tracking system. Before a Customer Coordinator interfaces with Itron, he or she will attend training sessions offered by Itron to ensure that he or she is (a) knowledgeable about the operation of the Products, and (b) qualified to perform problem determination and remedial functions with respect to the Products. Such training sessions will be at Itron's then-current rates. Customer will be solely responsible for all travel and other expenses incurred in connection with such training sessions. If Itron notifies Customer that additional training is necessary, Customer will promptly ensure that all applicable employees and/or Customer Coordinators receive such training.

2. Software Maintenance

a. Definitions.

"**Error**" means a failure of the Itron Software to substantially comply with the applicable published Itron specifications.

"**Fix**" means a correction of an Error, including a work-around, in order for the Itron Software to function in accordance with the applicable published Itron specifications.

"**Improvement**" means an update, modification, enhancement, extension, new version (regardless of name or number), new module, or other change to the Itron Software that is developed or otherwise provided by Itron.

"**Itron Software**" means Software identified on Attachment A as "Itron Software."

"**Software Release**" means a collection of Fixes or Improvements made available to Itron customers (either via physical media or download access).

b. Fixes.

Itron shall make commercially reasonable efforts to provide Fixes for Errors identified in a Service Request in accordance with the Response Time, Effort Level, and Escalation Path guidelines (together, the "**Service Levels**") outlined below for the applicable Severity Levels identified therein. Itron's obligations with respect to Service Levels are contingent upon Customer (i) devoting the same level of effort to resolving the Error as is required of Itron, (ii) responding to requests made by Itron within the applicable Response Time, and (iii) assigning its most qualified personnel to help Itron address the Error.

Severity Level	Response Times	Effort Level and Escalation Path
<p>Severity Level 1. An Error, reported by *phone contact, for which there is no work-around, which causes the Product/Software or a critical business function / process of the Itron system to be unavailable.</p> <p>*Severity 1 errors must be reported by phone to initiate the Severity 1 response process. SRs initiated by email or web interface are logged as a Severity 3 until reviewed by Itron Technical Support Services and validated as a higher priority.</p>	<p>During after-hour periods, Itron will respond to a critical support voice messages within 15 minutes by a return call to Customer, which will validate receipt of the critical support call and begin the SR process.</p> <p>During regular business-hours Itron will begin the SR process during the initial call.</p> <p>Following the start of the SR process Itron will respond to Customer within 4 business hours with an initial response. Following the initial response to the SR, Itron will update Customer at three hour intervals each day for unresolved SRs, or as otherwise agreed by the Parties.</p> <p>Customer will respond to an Itron inquiry or request within three hours.</p>	<p>Itron will make diligent efforts on a 24x7 basis*, or as otherwise agreed by the Parties. A SR shall be escalated to Itron's TSS Management Team if a Fix is not provided within 1 business day of Itron's receipt of the Customers call and creation of the SR.</p> <p>*24X7 support for Severity Level 1 Errors is not currently available for Itron Meter Products, Energy Forecasting and Load Research Products, and Distribution Products.</p>
<p>Severity Level 2. An Error other than a Severity Level 1 Error for which there is no work-around that results in a loss of access to the Software or that causes features of the Software to not work.</p> <p>*Severity 2 errors must be reported by phone to initiate the Severity 2 response process. SRs initiated by email or web interface are logged as a Severity 3 until reviewed by Itron Technical Support Services and validated as a higher priority.</p>	<p>Itron will respond to the Customer within 1 business day and will update the SR at least every other day. Customer will respond to an Itron inquiry or request within 1 business day.</p>	<p>Itron will make diligent efforts during normal business hours. SRs shall be escalated to Itron's TSS Management Team if a Fix is not provided within 3 business days of Itron's receipt of the Customers call and creation of the SR.</p>
<p>Severity Level 3. An Error other than a Severity Level 1 or Severity Level 2 Error that has a material impact on the functionality of the Software (e.g., a feature is not working as documented but a work-around is available and significant business functions are not materially impaired).</p>	<p>Itron will respond to the SR within 2 business days.</p>	<p>Itron will have technical representatives make diligent efforts during normal business hours.</p>
<p>Severity Level 4. An Error other than a Severity Level 1, Severity Level 2 or Severity Level 3 Error.</p>	<p>Itron will respond to the SR within 3 business days, or as otherwise agreed by the Parties.</p>	<p>Itron will have its support representatives devote commercially reasonable efforts during normal business hours.</p>
<p>Severity Level 5. A SR for an enhancement or new functionality.</p>	<p>N/A</p>	<p>The SR will be evaluated for future product enhancement. If the enhancement or new functionality requires more immediate attention, Itron will engage the Professional Services Group to create a customized proposal at Itron's then-current services rates.</p>

c. *Improvements*

Itron shall provide Improvements, if any, at its then-current price for such Improvements (or at no charge if such Improvements are made available to Itron customers generally at no charge).

d. *Software Releases*

i. **Release Numbering Convention.** Fixes and/or Improvements are made available to customers through periodic Software Releases. For informational purposes, Itron's current practice (which may be changed at any time in Itron's discretion) is to provide Releases using the numbering convention "XX.YY.ZZ."

- The "XX" in Itron's numbering convention refers to a "**System Release**," which is a new version of the item of Itron Software. A System Release may include Fixes, Improvements or interfaces to new functional modules or platforms not previously supported by Itron.

- The "YY" in Itron's numbering convention refers to a "**Service Pack Release**," which is an update to a System Release. Service Pack Releases may include Fixes or Improvements and are provided to Itron customers generally on a periodic basis.

- The "ZZ" in Itron's numbering convention refers to a "**Hot Fix Release**," which is an unscheduled release provided to one or more customers as a short-term, temporary fix to a Severity Level 1 Error. While not utilized by all Itron Software product lines, Hot Fix Releases are not made available to Itron customers generally but may be included in the next scheduled Service Pack for general release.

ii. **Support for Releases of Itron Enterprise Edition and Openway Software.** This subsection applies only to Itron Enterprise Edition and OpenWay software products. Maintenance Services for Itron Enterprise Edition and OpenWay software products shall be limited to the most recent System Release and the prior System Release (and the most current Service Pack Release associated with such System Release). Customer will test and install Service Pack Releases associated with the System Release in use by Customer within 12 months of such Service Pack Releases being made available to Customer. Customer will upgrade to the latest System Release at least every twenty-four (24) to thirty-six (36) months. At Customer's request, Itron may provide Release installation services at its then-current hourly rates. Itron may elect to provide Maintenance Services for an unsupported Release of Itron Software at its then-current rates for customer support.

iii. **Support for Releases of all Other Itron Software.** This subsection applies to all Itron Software other than Itron Enterprise Edition and OpenWay Software products. Maintenance Services for all Itron Software other than Itron Enterprise Edition and OpenWay software products shall be limited to the most recent System Release and the two prior Service Pack Releases. Customer will test and install System Releases and Service Pack Releases within 12 months of such Releases being made available to Customer. At Customer's request, Itron may provide Release installation services at its then-current hourly rates. Itron may elect to provide Maintenance Services for an unsupported Release of Itron Software at its then-current rates for customer support.

e. *Mandatory Revision.*

In the event that Itron, in its sole reasonable discretion, determines that any Itron Software is, or may (as applicable) be: (i) subject to a material Error; (ii) the subject of a material security breach; or, (iii) be subject to a third party infringement claim or suit of any kind, Itron may issue a mandatory revision in correction of one or more of these issues (a "**Mandatory Revision**"). Itron disclaims all liability and obligations that arise due to, or are result of, Customer's failure to test and install a Mandatory Revision in a timely fashion.

f. *Interoperability.*

Itron makes no representation or warranty regarding the ability of the Itron Software to interoperate with third party hardware or software other than software or hardware identified as compatible with the Itron Software in Itron's published documentation for such Itron Software (the "**Documentation**").

g. *Documentation and Software Library.*

Itron will make an electronic copy of the Documentation available to Customer at no additional charge via physical media or download access. Itron will maintain a copy of its most recent supported version of the executable Itron Software to be made available to Customer as necessary in the event of corrupted or inoperative Itron Software.

h. *Restoring Software to Maintenance Services.*

If Customer declines Maintenance Services after the end of warranty or discontinues Maintenance Services for any Itron Software, and thereafter wishes to resume Maintenance Services for the most recent Release of such Itron Software, Customer shall, prior to receiving such Maintenance Services, notify Itron in writing of its request for Maintenance Services and pay Itron's then-current re-initiation fee.

i. *Exclusions.*

Itron shall have no obligation to Customer to the extent any Itron Software is adversely affected by: (i) use of the Itron Software in combination with other software, equipment or communications networks that are not referenced in the Documentation; (ii) any modification to the software or operating environment that is made other than through the fault of Itron, after the Effective Date; (iii) the use of a version of the Itron Software that is not supported by Itron; (iv) Customer's failure to implement a Fix provided by Itron; (v) the operation or maintenance of the Itron Software other than through the fault of Itron; (vi) viruses introduced through no fault of Itron; (vii) use of the Itron Software other than as permitted by Itron, including Software operated on Equipment that has been serviced or repaired by a third party that is not Itron certified; or (viii) Customer's failure to perform Customer responsibilities in accordance with this Agreement.

j. *Customer Responsibilities.*

i. *Remote Communications.*

Customer will obtain, install, operate, and maintain remote communications software and equipment in a manner that will allow for remote access to the Software. Customer will make such remote access available to Itron representatives, as necessary, for remote diagnosis and troubleshooting of the Software.

ii. *System Configuration and Administration.*

Customer will ensure that its equipment, system peripherals, operating system, and data communications environment associated with the Software is configured, operated, and maintained in accordance with the Documentation and any applicable third party documentation. These administrative activities shall include but not be limited to: checking audit logs, clearing discovered exceptions, and performing daily, weekly, and monthly operational tasks and system responsibilities. Customer will consult with Itron prior to making changes that may affect the operation of the Software.

iii. *Network Administration.*

Customer will monitor and maintain, repair, replace and upgrade its local, and wide area network components (if any)—including network servers, network clients, network hubs, routers, modems, and other software components necessary for efficient and reliable network operations associated with the Software—to ensure continued conformance with the Documentation. In addition, Customer will administer related host names, Internet Protocol addresses, network interfaces, access, security, communications, and equipment and software version control.

iv. Database Administration.

Customer will administer the agreed upon database(s) associated with the Software, including hardware and software components, in accordance with the Documentation or any applicable third party documentation, which administration shall include, monitoring the database server, backing up electrical power sources, and configuring and administering of database schema, application interfaces, networking operating system, communications, and file transfer software. Customer will maintain database files (e.g., truncate, cleanup, and delete files consistent with industry standard practices) and perform regular data backup and data archiving.

v. Data Review.

If Itron determines that it is necessary to evaluate Customer data in order to reproduce error conditions not reproducible with Itron's standard test data sets, Customer will provide Itron with access to such data. Itron will manage such data in a secure manner while in use and delete the data from Itron systems upon completion of the investigation. Itron shall not be liable for any delay or failure to resolve the problem if access to such production data is denied to Itron.

3. Equipment Maintenance

a. *Preventive and Corrective Maintenance.*

Upon receipt of an item of Itron Equipment (defined below) for which Customer has subscribed to receive Maintenance Services ("**Covered Equipment**"), Itron shall (i) perform the preventive Maintenance Services that it determines is reasonably necessary to maintain such Equipment in Operational Condition (defined below), and (ii) diagnose and correct any failure in such Equipment as necessary to meet Operational Condition (excluding minor cosmetic deficiencies such as blemishes, dents or scratches). The term "**Itron Equipment**" refers to Equipment identified on Attachment A as "Itron Equipment." The term "**Operating Condition**" means capable of performance in accordance with Itron's published specifications.

b. *Maintenance Procedures.*

Customer shall initiate a request for Maintenance Services for an item of Itron Equipment by delivering the item to the applicable Itron address identified on the Itron Equipment Repair Table (the "**Repair Table**"), which can be obtained by calling (877) 487-6602, at Customer's expense and in accordance with the applicable return material authorization procedure. Upon receipt of an item of Itron Equipment with the required information, Itron shall assess the item to determine whether it is Covered Equipment and whether the maintenance requested is included within the Maintenance Services and not otherwise excluded from coverage as provided herein. If the item of Itron Equipment is Covered Equipment and the maintenance requested is included in the Maintenance Services, Itron shall provide the applicable Maintenance Services and shall make commercially reasonable efforts to return the item of Itron Equipment to Customer at Itron's expense within the applicable turnaround identified on the Repair Table. Itron Equipment that is not Covered Equipment or maintenance or support that is requested but not included in the Maintenance Services shall be addressed as described in Section 3.d hereof.

c. *Exclusions.*

The Equipment Maintenance Services described herein do not include repairs related to:

- i. damage due to external causes, including accident, abuse, misuse, inadequate maintenance, problems with electrical power, acts of God; usage not in accordance with product instructions or in a configuration not approved by Itron;
- ii. service (including installation or de-installation) not performed or authorized by Itron;
- iii. use of parts, configurations or repair depots not certified by Itron;
- iv. Customer's failure to perform Customer responsibilities in accordance with this Agreement, including caring for Products in accordance with user documentation; or
- v. Products for which Itron has discontinued Maintenance Services pursuant to Section 5 hereof.

d. *Estimation Fees*

Itron will provide Customer with a price quote for the estimated cost, including labor, materials and shipping, for any repairs that are requested but not included in the Maintenance Services (whether because the item of equipment is not covered by Maintenance Services or because the nature of the repair is not included in Maintenance Services). If Customer elects to have Itron proceed with the requested maintenance on any such item, Itron shall provide such services at its then-current rates. If Customer elects not to proceed with the requested repair, Itron will return the item of equipment at Customer's expense. Itron may charge Customer its then-current handling, inspection and shipping fees for any such returned equipment.

e. *Adding/Restoring Equipment to Maintenance Services.*

Following the Effective Date, additional Itron Equipment purchased by Customer, of a similar type and model already covered by Maintenance Services, shall automatically be deemed to be Covered Equipment following expiration of the warranty for such Equipment. If Customer declines Equipment coverage after the end of warranty, discontinues Maintenance Services for any Covered Equipment or has Equipment serviced or repaired by a third party that is not Itron certified, and thereafter wishes to add such equipment as Covered Equipment, Itron may, prior to such equipment being included as Covered Equipment, (i) inspect such equipment at its then-current rates to determine whether it is in Operating Condition and/or (ii) charge its then-current re-certification fee, in addition to the Equipment's first term maintenance fee.

f. *Customer Responsibilities.*

Itron shall make available, and Customer shall obtain, a copy of Itron's user documentation for items of Covered Equipment and Customer shall perform regular preventive maintenance for each such item in accordance with such documentation. Customer shall also keep accurate records of Equipment serial numbers and locations to assist Itron with the Maintenance Services.

g. *Loaner Equipment Program.*

Subject to the requirements below, Itron shall make commercially reasonable efforts to provide Customer with a Mobile Collector or Handheld unit, as applicable, for the Customer to use (each an item of "**Loaned Equipment**") while a Mobile Collector or Handheld unit,

as applicable, that is Covered Equipment is receiving Maintenance Services. Itron shall provide Loaned Equipment if all the following criteria are satisfied:

- i. Customer has maintained an inventory of spare Mobile Collectors or Handheld units equal to at least 10 percent of the number of Mobile Collectors or Handheld units deployed in Customer's service territory (with at least one Mobile Collector) and such inventory has been depleted;
- ii. Itron has provided preventive Maintenance Services for each of Customer's Mobile Collectors or Handheld Devices (as applicable) that are Covered Equipment in the 12-month period prior to Customer's request for Loaned Equipment; and
- iii. Itron is unable to return the Mobile Collector or Handheld Devices, as applicable, receiving Maintenance Services within the applicable turnaround time set forth on Attachment A.
- iv. Loaned Equipment will remain the property of Itron and shall be returned to Itron promptly upon receipt of the corresponding item of Itron Equipment. For Loaned Equipment that is not returned within 14 days from shipment of the corresponding item of Itron equipment, Itron may charge a late fee equal to 10 percent of the then-current list price for the item of Loaned Equipment for each 30 day period during which the item of Loaned Equipment remains unreturned. Itron shall pay the cost of delivering Loaned Equipment to Customer and Customer shall pay the cost of returning Loaned Equipment to Itron.

4. Compensation and Payment

a. Definitions

"Annual Adjustment" means Itron's standard price increase.

"Annual Fee" means the annual fee set forth on Attachment A hereto for each category of Products identified thereon plus the Annual Adjustment, if any. The Annual Fee for Maintenance Services to be provided for any partial Maintenance Year (i.e., for Products with a Maintenance Commencement Date that falls after the beginning of the Maintenance Year) shall be prorated based on the applicable number of months Customer is to receive Maintenance Services during such Maintenance Year.

"Maintenance Commencement Date" means the date for commencement of the Maintenance Services for a Product identified on Attachment A hereto.

"Maintenance Year" means any period of 1 year during the Term beginning on the Effective Date or any anniversary thereof.

b. Compensation and Invoicing.

As compensation for the Maintenance Services, Customer shall, in advance, pay to Itron the Annual Fee for each Maintenance Year in which it receives Maintenance Services. Itron shall invoice Customer for Maintenance Services to be provided during the first Maintenance Year as soon as practicable following the Effective Date. For Maintenance Services provided during any subsequent Maintenance Year, including Maintenance Services for newly purchased Products, Itron shall provide Customer with a renewal notice at least 100 days prior to the commencement of each Maintenance Year. Customer may discontinue Maintenance Services for a Product by providing Itron with written notice of non-renewal for such Product no less than 90 days prior to the commencement of any subsequent Maintenance Year. Approximately 20 days prior to the commencement of any subsequent Maintenance Year, Itron shall provide Customer with an invoice for the Annual Fee payable by Customer for the forthcoming Maintenance Year. Itron may, in its discretion, invoice Customer for Maintenance Services for a Product that is added during the course of any Maintenance Year as soon as such Product has been added or at the beginning of the next Maintenance Year.

c. Payment.

Invoices will be due and payable 30 days following the date of invoice. For invoices not paid within 30 days of the invoice date, in addition to other remedies to which Itron may be entitled, Itron may charge Customer a late fee of 1 percent per month applied against undisputed overdue amounts. Customer shall also be responsible for collection costs associated with late payment, if any, including reasonable attorneys' fees. Fees paid pursuant to this Maintenance Agreement, including the Annual Fee, do not include taxes. Customer will be responsible for and pay all applicable sales, use, excise, value-added and other taxes associated with the provision of the Maintenance Services, excluding taxes on Itron's income generally. If Customer is a tax exempt entity, or pays taxes directly to the state, Customer will provide Itron with a copy of its Tax Exemption Certificate or Direct Pay Permit, as applicable, upon execution of this Agreement. No endorsement or statement on any check or payment or in any letter accompanying a check or payment or elsewhere shall be construed as an accord or satisfaction. Customer shall pay all amounts due under this Agreement in lawful money of the United States, unless otherwise provided in Attachment A.

5. Term and Termination

a. Term.

The term of this Maintenance Agreement ("**Term**") shall commence upon the Effective Date and shall continue unless and until terminated in accordance with this Section.

b. Termination.

Either party may terminate this Maintenance Agreement effective as of the end of any Maintenance Year by giving the other Party written notice of termination at least 90 days prior to the end of such Maintenance Year. If either Party commits a material breach of or default under this Maintenance Agreement or any agreement between the Parties related to this Maintenance Agreement, then the other Party may give such Party written notice of the breach or default (including, but not necessarily limited to, a statement of the facts relating to the breach or default, the provisions of this Maintenance Agreement that are in breach or default and the action required to cure the breach or default) and, at the notifying Party's election, this Maintenance Agreement shall terminate pursuant to this Section if the breach or default is not cured within 30 days after receipt of notice (or such later date as may be specified in the notice).

c. *Effect of Termination.*

Itron shall not be obligated to provide any Maintenance Services after the end of the Term. If either Party terminates the Maintenance Agreement for a reason other than a termination for breach or default or if Itron terminates Maintenance Services for one or more Products, Customer shall be entitled to a prorated refund of the Annual Fee.

d. *End of Support.*

Itron may discontinue Maintenance Services for any Equipment or Software, effective as of the end of the current Maintenance Year, by giving Customer written notice of such discontinuance no less than 90 days prior to the end of such Maintenance Year. At Customer's request, Itron may elect to provide custom support for products for which Maintenance Services have been discontinued at Itron's then-current rates.

e. *Survival.*

Any Section of this Maintenance Agreement, which by its nature is intended to survive termination or expiration, shall survive the termination or expiration of this Maintenance Agreement.

6. Miscellaneous

a. *Disclaimer of Warranties.*

EXCEPT AS EXPRESSLY SET FORTH IN THIS MAINTENANCE AGREEMENT, ITRON DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES, CONDITIONS, OR REPRESENTATIONS INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY IMPLIED WARRANTY ARISING OUT OF ANY COURSE OF PERFORMANCE, COURSE OF DEALING OR USAGE OR TRADE PRACTICE.

b. *No Consequential Damages.*

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, IN NO EVENT WILL ITRON BE LIABLE UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHER LEGAL OR EQUITABLE THEORY FOR COVER OR FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL (INCLUDING LOSS OR CORRUPTION OF DATA OR LOSS OF REVENUE, SAVINGS OR PROFITS) OR EXEMPLARY DAMAGES, EVEN IF ITRON HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

c. *Limitation of Liability.*

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR DAMAGES IN EXCESS OF FIFTY PERCENT (50%) OF THE FEES PAID BY CUSTOMER TO ITRON UNDER THIS MAINTENANCE AGREEMENT DURING THE MAINTENANCE YEAR IN WHICH THE CAUSE OF ACTION GIVING RISE TO THE LIABILITY AROSE. ITRON SHALL NOT BE LIABLE FOR ANY CLAIM MADE THE SUBJECT OF A LEGAL PROCEEDING MORE THAN 2 YEARS AFTER THE CAUSE OF ACTION ASSERTED IN SUCH CLAIM AROSE.

d. *Force Majeure.*

Except for monetary obligations hereunder, neither Party will be responsible for any failure or delay in performing any obligation hereunder if such failure or delay is due to a cause beyond the Party's reasonable control, including, but not limited to acts of God, flood, fire, volcano, war, terrorist threats or actions, third-party suppliers, labor disputes or governmental acts.

e. *Notices.*

Any notice required or permitted under this Maintenance Agreement or required by law must be in writing and must be delivered in person, by facsimile, by certified mail (return receipt requested), or by a nationally recognized overnight service with all freight charges prepaid, to the address set forth on the signature page hereto. Notices will be deemed to have been given at the time of actual delivery, if in person, or upon receipt (as evidenced by facsimile confirmation, return receipt or overnight delivery verification). Either Party may change its address for notices by written notice to the other Party in accordance with this Section. Notwithstanding the foregoing, notice of renewal or non-renewal of Maintenance Services shall be sent to the email or other address set forth on the signature page hereto.

f. *Assignment.*

Customer may not assign or transfer its interests, rights or obligations under this Maintenance Agreement by written agreement, merger, consolidation, operation of law or otherwise without the prior written consent of an authorized executive officer of Itron. Any attempt to assign this Maintenance Agreement by Customer shall be null and void.

g. *Nonwaiver.*

Any failure by either Party to insist upon or enforce performance by the other Party of any of the provisions of this Maintenance Agreement or to exercise any rights or remedies under this Maintenance Agreement or otherwise by law shall not be construed as a waiver or relinquishment to any extent of such Party's right to assert or rely upon any such provision, right or remedy in that or any other instance; rather the provision, right or remedy shall be and remain in full force and effect.

h. *Governing Law.*

This Maintenance Agreement and performance hereunder will be governed by and construed in accordance with the laws of the State of Washington without reference to Washington conflicts of law principles or the United Nations Convention on Contracts for the Sale of Goods. **THE PARTIES HEREBY UNCONDITIONALLY WAIVE THEIR RESPECTIVE RIGHTS TO A JURY TRIAL OF ANY CLAIM ARISING IN ANY WAY IN CONNECTION WITH THIS AGREEMENT.**

i. *Confidentiality.*

With respect to any information supplied in connection with this Maintenance Agreement and designated by either Party as confidential, or which the recipient should reasonably believe to be confidential based on its subject matter or the circumstances, the recipient agrees to protect the confidential information in a reasonable and appropriate manner, and to use and reproduce the confidential information only as necessary to perform its obligations under this Maintenance Agreement and for no other purpose. The obligations in this Section will not apply to information that is: (i) publicly known; (ii) already known to the recipient; (iii) lawfully disclosed by a third party; (iv)

independently developed; or (v) disclosed pursuant to a legal requirement or order. The recipient may disclose the confidential information on a need-to-know basis to its contractor's, agents and affiliates who agree to confidentiality and non-use terms that are substantially similar to these terms.

j. Intellectual Property.

Between Itron and Customer, all patents, copyrights, mask works, trade secrets, trademarks and other proprietary rights in or related to any product, software or deliverable provided in connection with the Maintenance Services are and will remain the exclusive property of Itron. Any modification or improvement to an Itron product or deliverable that is based on Customer's feedback shall be the exclusive property of Itron. Customer will not take any action that jeopardizes Itron's proprietary rights nor will it acquire any right in any such product, software or deliverable or Itron's confidential information other than rights granted in this Maintenance Agreement.

k. Entire Agreement.

This Maintenance Agreement constitutes the entire agreement between the Parties with respect to its subject matter and supersedes any and all prior agreements between Itron and Customer related to the Maintenance Services and other items furnished under this Maintenance Agreement. No amendment, modification or waiver of any of the provisions of this Maintenance Agreement shall be valid unless set forth in a written instrument signed by the Party to be bound thereby.

[Signature Page Follows]

**SIXTH RENEWAL TO THE
INCREMENTAL POWER SUPPLY AGREEMENT**

This sixth renewal to the Incremental Power Supply Agreement ("Renewal"), dated _____, 2020 is made by and between the New York Power Authority ("NYPA" or the "Authority") and Village of Watkins Glen ("Customer"). NYPA and the Customer are collectively referred to as the "Parties."

FACTUAL RECITALS

The Authority supplies electric power to the Customer in accordance with the Customer's 1986 Application for Service, as amended and extended, which includes provisions for the sale and purchase of hydroelectricity and incremental electricity.

The Parties entered into an Incremental Power Supply Agreement ("Incremental Agreement") on April 23, 2007 as a supplement to the 1986 Application for Service to supersede any prior agreement between the Parties pertaining to NYPA's supply of incremental electricity to the Customer.

Under the Incremental Agreement, the Customer agreed, *inter alia*, to purchase its full incremental electricity needs from NYPA for a two-year term commencing midnight January 1, 2008 and expiring on 11:59 p.m. December 31, 2009, which may be renewed successively by mutual written agreement for a one year term each year thereafter.

Consistent with the Incremental Agreement, the Parties successively executed timely, written agreements, on December 23, 2009 and December 14, 2010, for the renewal of the Incremental Agreement for the term January 1, 2010 through December 31, 2010 and for the term January 1, 2011 through December 31, 2011.

The Parties mutually agreed in writing to renew the Incremental Agreement for a three-year term, on November 22, 2011, commencing January 1, 2012 through December 31, 2014.

The Parties mutually agreed in writing to the First Amendment to the Incremental Power Supply Agreement on November 17, 2014 which i) permitted the Incremental Agreement's renewal for terms of either one, two or three additional years, as may be mutually agreed in writing by the Parties; and ii) renewed the Incremental Agreement for a three-year term commencing January 1, 2015 through December 31, 2017.

The Parties mutually agreed in writing to renew the Incremental Agreement for a three-year term, on December 22, 2017, commencing January 1, 2018 through December 31, 2020.

The Parties now seek to renew the Incremental Agreement to extend its term for three years, commencing January 1, 2021 through December 31, 2023.

Now. Therefore, in consideration of the premises and covenants herein, the Parties hereby agree as follows:

1. To renew the Incremental Agreement for a three-year term, effective midnight January 1, 2021 and expiring on 11:59 PM on December 31, 2023.
2. Except as provided in Section 1 of this Renewal, all other terms and conditions of the Incremental Agreement remain in full force and effect.

In Witness Whereof, the Authority and the Customer have executed this Renewal to the Incremental Agreement on the date written above.

NEW YORK POWER AUTHORITY

By: _____
Name: Keith T. Hayes
Title: Senior Vice President, Clean Energy Solutions

VILLAGE OF WATKINS GLEN

By: _____
Name: _____
Title: _____

Signature:
Email: villagetreasurer@watkinsglen.us
Title:
Company:

Signature:
Email: keith.hayes@nypa.gov
Title:
Company:

PARK PROPOSED RATES 2021

Type	Timing	Current	Proposed	Inc Amount	%
Tents	Daily	\$30	\$35	\$5	17%
	Weekly	\$150	\$200	\$50	33%
Full HookUps	Daily	\$65	\$65	\$0	0%
	Weekly	\$390	\$450	\$60	15%
	Monthly	\$875	\$900	\$25	3%
July/August	Monthly	\$1,150	\$1,175	\$25	2%
Seasonal (May to October)		\$2,525 \$505 mth	\$2,575 \$515 mth	\$50	2%
Cable TV		\$225	\$250	\$25	11%
Seasonal Dock		\$750	\$850	\$100	13%
Boat Launch Parking Seasonal		\$200	\$225	\$25	13%
Seasonal Campers Boat Parking		\$60	\$75	\$15	25%
Kayak Summer		\$25	\$30	\$5	20%
Winter Boat Parking		\$200	\$200	\$0	0%

PROPOSED PARK FEE INCREASES
FOR 2021

		2020	2021
TENTS	Daily	\$ 30	\$ 35
	Weekly	\$ 150	\$ 200
FULL HOOK-UPS	Daily	\$ 65	\$ 65
	Weekly	\$ 390	\$450
	Monthly	\$875	\$ 900
	Monthly July/ August	\$1150	\$ 1175
	Seasonal	\$ 2525	\$ 2575
CABLE TELEVISION		\$ 225	\$ 250
SEASONAL DOCK		\$ 750	\$ 850
BOAT LAUNCH SEASONAL PARKING		\$200	\$225
SEASONAL CAMPERS BOAT PARKING		\$ 60	\$ 75

We are requesting the increase in fees due to the cost increase of labor (minimum wage up to \$12.50), increase costs of all utilities, trash removal increase costs.

Day	Week	Month	Seasonal	Misc. Information
\$ 65.00	\$ 390.00	\$ 875.00	\$ 2,300	\$200 Cable-Seasonal
\$ 32.00	\$ 1150 July	\$ 1150 Aug		

Day	Week	Month	Seasonal	Misc. Information
\$ 30.00	\$ 150.00	\$ 420.00	\$ 1,400.00	No Credit Cards, No Cable, No WiFi
\$ 38.00	\$ 210.00	\$ 567.00	\$ 1,900-3000	

Day	Week	Month	Seasonal	Misc. Information
\$ 40-48	\$ 325.00	\$ 1,150.00	\$ 1,600.00	
\$ 30.00	\$ 210.00	\$ 567.00	\$ 1,900-3000	

Day	Week	Month	Seasonal	Misc. Information
\$ 32.00	\$ 190.00	\$ 550.00	\$ 1,400.00	
\$ 42.00	\$ 250.00	\$ 650.00	\$ 1,650.00	
\$ 54.00	\$ 320.00	\$ 875.00	\$ 1,800 *No sewer*	

Day	Week	Month	Seasonal	Misc. Information
\$ 46.00	\$ 245.00	\$ 495.00	\$ 1,795.00	Seasonal Come with Electric Water & Cable *No Sewer \$12 dumping fee*
\$ 62.00	\$ 420.00	\$ 600.00	\$ 2,190.00	

Day	Week	Month	Seasonal	Misc. Information
\$ 71.00	\$ 567.00	\$ 875.00	\$ 1,800 *No sewer*	
\$ 84.00	\$ 780.00	\$ 1,150.00	\$ 1,600.00	

Day	Week	Month	Seasonal	Misc. Information
\$ 86.00	\$ 420.00	\$ 550.00	\$ 1,400.00	
\$ 96.00	\$ 420.00	\$ 550.00	\$ 1,400.00	

Day	Week	Month	Seasonal	Misc. Information
\$ 89.00	\$ 420.00	\$ 550.00	\$ 1,400.00	
\$ 79.00	\$ 420.00	\$ 550.00	\$ 1,400.00	

Day	Week	Month	Seasonal	Misc. Information
\$ 79.00	\$ 420.00	\$ 550.00	\$ 1,400.00	
\$ 59.00	\$ 420.00	\$ 550.00	\$ 1,400.00	

Day	Week	Month	Seasonal	Misc. Information
\$ 48.00	\$ 420.00	\$ 550.00	\$ 1,400.00	
\$ 25.00	\$ 130.00	\$ 420.00	\$ 1,400.00	

Day	Week	Month	Seasonal	Misc. Information
\$ 40.00	\$ 200.00	\$ 600.00	\$ 1,870.00	sites 100-237
\$ 50.00	\$ 265.00	\$ 690.00	\$ 2,190.00	sites 238-275

Day	Week	Month	Seasonal	Misc. Information
\$ 332	\$ 192	\$ 550	\$ 1,400.00	
\$ 336	\$ 216	\$ 567.50	\$ 1,975	

Day	Week	Month	Seasonal	Misc. Information
\$ 339	\$ 234	\$ 750	\$ 2,100	
\$ 340	\$ 240	\$ 760	\$ 2,160	

Day	Week	Month	Seasonal	Misc. Information
\$ 340	\$ 240	\$ 760	\$ 2,160	
\$ 340	\$ 240	\$ 760	\$ 2,160	



VILLAGE OF WATKINS GLEN
CLUTE PARK & CAMPGROUND
155 S. CLUTE PARK DRIVE
WATKINS GLEN, NY 14891
PHONE 607-535-4438
email: parksdept@watkinsglen.us

APPLICATION FOR USE OF THE COMMUNITY CENTER BUILDING

DATE OF APPLICATION: SEPTEMBER 2, 2020

INSURED'S NAME OR ORGANIZATION:

KATHIE E. NOTARFONZO

FULL ADDRESS:

3432 COATS ROAD, BURDETT NY 14818
(Street) (City) (State) (Zip)

TELEPHONE NUMBERS:

607 425-1042
(Home)

607 387-7041 EXT. 111
(Business) or (Cell)

E-MAIL ADDRESS:

INNERPEACEFLOATS@GMAIL.COM

TYPE OF ACTIVITY:

YOGA

DATE(S) REQUESTED:

MONDAYS AND/OR WEDNESDAYS

TIME(S) REQUESTED:

6 PM - 730 PM

CIRCLE THOSE APPLICABLE: (FOOD) (DRINK) (ALCOHOLIC BEVERAGES)

IF ALCOHOL IS TO BE SERVED, WILL THERE BE A CASH BAR? (YES) (NO)
(PROOF OF HOST LIQUOR AND/OR DRAM SHOP INSURANCE WILL ALSO BE REQUIRED IF ALCOHOL IS SERVED OR SOLD AT THE EVENT).

WILL KITCHEN BE USED? (YES) (NO)

WILL EVENT BE CATERED? (YES) (NO) IF YES, BY WHOM? _____

WILL SOUND SYSTEM BE USED? (YES) (NO) The fee paid for this is non-refundable.

All chairs and tables to be wiped clean and to be placed back in the appropriate racks properly. Any damaged chairs, tables or other property are to be reported to a Park representative.

All trash and decorations are to be removed from the building immediately after the event. A dumpster is provided at the rear of the building. All floors are to be swept clean, any liquid spillage mopped up, kitchen appliances wiped out and sinks and counters wiped clean. Trash on the bathroom floors is to be swept up.

If you tape items to the floor, please use blue painters tape only. It will not ruin the finish on the floor.

DO YOU HAVE A COPY OF THE RULES GOVERNING THE USE OF THE COMMUNITY CENTER BUILDING?

As evidenced by your signature below, you agree, on behalf of your organization and yourself, to take full responsibility as specified by the governing rules and this application. You also agree to defend, indemnify and hold the Village harmless from any claims of liability resulting from your use of the subject premises.

Kathie E. Notarfonzo
Signature of INSURED

Watkins Glen Fire Department,

The Community Prevocational group (CPV) appreciates the Watkins Glen Fire Departments taking the time to review our proposal to use your building for a community space donation/drop off area. Our proposal is for the group to help support the local Humane Society in many ways. One of the ways is to set up a small donation area in the village by using the Fire department as its location. The group would follow all safety and COVID 19 guidelines put in place by the state, local government, Office for People with Developmental Disabilities, and the WGFD.

The idea was born from the Humane Society of Schuyler County (HSSC) communicating during COVID-19 to the local area that they need crucial supplies and funding. Additionally, they are short on volunteers to assist with caring for the animals in the shelter, which makes what we are proposing even more meaningful. The past few months, our local community has slowly phased in the reopening of businesses. As this is true, the risk of contracting COVID has stopped or gone away. Even with this good news, the shelter is still short on supplies and volunteers. This is where the people we support can step up to support the shelter. Helping the HSSC by setting up a site within the local community (WGFD building) that is accessible and known to those within the local community. By combining the needs of the people supported in our program, and the needs of community partners such as HSSC, we can develop a program model and volunteer opportunity that fosters connections for the entire community.

While we are supporting the HSSC, the members of the group will be learning and implementing the skills necessary to one day find and maintain employment within the local community. Some of those skills include working as a team, following safety protocols and guidelines, communication and social skills to name a few. By continuing to receive these vital work readiness trainings, the people we support work toward their goals while learning how much they matter and how much they contribute to their community. There are many other businesses out there that continue to need the supports of the community prevocational program but may not know how to use volunteer services while complying with COVID-19 guidelines. The model described above has been successful to this point on smaller scale over the past few months. The group is now ready to expand out into the local community allowing the people we support to connect to others in a meaningful, yet safe way.

The group is hopeful that being able to use the Fire departments building as the drop off location will in turn become a successful way to operate the volunteering program. We realize that there may be some adjustments to this opportunity as time goes on, as this is to be expected. We also realize that it may take some time for us to determine the success of the program and how well we are doing on our part. The group will analyze and breakdown each opportunity to see what changes are needed if any and how to improve the opportunity. We would like to use the Fire house every Wednesday from 10a-12n for the month of October for our first time implementing this opportunity.

As a group we are more than happy to present additional information and answer any questions you may have in person to the WGFD.

Sincerely,

The Arc of Chemung-Schuyler Community Prevocational Department



The Village of Watkins Glen
303 North Franklin Street
Watkins Glen, NY 14891
Phone: (607)-535-2736
Fax: (607)-535-7621
TTY: (800) 662-1220

Application for a Special Event

Event Information:

Name of Event: THE ARC PRE VOCATIONAL GROUP

Location: 201 N. PERRY

Date(s) of Event: WED. OCTOBER 7, 14, 21, 28

Time of Event: 10AM — NOON

Date and Time for Set up: N/A

Date and Time for Take down: N/A

* Event Activities: Can / bottle collection to help support
The Humane Society of Schuyler Co.
(Entertainment, vending, fireworks, gaming, etc. Please attach any additional information)

Purpose: PRE VOCATIONAL TRAINING / Volunteering

* Estimated Attendance: 3-4

Contact Information:

Name: CHRIS SULKEY

Phone: 607-535-6934

Email Address: CSULKEY@ARCOFCS.ORG

Address: 203 12TH ST WATKINS GLEN NY

Will Alcoholic Beverages be served? Yes / No Sold? Yes / No

Does the Event require Fire/EMT equipment? Yes / No
(If yes, please complete and sign Fire Department Checklist attached.)



The Village of Watkins Glen
 303 North Franklin Street
 Watkins Glen, NY 14891
 Phone: (607)-535-2736
 Fax: (607)-535-7621
 TTY: (800) 662-1220

Special Equipment/ Services Requested:

Item	Quantity	Details – locations, types, sizes, etc.
Police:		
Traffic control	/	
Street Closings		
Security (company)		
Streets:		
Barricades	/	
Stop signs		
Traffic cones		
Water:		
Water test	/	
Sewer:		
Port-a-johns	/	
Grease barrels		
Electric:		
Power needs	/	
Additional power		
Codes:		
Tents - (sizes, certified, stakes)	/	
Access - crowd movement		
Parks:		
Trash cans	/	
Trash removal		
Parking		



The Village of Watkins Glen
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For Village Use Only

Departments Contacted and Approved:

Board _____ Office _____ Parks _____ Electric _____
 Streets _____ Police _____ Water _____ Fire _____
 Sewer _____ EMS _____ Code _____ Super _____

Does this event require firefighting equipment?	Yes	<input checked="" type="radio"/> No	
If yes, where is the designated location for fire equipment?			
Are there food vendors on site?	Yes	<input checked="" type="radio"/> No	
* If so, what fuel sources are being used?	Propane	Electric	
Will there be generators on site?	Yes	<input checked="" type="radio"/> No	
* If so, what fuel sources are being used?	Propane	Gas	Diesel
Will there be temporary electric provided?	Yes	<input checked="" type="radio"/> No	
Will there be fireworks?	Yes	<input checked="" type="radio"/> No	
* If so, what is the location?			
Is there a need for EMS services at this event?	Yes	<input checked="" type="radio"/> No	
* If yes, where is the designated location for EMS equipment?			
Has a map of the festival/event been provided?	Yes	<input checked="" type="radio"/> No	
* Please indicate generators, fuel source locations, electric services, vendors and booths.			



The Village of Watkins Glen
303 North Franklin Street
Watkins Glen, NY 14891
Phone: (607)-535-2736
Fax: (607)-535-7621
TTY: (800) 662-1220

Policy for Holding Special Events on Village Property

PROOF OF LIABILITY INSURANCE (A MINIMUM AMOUNT OF \$300,000 FOR INDIVIDUALS UNDER HIS/HER OWNER'S POLICY OR A MINIMUM OF \$1,000,000 FOR BUSINESSES) IS REQUIRED ALONG WITH INDEMNIFICATION CLAUSES FROM ALL PARTICIPATING PARTIES. PROOF OF DRAM SHOP/HOST LIQUOR LIABILITY INSURANCE WILL ALSO BE REQUIRED IF ALCOHOL IS TO BE SERVED OR SOLD AT THE EVENT.

1. SCHEDULING:

Anyone wishing to hold a special event and/or festival on Village owned property must first seek permission from the Board of Trustees. Person(s), groups or organizations wishing to use Village owned property must file a written application with the Village Office in the Municipal Building. Application forms are available at the Village Clerk's office in the Municipal Building. Approval from each of the Village Department Heads will have to be obtained in order for the Board of Trustees to process the request.

2. FEES:

The fee for the use of the Village owned property will be based on the amount of property used, the length of time it will be used, amount of time Village employees are required to spend preparing, assisting with event, or cleaning up after event. The minimum fee will be \$50 per day and the maximum fee will be \$150 per day. The Village Board will determine the amount of fee charged for each event. Organizers will be notified of the amount of fee within one-week of the Board's formal review of the request. For use of Clute Park, there may also be a water quality test that will have to be performed at the event holder's expense, along with utility fees that may be metered.

3. RULES:

It is expected that the property will not be harmed in any manner following the event/festival. If the property is damaged in any manner, the organization holding said event/festival will be responsible for the cost of repairs, replacements, etc. to get the property back to the condition it was prior to the event/festival. The organization will also be responsible for the cost of utilities used for the event/festival.

4. ADDITIONAL CHARGES:

If the event/festival requires the Village employees to work at overtime wages, or if the Village must hire assistance outside of its employees, the organization holding said event/festival will be responsible for the cost of the overtime wages and/or the cost for the hiring of the additional assistance (such as police, trash removal, etc.). These additional charges will be assessed by the Village on an event-by-event basis.



The Village of Watkins Glen
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Watkins Glen, NY 14891
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TTY: (800) 662-1220

*** Disclaimer**

The Watkins Glen Fire Department provides Fire Protection and non-transporting BLS EMS services for events when needed.

All Fire/EMS staging/parking locations are subject to change per the Watkins Glen Fire Chief. There must be a minimum of two parking spaces available at all times for Fire and EMS vehicles.

Failure to provide this information could result in the Watkins Glen Fire Department not covering the festival/event.

Rindsey Baranyk
Event Coordinator Signature

9/9/2020
Date

Jim Smith
Fire Chief Signature

9-11-2020
Date

Lonnie Childs

From: Carole Pierce <promowg1@gmail.com>
Sent: Thursday, September 3, 2020 9:35 AM
To: Lonnie Childs
Subject: Grand Prix Festival banner

Good morning Lonnie – hope your summer has been great. We'd like a refund for the \$200 banner fee that we paid for the Grand Prix Festival. Thanks so much. Have a great day!

Carole B. Pierce
Director of Events
Watkins Glen Promotions
607-535-3003



Virus-free www.avast.com



September 2, 2020

Mayor and Board of Trustees
Village of Watkins Glen, New York
303 North Franklin Street
Watkins Glen, New York 14891

Dear Mayor and Board Members:

This letter is to explain our understanding of the arrangements for, and the nature and limitations of, the services we are to perform for the Village of Watkins Glen, New York (Village) with respect to certain records and transactions in connection with the Village of Watkins Glen, New York's Justice Court (Justice Court) for the period of June 1, 2019 through May 31, 2020.

Procedures

The purpose of the engagement is to assist the Village in fulfilling its responsibilities under Section 2019-a of the Uniform Justice Court Act of the State of New York. We understand that the Justice Court's records have been maintained in accordance with the statutory basis as prescribed by the New York State Offices of Court Administration and State Comptroller. Our engagement will focus on the fiscal responsibilities of the Court as identified in the *Handbook for Town and Village Justices and Court Clerks* issued by the New York State Office of the State Comptroller.

We will perform the agreed-upon procedures in accordance with the Standards for Attestation Engagements established by the American Institute of Certified Public Accountants.

We will perform the following procedures for all Justices' accounts:

1. Review the Justice Court's internal controls and report any deficiencies that come to our attention.
2. Review two month-end bank and accountability reconciliations performed by Justice Court personnel for accuracy and match to appropriate source documents.
3. Randomly select a minimum of 20 duplicate receipts and trace them into the cash receipts record for date, name, case number, and amount.
4. Foot the cash receipts record and trace to deposits recorded on the bank statement for a two-month period. Determine the timeliness of deposits.

5. Trace all cash receipts record entries for a two-month period into the appropriate monthly report to the NYS Office of the State Comptroller or the bail record.
6. Trace all charges/payments on the bank statement(s) for a two-month period to cancelled checks or other documentation and determine that the charges/payments were appropriate, are properly recorded in and match the cash disbursements record and other records, and the payment was authorized/signed by the appropriate Justice.
7. Obtain all monthly reports from Justices and verify all the reports were filed in a timely manner with the NYS Office of the State Comptroller.

Engagement Services

Our engagement will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Because the procedures included in this letter do not constitute an audit made in accordance with auditing standards generally accepted in the United States of America, we will not express an opinion on any of the specific elements, accounts, or items referred to in our report.

At the conclusion of our engagement, we will submit a report in letter form outlining the procedures performed and our findings resulting from the procedures performed.

Our report will contain a statement that it is intended solely for the use of the Village of Watkins Glen, New York's management, Board of Trustees, and the Justices and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Should you desire that others be added to our report as specified parties, please contact us as it will be necessary to obtain their agreement with respect to the sufficiency of the procedures for their purpose.

Our report will also contain a paragraph pointing out that if we had performed additional procedures or if we had conducted an audit in accordance with auditing standards generally accepted in the United States of America, matters in addition to any findings that may result from the procedures performed might have come to our attention and been reported to you.

If circumstances arise which in our professional judgment prevent us from completing the engagement, we retain the unilateral right to take any course of action permitted by professional standards, including withdrawal from the engagement.

The procedures that we will perform are not designed and cannot be relied upon to disclose errors, fraud, or illegal acts, should any exist. However, we will inform the appropriate level of management and the Board of Trustees of any material errors that come to our attention and any fraud or illegal acts that come to our attention, unless they are clearly inconsequential.



Furthermore, the procedures are not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, we will communicate to management and Board members any significant deficiencies or material weaknesses that become known to us during the course of the engagement.

The Village of Watkins Glen, New York hereby indemnifies BST & Co. CPAs, LLP and its partners, principals and employees and holds them harmless from all claims, liabilities, losses and costs arising in circumstances where there has been a knowing misrepresentation by a member of the Village's management, regardless of whether such person was acting in the Village's interest. This indemnification will survive termination of this letter.

Village of Watkins Glen, New York Justice Court Responsibilities

We ask that you either confirm or amend our understanding regarding the procedures included in this letter. The sufficiency of these procedures is solely the responsibility of the Village of Watkins Glen, New York. We make no representation regarding the sufficiency of the procedures described above either for the purpose for which these services have been requested or for any other purpose.

During the course of our engagement, we may accumulate records containing data that should be reflected in the Justice Court's books and records. The Justice Court will determine that all such data, if necessary, will be so reflected. Accordingly, the Justice Court will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by the Village of Watkins Glen, New York's Justice Court personnel, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with Rhonda Slater, Treasurer. The timely and accurate completion of this work is an essential condition to our completion of our services and issuance of our report.

Fees for Services

Our fees for the services set forth in this letter, which will be based on the time required by personnel assigned to this engagement plus direct expenses, will be rendered monthly and are payable upon receipt. Individual hourly rates vary according to the degree of responsibility involved and the professional skills required. The fees for this letter are:

Performance of procedures and generation of report	<u>\$3,600</u>
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Other Terms of Our Engagement

In the event we are requested or authorized by the Village or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagements for the Village, the Village will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.



It is agreed by the Village of Watkins Glen, New York and BST & Co. CPAs, LLP or any successors in interest that no claim arising out of services rendered pursuant to this agreement by or on behalf of the Village shall be asserted more than two years after the date of the last report issued by BST & Co. CPAs, LLP.

Information Security - Miscellaneous Terms

BST is committed to the safe and confidential treatment of the Village's proprietary information. BST is required to maintain the confidential treatment of client information in accordance with relevant industry professional standards which govern the provision of services described herein. The Village agrees that it will not provide BST with any unencrypted electronic confidential or proprietary information, and the parties agree to utilize commercially reasonable measures to maintain the confidentiality of the Village's information, including the use of collaborate sites to ensure the safe transfer of data between the parties.

BST may terminate this relationship immediately in its sole discretion if BST determines that continued performance would result in a violation of law, regulatory requirements, applicable professional standards or BST's client acceptance or retention standards.

If any term or provision of this agreement is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

Electronic Signatures and Counterparts

Each party hereto agrees that any electronic signature of a party to this agreement or any electronic signature to a document contemplated hereby (including any representation letter) is intended to authenticate such writing and shall be as valid, and have the same force and effect, as a manual signature. Any such electronically signed document shall be deemed (i) to be "written" or "in writing," (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Each party hereto also agrees that electronic delivery of a signature to any such document (via email or otherwise) shall be as effective as manual delivery of a manual signature. For purposes hereof, "electronic signature" includes, but is not limited to, (i) a scanned copy (as a "pdf" (portable document format) or other replicating image) of a manual ink signature, (ii) an electronic copy of a traditional signature affixed to a document, (iii) a signature incorporated into a document utilizing touchscreen capabilities or (iv) a digital signature. This agreement may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement. Paper copies or "printouts," of such documents if introduced as evidence in any judicial, arbitral, mediation or administrative proceeding, will be admissible as between the parties to the same extent and under the same conditions as other original business records created and maintained in documentary form. Neither party shall contest the admissibility of true and accurate copies of electronically signed documents on the basis of the best evidence rule or as not satisfying the business records exception to the hearsay rule.



Village of Watkins Glen, New York
September 2, 2020
Page 5

If this letter defines the arrangements as you understand them, please sign, and date a copy and return it to us. We appreciate your confidence in BST & Co. CPAs LLP.

Very truly yours,

BST & Co. CPAs, LLP



William C. Freitag, Partner

WCF/hmk

For the VILLAGE OF WATKINS GLEN, NEW YORK:

Name, Title

Date





September 2, 2020

Board of Trustees
Village of Watkins Glen
303 N. Franklin Street
Watkins Glen, New York 14891

Attention: Ms. Rhonda E. Slater, Treasurer

The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit the Village of Watkins Glen, New York's (Village) governmental activities, business-type activities, each major fund and aggregate remaining fund information as of and for the year ended May 31, 2020, which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

Our audit will be conducted with the objective of our expressing an opinion on the financial statements.

The Responsibilities of the Auditor

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and *Government Auditing Standards* issued by the Comptroller General of the United States (GAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements. The determination of abuse is subjective; therefore, GAS does not expect us to provide reasonable assurance of detecting abuse.

In making our risk assessments, we consider internal control relevant to the Village's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate to the Board of Trustees (a) any fraud involving senior management and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audit (unless they are clearly inconsequential).

The funds that you have told us are maintained by the Village and that are to be included as part of our audit are the same as those funds reported in the Village's May 31, 2019 financial statements.

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not evaluate subsequent events earlier than the date of the management representation letter referred to below;
3. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
4. For establishing and maintaining effective internal control over financial reporting, and for informing us of all significant deficiencies and material weaknesses in the design or operation of such controls of which it has knowledge;
5. For report distribution.
6. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management and, when appropriate, those charged with governance written confirmation concerning representations made to us in connection with the audit, including among other items:

1. That management has fulfilled its responsibilities as set out in the terms of this letter; and
2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for identifying and ensuring that the Village complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud or abuse, and for informing us about all known or suspected fraud or abuse affecting the entity involving management, employees who have significant roles in internal control, and others where the fraud or abuse could have a material effect on the financial statements or compliance. Management is also responsible for informing us of its knowledge of any allegations of fraud or abuse, or suspected fraud or abuse, affecting the entity received in communications from employees, former employees, analysts, regulators or others.

Management is responsible for the preparation of the supplementary information in accordance with accounting principles generally accepted in the United States of America. Management agrees to include the auditor's report on the supplementary information in any document that contains the supplementary information and indicates that the auditor has reported on such supplementary information. Management also agrees to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

The Board of Trustees is responsible for informing us of its views about the risks of fraud or abuse within the entity, and its knowledge of any fraud or abuse or suspected fraud or abuse affecting the entity.

You have informed us that you may issue public debt in the future and that you may include our report on your financial statements in the offering statement. You have further informed us that you do not intend for us to be associated with the proposed offering.

We agree that our association with any proposed offering is not necessary, providing the Village agrees to clearly indicate that we are not associated with the contents of any such official statement or memorandum. The Village agrees that the following disclosure will be prominently displayed in any such official statement or memorandum:

BST & Co. CPAs, LLP (BST), our independent auditor, has not been engaged to perform, and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. BST also has not performed any procedures relating to this official statement.

Because BST will rely on the Village and its management and Board of Trustees to discharge the foregoing responsibilities, the Village holds harmless and releases BST and its partners and employees from all claims, liabilities, losses, and costs arising in circumstances where there has been a knowing misrepresentation by a member of the Village's management that has caused, in any respect, BST's breach of contract or negligence. This provision shall survive the termination of this arrangement for services.

Records and Assistance

If circumstances arise relating to the condition of the Village's records, the availability of appropriate audit evidence or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting or misappropriation of assets which, in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.



During the course of our engagement, we may accumulate records containing data that should be reflected in the Village's books and records. The Village will determine that all such data, if necessary, will be so reflected. Accordingly, the Village will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by Village personnel, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with Rhonda E. Slater, Treasurer. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

In connection with our audit, you have requested us to perform certain non-audit services necessary for the preparation of the financial statements, including financial statement preparation assistance. The GAS independence standards require that the auditor maintain independence so that opinions, findings, conclusions, judgements and recommendations will be impartial and viewed as impartial by reasonable and informed third parties. Before we agree to provide a non-audit service to the Village, we determine whether providing such service would create a significant threat to our independence for GAS audit purposes, either by itself or in aggregate with other non-audit services provided. A critical component of our determination is consideration of management's ability to effectively oversee the non-audit services to be performed. The Village has agreed that Rhonda E. Slater, Treasurer, possesses suitable skill, knowledge or experience and that the individual understands the financial statement preparation assistance services to be performed sufficiently to oversee them. Accordingly, the management of the Village agrees to the following:

1. The Village has designated Rhonda E. Slater, Treasurer, as a senior member of management who possesses suitable skill, knowledge, and experience to oversee the services;
2. Rhonda E. Slater will assume all management responsibilities for subject matter and scope of the financial statement preparation assistance services;
3. The Village will evaluate the adequacy and results of the services performed; and
4. The Village accepts responsibility for the results and ultimate use of the services.

GAS further requires that we establish an understanding with the Village's management and those charged with governance of the objective of the non-audit services, the services to be performed, the entity's acceptance of its responsibilities, the auditor's responsibilities and any limitations of the non-audit services. We believe this letter documents that understanding.

Additional Services – If Requested

At the request of the Village, we will prepare the following regulatory filings:

- New York Power Authority Annual Report for the year ending May 31, 2020.
- New York State Office of the State Comptroller Annual Update Document (AUD) for the year ending May 31, 2020.

Other Relevant Information

BST may mention the Village's name and provide a general description of the engagement in BST client lists and marketing materials.

In accordance with GAS, a copy of our most recent peer review report is enclosed for your information.



Parties' Understandings Concerning Situation Around COVID-19

BST & Co. CPAs, LLP and the Village acknowledge that, at the time of the execution of this arrangement letter, federal, state and local governments, both domestic and foreign, have restricted travel and/or the movement of their citizens due to the ongoing and evolving situation around COVID-19. In addition, like many organizations and companies in the United States and around the globe, BST & Co. CPAs, LLP has restricted its employees from travel and onsite work, whether at a client facility or BST & Co. CPAs, LLP facility, to protect the health of both BST & Co. CPAs, LLP's and its clients' employees. Accordingly, to the extent that any of the services described in this arrangement letter requires or relies on BST & Co. CPAs, LLP or the Village personnel to travel and/or perform work onsite, either at the Village's or BST & Co. CPAs, LLP's facilities, including, but not limited to, maintaining business operations and/or IT infrastructure, BST & Co. CPAs, LLP and the Village acknowledge and agree that the performance of such work may be delayed, significantly or indefinitely, and thus certain services described herein may need to be rescheduled and/or suspended at either BST & Co. CPAs, LLP's or the Village's sole discretion. BST & Co. CPAs, LLP and the Village agree to provide the other with prompt written notice (email will be sufficient) in the event any of the services described herein will need to be rescheduled and/or suspended. BST & Co. CPAs, LLP and the Village also acknowledge and agree that any delays or workarounds due to the situation surrounding COVID-19 may increase the cost of the services described herein. BST & Co. CPAs, LLP will obtain the Village's prior written approval (email will be sufficient) for any increase in the cost of BST & Co. CPAs, LLP services that may result from the situation surrounding COVID-19.

Fees, Costs, and Access to Workpapers

Our fees for the services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement plus directly billed expenses, including report processing, travel, meals, and fees for services from other professionals. Our fee estimate and completion of our work are based upon the following criteria:

1. Anticipated cooperation from Village personnel;
2. Timely responses to our inquiries;
3. Timely completion and delivery of client assistance requests;
4. Timely communication of all significant accounting and financial reporting matters; and
5. The assumption that unexpected circumstances will not be encountered during the engagement.

If any of the aforementioned criteria are not met, then fees may increase. Billings are due upon submission. Based on our prior experience with the Village and experience with similar entities, we propose not-to-exceed fees as follows:

Audit of the Basic Financial Statements:	
Governmental Funds	\$ 8,800
Water Funds	4,200
Sewer Funds	4,200
Electric Funds	11,000
Total audit fee	<u>28,200</u>
Preparation of the NYPA Report (optional)	1,500
Preparation and filing of the AUD (optional)	<u>2,250</u>
Total fees with options	<u>\$ 31,950</u>

In addition, we propose capping our out-of-pocket and travel expenses to \$2,200 per annum.



Our professional standards require that we perform certain additional procedures, on current and previous years' engagements, whenever a partner or professional employee leaves the firm and is subsequently employed by or associated with a client in a key position. Accordingly, the Village agrees it will compensate BST for any additional costs incurred as a result of the Village's employment of a partner or professional employee of BST.

The audit documentation for this engagement is the property of BST & Co. CPAs, LLP and constitutes confidential information. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to requested documentation will be provided under the supervision of BST audit personnel and at a location designated by our firm.

Review of audit documentation by a successor auditor or as part of due diligence will be agreed to, accounted for and billed separately.

When an engagement has been suspended at the request of management or those charged with governance and work on that engagement has not recommenced within 120 days of the request to suspend our work, BST may, at its sole discretion, terminate this arrangement letter without further obligation to the Village. Resumption of audit work following termination may be subject to our client acceptance procedures and, if resumed, will necessitate additional procedures not contemplated in this arrangement letter. Accordingly, the scope, timing and fee arrangement discussed in this arrangement letter will no longer apply. In order for BST to recommence work, a new arrangement letter would need to be mutually agreed upon and executed.

In the event we are requested or authorized by the Village or are required by government regulation, subpoena or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for the Village, the Village will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

Claim Resolution

The Village and BST agree that no claim arising out of services rendered pursuant to this agreement shall be filed more than two years after the date of the audit report issued by BST or the date of this arrangement letter if no report has been issued. The Village waives any claim for punitive damages. BST liability for all claims, damages and costs of the Village arising from this engagement is limited to the amount of fees paid by the Village to BST for the services rendered under this arrangement letter.

Information Security - Miscellaneous Terms

BST is committed to the safe and confidential treatment of the Village's proprietary information. BST is required to maintain the confidential treatment of client information in accordance with relevant industry professional standards which govern the provision of services described herein. The Village agrees that it will not provide BST with any unencrypted electronic confidential or proprietary information, and the parties agree to utilize commercially reasonable measures to maintain the confidentiality of the Village's information, including the use of collaborate sites to ensure the safe transfer of data between the parties.



BST may terminate this relationship immediately in its sole discretion if BST determines that continued performance would result in a violation of law, regulatory requirements, applicable professional standards or BST's client acceptance or retention standards, or if the Village is placed on a verified sanctioned entity list or if any director or executive of, or other person closely associated with, the Village or its affiliates is placed on a verified sanctioned person list, in each case, including but not limited to lists promulgated by the Office of Foreign Assets Control of the U.S. Department of the Treasury, the U.S. State Department, the United Nations Security Council, the European Union or any other relevant sanctioning authority.

If any term or provision of this agreement is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

Reporting

We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the Board of Trustees of the Village. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In addition to our report on the Village's financial statements, we will also issue the following types of reports:

1. Report on internal control related to the financial statements. This report will describe the scope of testing of internal control and the results of our tests of internal control;
2. Report on compliance with laws, regulations, and the provisions of contracts or grant agreements. We will report on any noncompliance that could have material effect on the financial statements;

This letter constitutes the complete and exclusive statement of agreement between BST and the Village, superseding all proposals, oral or written, and all other communications with respect to the terms of the engagement between the parties.

Electronic Signatures and Counterparts

Each party hereto agrees that any electronic signature of a party to this agreement or any electronic signature to a document contemplated hereby (including any representation letter) is intended to authenticate such writing and shall be as valid, and have the same force and effect, as a manual signature. Any such electronically signed document shall be deemed (i) to be "written" or "in writing," (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Each party hereto also agrees that electronic delivery of a signature to any such document (via email or otherwise) shall be as effective as manual delivery of a manual signature. For purposes hereof, "electronic signature" includes, but is not limited to, (i) a scanned copy (as a "pdf" (portable document format) or other replicating image) of a manual ink signature, (ii) an electronic copy of a traditional signature affixed to a document, (iii) a signature incorporated into a document utilizing touchscreen capabilities or (iv) a digital signature. This agreement may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement. Paper copies or "printouts," of such documents if introduced as evidence in any judicial, arbitral, mediation or administrative proceeding, will be admissible as between the parties to the same extent and under the same conditions as other original business records created and maintained in documentary form. Neither party shall contest the admissibility of true and accurate copies of electronically signed documents on the basis of the best evidence rule or as not satisfying the business records exception to the hearsay rule.

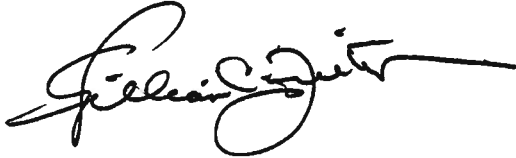


Board of Trustees
Village of Watkins Glen
September 2, 2020
Page 8

Please sign and return a copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements, including our respective responsibilities.

Very truly yours,

BST & Co CPAs, LLP



William C. Freitag, Partner

WCF/hmk

Confirmed on behalf of the Village of Watkins Glen:

Name, Title

Date



Lonnie Childs

From: Mark Venuti <supervisor@townofgeneva.com>
Sent: Thursday, August 13, 2020 9:34 AM
To: Lonnie Childs
Subject: Mark Venuti watershed message

Dear Colleague,

I hope you are well and successfully navigating through the pandemic.

I am writing municipal leaders in the Seneca Lake Watershed to gather support for the Seneca Watershed Intermunicipal Organization (SWIO). The watershed's municipalities, even those only partly in the watershed, feel the influence and benefit of this grand lake, with almost half the fresh water of the Finger Lakes, fifty wineries, and many parks and other attractions. These wonderful resources are why we, our residents, and businesses are here, but they are under a cloud that could change everything. We all know about harmful algal blooms, invasive species like zebra and quagga mussels, and other pressures on water quality that threaten to undermine the value of lakefront property, wine country, and our way of life in the Finger Lakes.

SWIO was created to address these challenges and other local priorities. Municipalities express their willingness to work together on these issues by signing a [Memorandum of Understanding](#). All five counties and a little over half of the other municipalities have already signed on. We are asking you to join us by signing the MOU - again, if you did once - or for the first time.

To move forward like other watersheds with projects that attract funding and improve water quality, last year we hired a Watershed Steward, Ian Smith, with state funding that covers two years of the cost. Ian is doing a great job, working on the Nine-Element Watershed Plan we are in the midst of, bringing in grants supporting local projects, and helping to implement them. He is a valuable resource available to us all, and we need to keep him.

Following the example of the Canandaigua Lake Watershed Council of governments and water purveyors, a SWIO working group developed a "fair share" formula to raise the funds needed in 2021. A video explaining how we got there is available on the SWIO website ([LINK](#)). Please take ten minutes to view the video. Below you will find a table showing the fair-share contribution of each municipality and water purveyor. Please contact me with any questions. Ian and I, or other supporters will be happy to meet with you or your board.

Please help us and your community by putting a line in your 2021 budget for the SWIO fair-share as I have. If we are not proactive and the lake goes bad, not only will we suffer, but control over water quality issues will be taken away from us and asserted by state and federal agencies. Best to have a seat at the table so your views and interests will be heard.

SENECA LAKE WATERSHED MANAGEMENT PLAN MEMORANDUM OF UNDERSTANDING FOR SENECA LAKE MUNICIPALITIES

This Memorandum of Understanding is for and among the forty municipalities in the five counties (Chemung, Ontario, Schuyler, Seneca and Yates) with jurisdictions that geographically fall within the Seneca Lake Watershed, and municipal water purveyors outside the watershed but drawing from Seneca Lake, in the Finger Lakes Region of New York.

I. INTRODUCTION & BACKGROUND:

The Seneca Lake Watershed Management Plan was funded by a Local Waterfront Revitalization Grant (LWRP) through New York State Department of State. This plan was written by three partner organizations: Finger Lakes Institute at Hobart and William Smith Colleges, Genesee/Finger Lakes Regional Planning Council and Southern Tier Central Regional Planning and Development Board. The plan is an update of the 1999 report, "Setting a Course for Seneca Lake," in which an intermunicipal organization named Seneca Lake Area Partners of Five Counties (SLAP-5) was formed. The work of the Seneca Lake Watershed Management Plan was overseen by a Project Advisory Committee and coordinated with SLAP-5.

With the culmination of the Seneca Lake Watershed Management Plan, it is in the best interest of the water quality of Seneca Lake to replace SLAP-5 with an intermunicipal organization of the five counties and forty municipal governments (see appendix) within the Seneca Lake Watershed to implement the recommendations of the Seneca Lake Watershed Management Plan. The new intermunicipal group, the Seneca Watershed Intermunicipal Organization (SWIO), will operate as outlined in this Memorandum of Understanding (MOU).

II. RECITALS:

1. Each of the parties to this MOU is a local government or County having jurisdiction over a portion of the watershed of Seneca Lake or is a municipal water purveyor drawing from Seneca Lake.
2. The geographic boundaries of the SWIO shall be the entire Seneca Lake watershed.
3. The parties recognize that an intermunicipal organization can best facilitate partnership across political boundaries to promote the ecological vitality of the Seneca Lake watershed.
4. It is to the parties' mutual advantage and benefit to develop and implement cooperative restoration and protection efforts throughout the watershed, and to promote a regional alliance among local governments and county programs.
5. The parties plan to continue exploring joint local, state, federal and other funding opportunities; and to obtain public support for programs that implement the mission and goals of the Seneca Lake Watershed Management Plan and all updates and successor plans.
6. The parties recognize the value of using common resources effectively.
7. The parties desire to be proactive in addressing watershed-based issues which affect areas beyond traditional political boundaries.
8. The parties wish to communicate and coordinate on local, state and federal policies and programs that affect water quality in Seneca Lake.
9. The parties agree to share information and coordinate efforts to comply with regulatory requirements.
10. The parties find that promoting stewardship of Seneca Lake watershed resources is in the public interest and for the common benefit of all within the Seneca Lake watershed. The parties desire to educate the communities in the Seneca Lake watershed about the importance of watershed stewardship.

III. GENERAL PROVISIONS:

1. Definitions. As used in this MOU, the following words and phrases shall have the meanings set forth below unless the context clearly indicates otherwise.
 - a. "MOU" shall mean this memorandum of understanding.
 - b. "Member" or "members" shall mean the representatives from the local governments and five counties encompassed in the Seneca Lake Watershed and municipal water purveyors drawing water from Seneca Lake.
 - c. "Watershed" shall mean the entire Seneca Lake watershed. A map depicting the boundaries of the watershed is appended.
2. Purpose. This MOU is to affirm each member's commitment to the mission, goals and objectives of the Seneca Lake Watershed Management Plan, and all updates and successor plans.
3. Establishment of the Intermunicipal Organization. There is hereby established the Seneca Watershed Intermunicipal Organization (SWIO). The geographic boundaries of the organization will be the Seneca Lake watershed.
4. Vision. Watershed stakeholders, municipalities and government agencies will work together through implementation of the Seneca Lake Watershed Management Plan, and all updates and further plans, to maintain the common goal of clean water and sustainable watershed management for the future of the Seneca Lake watershed. Sustainable watershed management must include local involvement in planning and management of natural resources and be the shared responsibility of all stakeholders and watershed residents.
5. Organization Membership.
 - a. Each of the five counties, municipal governments, and municipal water purveyors shall appoint one member to participate in regular meetings and report actions to their local government. Each of these member bodies, after approving the MOU, shall have one vote at SWIO meetings
 - b. One representative from each of the regional planning boards (Genesee / Finger Lakes Regional Planning Council and Southern Tier Central Regional Planning and Development Board), one representative from each county Soil and Water Conservation District, and one representative from water quality interest groups such as Finger Lakes Institute and Seneca Lake Pure Waters Association may be ex-officio, non-voting members of the organization.
 - c. Membership: The total membership of the organization shall be constituted by the members appointed by the parties to this agreement. If a party to this agreement fails to appoint a member, then the count of total membership shall not include such member.
6. Voting. Decisions and actions of the SWIO shall be approved by majority vote.
7. Quorum. A majority of the members of the organization shall constitute a quorum for the purposes of transacting business.
- 8: Officers:
 - a. On an annual basis, the organization shall elect by popular vote a chairperson, vice chairperson, treasurer, and secretary.
 - b. The chairperson shall call and preside over meetings.
 - c. The vice chairperson shall serve in the absence of the chairperson.
 - d. The treasurer shall maintain books tracking all organization funds, if any, and make reports on organization finances at each meeting.
 - e. The secretary shall take and distribute minutes of meetings and be responsible for the organization's correspondence and records.
9. Meeting Organization: All meetings shall be conducted according to Robert's Rules of Order, most current edition.
10. Staff: The organization may employ staff as needed and as funding is available to assist with

implementation of the watershed plan, to recruit and provide outreach to member communities, and to perform other tasks in furtherance of the goals of the organization.

11. An annual plan of work, based on projects and initiatives in accordance with the Seneca Lake Watershed Management Plan, and all updates and successor plans, shall be approved by a vote of organization members.

IV. AGREEMENT:

Intermunicipal Organization members agree to:

- a. Work together to protect the water quality of Seneca Lake, which in turn protects the quality of life for residents and the economic viability of the region.
- b. Participate in regular Intermunicipal Organization meetings.
- c. Work to implement recommendations of the Seneca Lake Watershed Management Plan's goals and objectives (including all updates and successor plans).
- d. Participate in and provide watershed stakeholders with meaningful training opportunities.
- e. Seek funding opportunities to meet the goals and objectives of the Seneca Lake Watershed Management Plan and all updates and successor plans.
- f. Strive to update and augment the Seneca Lake Watershed Management Plan regularly as needed.

V. EFFECTIVE DATE:

This MOU shall become effective for each signer on the date of signature below. It is ongoing unless it is terminated by a member upon written notice to the secretary of the Intermunicipal Organization. This MOU may be amended at any time by majority vote.

Date: _____

Name of Municipality or Water Authority

By: _____
Signature

Name and Title of Signer

Voucher Abstract

Village of Watkins Glen

VOUCHER TRANS DATE DESCRIPTION BATCH NO

VENDOR NUMBER / NAME POST MO/YR BANK ID CHECK NO CHECK DATE

AMOUNT

EFT DP

VC 00024364 09/17/2020 battery- rem of payment, op oct strt, core return 17,160

000ADVANCE 9 2020 Advance Auto Parts

13.06

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 battery- remainder of payment 35.64 GG:8120 420
002 op oct strt -17.18 GG:8120 420
003 core return -5.40 GG:8120 420

SANITARY SEWERS - COLLECTION SYSTEM
SANITARY SEWERS - COLLECTION SYSTEM
SANITARY SEWERS - COLLECTION SYSTEM

TOTAL VOUCHERS FOR VENDOR: 000ADVANCE

OF VOUCHERS: 1

TOTAL AMOUNT:

13.06

VC 00024382 09/18/2020 Ammo 17,160

0000AMCHAR 9 2020 Amchar Wholesale, Inc

345.42

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 ammo 345.42 AA:3120 420

POLICE - CONTR. MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 0000AMCHAR

OF VOUCHERS: 1

TOTAL AMOUNT:

345.42

VC 00024370 09/17/2020 Single row ball bearings to repair merry-go-round 17,160

000APPLIED 9 2020 Applied Industrial Technologies, Inc.

220.34

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 Single row ball bearings to repair merry-go-round 220.34 AA:7110 420

PARKS - CONTR. - MATERIALS & MAINTENANCE

VC 00024411 09/21/2020 weed killer, marking paint, bee spray, bolts, ties 17,160

000APPLIED 9 2020 Applied Industrial Technologies, Inc.

436.98

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 week killer, marking paint, bee spray, bolts, and ties 436.98 EE:0787 000

REPAIRS TO GENERAL PROPERTY

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 000APPLIED

OF VOUCHERS: 2

TOTAL AMOUNT:

657.32

VC 00024417 final billing SCADA project
 09/21/2020 17,160

AQUALOGICS Aqua Logics System, Inc
 9 2020

13,000.00

LINE DETAIL DESCRIPTION
 001 final billing SCADA project

AMOUNT ACCOUNT NO
 13,000.00 H6.8397.200

ACCOUNT DESCRIPTION
 equipment and capital outlay

TOTAL VOUCHERS FOR VENDOR: AQUALOGICS

OF VOUCHERS: 1

TOTAL AMOUNT:

13,000.00

VC 00024408 Trash, dump fee, recycling, and fuel fee
 09/21/2020 17,160

00ARROWHEA Arrowhead Disposal LLC
 9 2020

2,055.00

LINE DETAIL DESCRIPTION
 001 WWTP Monthly Service
 002 WWTP Fuel Fee
 003 Clute Park Trash
 004 Clute Park Recycling
 005 Clute Park Fuel Fee
 006 Streets trash removal
 007 Village Hall Recycling
 008 Fire Dept Trash
 009 Fire Dept Fuel Fee

AMOUNT ACCOUNT NO
 250.00 JT.8130.410
 5.00 JT.8130.410
 850.00 AA.7180.400
 25.00 AA.7180.400
 5.00 AA.7180.400
 850.00 AA.8160.400
 25.00 AA.8160.400
 40.00 AA.3410.410
 5.00 AA.3410.410

ACCOUNT DESCRIPTION
 SEWAGE TREAT DISP - UTILITIES EXP -
 GARBAGE REMOVA
 SEWAGE TREAT DISP - UTILITIES EXP -
 GARBAGE REMOVA
 CAMPGROUND - CONTRACTUAL
 CAMPGROUND - CONTRACTUAL
 CAMPGROUND - CONTRACTUAL
 REFUSE & GARBAGE - CONTRACTUAL
 REFUSE & GARBAGE - CONTRACTUAL
 FIRE - CONTR. UTILITIES EXP
 FIRE - CONTR. UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00ARROWHEA

OF VOUCHERS: 1

TOTAL AMOUNT:

2,055.00

VC 00024429 cell phone & tablet fire dept
 09/21/2020 17,160

00FIRSTNET AT&T MOBILITY
 9 2020

87.74

LINE DETAIL DESCRIPTION
 001 cell phone & tablet fire dept

AMOUNT ACCOUNT NO
 87.74 AA.3410.410

ACCOUNT DESCRIPTION
 FIRE - CONTR. UTILITIES EXP

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00FIRSTNET

OF VOUCHERS: 1

TOTAL AMOUNT:

87.74

VC 00024348 ZONING CODE UPDATE
09/10/2020 17,160

0000BARTON Barton & Loguidice, PC

9 2020

1,000.00

LINE DETAIL DESCRIPTION
001 ZONING CODING UPDATE

AMOUNT ACCOUNT NO
1,000.00 H0.8010.400

ACCOUNT DESCRIPTION
DRI Project - Zoning Update

TOTAL VOUCHERS FOR VENDOR: 0000BARTON

OF VOUCHERS: 1

TOTAL AMOUNT:

1,000.00

VC 00024404 K Copper - 2 Rolls
09/18/2020 17,160

00000BLAIR Blair Supply Corp

9 2020

700.00

LINE DETAIL DESCRIPTION
001 K Copper - 2 Rolls

AMOUNT ACCOUNT NO
700.00 FF.8340.430

ACCOUNT DESCRIPTION
TRANSMISSION - MATERIALS & SUPPLIES EXP

TOTAL VOUCHERS FOR VENDOR: 00000BLAIR

OF VOUCHERS: 1

TOTAL AMOUNT:

700.00

VC 00024320 REFUND CAMPING RESERVATIONS
09/03/2020 17,160

RLBRAVERMA BRAVERMAN, ROBERT OR LINDA

9 2020

40.00

LINE DETAIL DESCRIPTION
001 REFUND FOR CAMPING RESERVATIONS

AMOUNT ACCOUNT NO
40.00 AA.2002.000

ACCOUNT DESCRIPTION
CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: RLBRAVERMA

OF VOUCHERS: 1

TOTAL AMOUNT:

40.00

VC 00024420 Audit & Professional services year ending 5/31/20
09/21/2020 17,160

0000BOLLAM BST

9 2020

16,400.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001 Audit Service for year ending May 31, 2020
 002 Audit Service for year ending May 31, 2020
 003 Audit Service for year ending May 31, 2020
 004 Audit Service for year ending May 31, 2020
 005 Professional Services ending May 31, 2020

3,750.00 EE.0781.500
 3,750.00 GG.8110.400
 3,750.00 FF.8310.400
 3,750.00 AA.1410.400
 1,400.00 AA.1110.400

OFFICE SUPPLIES & EXPENSE
 SEWER ADMINISTRATION - CONTRACTUAL
 ADMIN - CONTRACTUAL
 CLERK - CONTRACTUAL
 MUNICIPAL COURT - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0000BOLLAM

OF VOUCHERS: 1

TOTAL AMOUNT:

16,400.00

VC 00024419 completion of GASB 75
 09/21/2020 17,160

00000BURKE Burke Group, LLC
 9 2020

2,250.00

LINE DETAIL DESCRIPTION
 001 completion of GASB 75
 002 completion of GASB 75
 003 completion of GASB 75
 004 completion of GASB 75

AMOUNT ACCOUNT NO
 562.50 AA.1410.400
 562.50 FF.8310.400
 562.50 GG.8110.400
 562.50 EE.0781.500

ACCOUNT DESCRIPTION
 CLERK - CONTRACTUAL
 ADMIN - CONTRACTUAL
 SEWER ADMINISTRATION - CONTRACTUAL
 OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 00000BURKE

OF VOUCHERS: 1

TOTAL AMOUNT:

2,250.00

VC 00024428 Recycling- October 2020
 09/21/2020 17,160

00CARDINAL Cardinal Disposal
 9 2020

4,000.00

LINE DETAIL DESCRIPTION
 001 Recycling- October 2020

AMOUNT ACCOUNT NO
 4,000.00 AA.8160.400

ACCOUNT DESCRIPTION
 REFUSE & GARBAGE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00CARDINAL

OF VOUCHERS: 1

TOTAL AMOUNT:

4,000.00

VC 00024324 PRESSURE GAUGE
 09/03/2020 17,160

00CARQUEST Carquest Auto Parts
 8 2020

34.95

LINE DETAIL DESCRIPTION
 001 PRESSURE GAUGE

AMOUNT ACCOUNT NO
 34.95 FF.8340.430

ACCOUNT DESCRIPTION
 TRANSMISSION - MATERIALS & SUPPLIES EXP

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00CARQUEST

OF VOUCHERS: 1

TOTAL AMOUNT:

34.95

VC 00024398 Blacktop
 09/18/2020 17,160

00DALRYMPL Dalrymple Gravel and Contracting Co Inc

9 2020

249.97

LINE DETAIL DESCRIPTION
 001 Blacktop

AMOUNT ACACCOUNT NO
 249.97 AA.5110.420

ACCOUNT DESCRIPTION
 STREET MAINT - CONTR. - MATERIALS &
 MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00DALRYMPL

OF VOUCHERS: 1

TOTAL AMOUNT:

249.97

VC 00024339 SLUDGE REMOVAL
 09/10/2020 17,160

000DICKSON Dicksons Environmental Service

8 2020

861.10

LINE DETAIL DESCRIPTION
 001 SLUDGE REMOVAL

AMOUNT ACACCOUNT NO
 861.10 JT.8130.426

ACCOUNT DESCRIPTION
 SEWAGE TREAT DISP - SOLIDS DISPOSAL
 EXP

TOTAL VOUCHERS FOR VENDOR: 000DICKSON

OF VOUCHERS: 1

TOTAL AMOUNT:

861.10

VC 00024392 Internet Service
 09/18/2020 17,160

EMPIREACCE Empire Access

9 2020

1,202.32

LINE DETAIL DESCRIPTION
 001 Internet - Community Center
 002 Internet - Campground
 003 Internet - Water Plant
 004 Internet - Municipal Bldg
 005 Fire Dept internet/cable/tele/fax
 006 Pump Station
 007 SCADA (Raw water intake)
 008 Padua Tank

AMOUNT ACACCOUNT NO
 100.00 AA.7140.410
 417.17 AA.7180.400
 100.00 FF.8320.410
 110.00 AA.1620.410
 145.15 AA.3410.410
 210.00 FF.8320.410
 60.00 FF.8320.410
 60.00 FF.8320.420

ACCOUNT DESCRIPTION
 COMM CENTER - CONTR EXP - UTILITIES
 CAMPGROUND - CONTRACTUAL
 SOURCE OF SUPPLY - UTILITIES EXP
 MUN BLDGS - CONTR EXP - UTILITIES
 FIRE - CONTR. UTILITIES EXP
 SOURCE OF SUPPLY - UTILITIES EXP
 SOURCE OF SUPPLY - UTILITIES EXP
 SOURCE OF SUPPLY - MAINTENANCE &
 REPAIRS

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: EMPIREACCE # OF VOUCHERS: 1 TOTAL AMOUNT: 1,202.32

VC 00024430 health insurance 00EMPLOYEE Employees Trust Fund 18,751.67
 09/21/2020 17,160 9 2020

LINE	DETAIL DESCRIPTION	AMOUNT	ACACCOUNT NO	ACACCOUNT DESCRIPTION
001	health insurance	8,508.52	AA.9060.800	HOSPITAL & MEDICAL INS
002	health insurance	1,242.45	FF.9060.800	HOSPITAL & MEDICAL INSURANCE
003	health insurance	2,022.35	JT.9060.800	HOSPITAL & MEDICAL INS
004	health insurance	3,776.54	EE.0785.100	EMPLOYEES WELFARE EXPENSES
005	health insurance	2,772.99	AA.9089.800	COMPENSATED ABSENCES
006	health insurance	142.94	FF.9089.000	COMPENSATED ABSENCES
007	health insurance	142.94	GG.9089.000	COMPENSATED ABSENCES
008	health insurance	142.94	EE.0233.000	COMPENSATED ABSENCES

TOTAL VOUCHERS FOR VENDOR: 00EMPLOYEE # OF VOUCHERS: 1 TOTAL AMOUNT: 18,751.67

VC 00024333 ONSITE URINE DRUG TEST - SAYNE HUGHEY 0ENERGETIX Energetix 52.00
 09/09/2020 17,160 9 2020

LINE	DETAIL DESCRIPTION	AMOUNT	ACACCOUNT NO	ACACCOUNT DESCRIPTION
001	ONSITE URINE DRUG TEST - DAYNE HUGHEY	52.00	AA.5110.400	STREET MAINT - CONTR EXP

TOTAL VOUCHERS FOR VENDOR: 0ENERGETIX # OF VOUCHERS: 1 TOTAL AMOUNT: 52.00

VC 00024431 health insurance 00EXCELLUS Excellus Health Plan - Group 3,838.78
 09/21/2020 17,160 9 2020

LINE	DETAIL DESCRIPTION	AMOUNT	ACACCOUNT NO	ACACCOUNT DESCRIPTION
001	health insurance	3,577.04	AA.9089.800	COMPENSATED ABSENCES
002	health insurance	87.24	FF.9089.000	COMPENSATED ABSENCES
003	health insurance	87.25	GG.9089.000	COMPENSATED ABSENCES
004	health insurance	87.25	EE.0785.100	EMPLOYEES WELFARE EXPENSES

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00EXCELLUS

OF VOUCHERS: 1

TOTAL AMOUNT:

3,838.78

VC 00024322 3 PAIR OF PANTS - ZACH
09/03/2020 17,160

LINE DETAIL DESCRIPTION
001 3 PAIRS PANTS - ZACH

000FAMOUSB Famous Brands Outlet
8 2020
AMOUNT ACCOUNT NO
111.12 FF.8310.430

111.12
ACCOUNT DESCRIPTION
ADMIN - Clothing & Safety Supplies

VC 00024381 5 short sleeve tshirts John
09/18/2020 17,160

LINE DETAIL DESCRIPTION
001 5 short sleeve tshirts- John

000FAMOUSB Famous Brands Outlet
9 2020
AMOUNT ACCOUNT NO
47.45 FF.8310.430

47.45
ACCOUNT DESCRIPTION
ADMIN - Clothing & Safety Supplies

VC 00024416 4 shirts- Zach
09/21/2020 17,160

LINE DETAIL DESCRIPTION
001 4 shirts- Zach

000FAMOUSB Famous Brands Outlet
9 2020
AMOUNT ACCOUNT NO
37.96 FF.8310.430

37.96
ACCOUNT DESCRIPTION
ADMIN - Clothing & Safety Supplies

TOTAL VOUCHERS FOR VENDOR: 000FAMOUSB

OF VOUCHERS: 3

TOTAL AMOUNT:

196.53

VC 00024353 ANNUAL FIRE ALARM MONITORING
09/10/2020 17,160

LINE DETAIL DESCRIPTION
001 ANNUAL FIRE ALARM MONITORING

FIREALARMS Fire Alarms Service Technology
9 2020
AMOUNT ACCOUNT NO
310.00 AA.1620.420

310.00
ACCOUNT DESCRIPTION
MUN BLDGS - CONTR EXP - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: FIREALARMS

OF VOUCHERS: 1

TOTAL AMOUNT:

310.00

VC 00024396
09/18/2020

Bags of Ice
17,160

00HILLSIDE Hillside Ice
9 2020

229.71

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001 Bags of Ice - 98
 002 Bags of Ice - 77
 003 Bags of Ice - 72

91.14 AA.7180.420
 71.61 AA.7180.420
 66.96 AA.7180.420

CAMPGROUND - CONTR. - MATERIALS &
 MAINTENANCE
 CAMPGROUND - CONTR. - MATERIALS &
 MAINTENANCE
 CAMPGROUND - CONTR. - MATERIALS &
 MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00HILLSIDE

OF VOUCHERS: 1

TOTAL AMOUNT:

229.71

VC 00024399 Work Boots - Kenny
 09/18/2020 17,160

0000HIMROD Himrod Farm Supply Hardware
 9 2020

69.95

LINE DETAIL DESCRIPTION
 001 Work Boots - Kenny

AMOUNT ACCOUNT NO
 69.95 AA.5110.423

ACCOUNT DESCRIPTION
 Street Maint - Clothing and Safety Supplies

TOTAL VOUCHERS FOR VENDOR: 0000HIMROD

OF VOUCHERS: 1

TOTAL AMOUNT:

69.95

VC 00024338 EPIC WW 70 & EPIC WW 58
 09/10/2020 17,160

0HOLLANDCO HOLLAND COMPANY INC
 8 2020

6,178.72

LINE DETAIL DESCRIPTION
 001 EPIC WW 70 1008 GAL
 002 EPIC WW 58 1012 GAL

AMOUNT ACCOUNT NO
 3,709.44 JT.8130.442
 2,469.28 JT.8130.442

ACCOUNT DESCRIPTION
 TREATMENT - ALUM
 TREATMENT - ALUM

TOTAL VOUCHERS FOR VENDOR: 0HOLLANDCO

OF VOUCHERS: 1

TOTAL AMOUNT:

6,178.72

VC 00024331 SERVICES RENDERED SCADA IMPROVEMENTS
 09/09/2020 17,160

000000HUNT Hunt Engineers & Architects
 6 2020

2,125.36

LINE DETAIL DESCRIPTION
 001 SERVICES RENDERED SCADA IMPROVEMENTS

AMOUNT ACCOUNT NO
 2,125.36 H6.0200.000

ACCOUNT DESCRIPTION
 SCADA Upgrades

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 000000HUNT # OF VOUCHERS: 1 TOTAL AMOUNT: 2,125.36

VC 00024356 20a/600v delay fuses, filter system 000IDBOOTH ID Booth Inc 152.75

09/16/2020 17,160 9 2020 AMOUNT ACCOUNT NO
 152.75 JT.8130.420

001 20a/600v delay fuses, filter system SEWAGE TREAT DISP - MAINT & REPAIRS EXP

TOTAL VOUCHERS FOR VENDOR: 000IDBOOTH # OF VOUCHERS: 1 TOTAL AMOUNT: 152.75

VC 00024423 August kwhts- 4731571 000000IEP Independent Energy Efficiency Program, Inc 4,731.57

09/21/2020 17,160 9 2020 AMOUNT ACCOUNT NO
 4,731.57 EE.0782.000

001 August kwhts- 4731571 ACCOUNT DESCRIPTION MANAGEMENT SERVICES

TOTAL VOUCHERS FOR VENDOR: 000000IEP # OF VOUCHERS: 1 TOTAL AMOUNT: 4,731.57

VC 00024332 BATTERIES FOR MARS FLOW METER 00INTERBAT Interstate Battery System of the Southern Tier 38.00

09/09/2020 17,160 9 2020 AMOUNT ACCOUNT NO
 38.00 FF.8320.432

001 BATTERIES FOR MAR FLOW METER Source of Supply - tools

TOTAL VOUCHERS FOR VENDOR: 00INTERBAT # OF VOUCHERS: 1 TOTAL AMOUNT: 38.00

VC 00024355 port-a-jons 00000JEFFS Jeffs On-Site Services, Inc 800.00

09/16/2020 17,160 9 2020 AMOUNT ACCOUNT NO
 ACCOUNT DESCRIPTION

Date: 09/21/2020
Time: 3:51:32PM

Voucher Abstract

User: RHOND
Page: 10

001 lakeside, boat launch, LaFayette

Village of Watkins Glen

800.00 AA.7110.400

PARKS - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00000JEFFS

OF VOUCHERS: 1

TOTAL AMOUNT:

800.00

VC 00024371 3/4" Backflow preventer- vacuum breaker- Campsites

000JOHNNYS Johnny's Wholesale Inc

09/18/2020 17,160

9 2020

115.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION
CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 000JOHNNYS

OF VOUCHERS: 1

TOTAL AMOUNT:

115.00

VC 00024325 FUEL - FIRE, CEMETERY AND STREETS

00000LAKES Lakes Gas

09/09/2020 17,160

8 2020

92.47

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	FUEL - FIRE DEPT	27.00	AA.3410.435	FIRE - CONTR. M&S (FUEL GASOLINE)
002	CREDIT	-4.49	AA.3410.435	FIRE - CONTR. M&S (FUEL GASOLINE)
003	FUEL M-CEMETERY	41.00	AA.8810.400	CEMETERY - CONTRACTUAL
004	CREDIT	-6.79	AA.8810.400	CEMETERY - CONTRACTUAL
005	FUEL - STREETS	43.00	AA.5110.435	STREET MAINT CONT (FUEL-VEHICLES)
006	CREDIT	-7.25	AA.5110.435	STREET MAINT CONT (FUEL-VEHICLES)

TOTAL VOUCHERS FOR VENDOR: 00000LAKES

OF VOUCHERS: 1

TOTAL AMOUNT:

92.47

VC 00024393 QUICK CONNECTS/PARTS CREDIT

000LANDPRO Landpro Equipment, LLC

09/18/2020 17,160

9 2020

22.48

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Hydr. Quick Connect and Couplers	165.24	AA.7110.420	PARKS - CONTR. - MATERIALS & MAINTENANCE
002	Parts Credit	-142.76	AA.7110.420	PARKS - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00000LAKES

OF VOUCHERS: 1

TOTAL AMOUNT:

22.48

Date: 09/21/2020
Time: 3:51:32PM

Voucher Abstract

Village of Watkins Glen

User: RHOND
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TOTAL VOUCHERS FOR VENDOR: 000LANDPRO

OF VOUCHERS: 1

TOTAL AMOUNT: 22.48

VC 00024383
09/18/2020 17,160

00LIFETIME Lifetime Benefit Solutions

9 2020

55.00

LINE DETAIL DESCRIPTION
001 COBRA monthly billing
002 COBRA monthly billing
003 COBRA monthly billing
004 COBRA monthly billing

AMOUNT ACCOUNT NO
13.75 AA.9060.800
13.75 FF.9060.800
13.75 JT.9060.800
13.75 EE.0785.100

ACCOUNT DESCRIPTION
HOSPITAL & MEDICAL INS
HOSPITAL & MEDICAL INSURANCE
HOSPITAL & MEDICAL INS
EMPLOYEES WELFARE EXPENSES

TOTAL VOUCHERS FOR VENDOR: 00LIFETIME

OF VOUCHERS: 1

TOTAL AMOUNT: 55.00

VC 00024413
09/21/2020 17,160

00LINEMANS Linemens Supply Inc

9 2020

2,488.47

LINE DETAIL DESCRIPTION
001 salisbury voltage detector kit
002 3 pair rubber sleeves class 2, ordered in 2019
003 lineman bucket knuckle-tool holder

AMOUNT ACCOUNT NO
684.74 EE.0787.000
1,633.62 EE.0781.500
170.11 EE.0787.000

ACCOUNT DESCRIPTION
REPAIRS TO GENERAL PROPERTY
OFFICE SUPPLIES & EXPENSE
REPAIRS TO GENERAL PROPERTY

TOTAL VOUCHERS FOR VENDOR: 00LINEMANS

OF VOUCHERS: 1

TOTAL AMOUNT: 2,488.47

VC 00024377
09/18/2020 17,160

00MICROBAC Microbac Laboratories, Inc

9 2020

318.26

LINE DETAIL DESCRIPTION
001 Lab Tests (tkn, ss, tp, bod fecal)

AMOUNT ACCOUNT NO
318.26 JT.8130.425

ACCOUNT DESCRIPTION
SEWAGE TREAT DISP - LAB ANALYSES EXP

VC 00024405
09/18/2020 17,160

00MICROBAC Microbac Laboratories, Inc

9 2020

895.85

LINE DETAIL DESCRIPTION
001 tests

AMOUNT ACCOUNT NO
223.97 FF.8320.400

ACCOUNT DESCRIPTION
SOURCE OF SUPPLY - CONTRACTUAL

Date: 09/21/2020
Time: 3:51:32PM

Voucher Abstract

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Village of Watkins Glen

002 test
003 tests

223.96 FF:0440.000
447.92 FF:0440.600

DUE FROM OTHER GOV'TS - DIX
DUE FROM OTHER GOV'TS - READING

VC 00024407 Bact Tests
09/18/2020 17,160

00MICROBAC Microbac Laboratories, Inc
9 2020

107.63

LINE DETAIL DESCRIPTION

001 tests
002 test
003 tests

43.06 FF:8320.400
21.53 FF:0440.000
43.04 FF:0440.600

ACCOUNT DESCRIPTION
SOURCE OF SUPPLY - CONTRACTUAL
DUE FROM OTHER GOV'TS - DIX
DUE FROM OTHER GOV'TS - READING

TOTAL VOUCHERS FOR VENDOR: 00MICROBAC

OF VOUCHERS: 3

TOTAL AMOUNT:

1,321.74

VC 00024358 Propane cylinders - resale
09/16/2020 17,160

0000MIGHTY Mighty Flame
9 2020

240.00

LINE DETAIL DESCRIPTION

001 15 Propane Cylinders @\$16.00 each

240.00 AA:7180.420

ACCOUNT DESCRIPTION
CAMPGROUND - CONTR. - MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 0000MIGHTY

OF VOUCHERS: 1

TOTAL AMOUNT:

240.00

VC 00024401 Replacement Sewer Hose
09/18/2020 17,160

00MCHERKIS Mike or Mary Cherkis
9 2020

29.97

LINE DETAIL DESCRIPTION

001 REV20 Kit-Replacement Sewer Hose

29.97 AA:7180.420

ACCOUNT DESCRIPTION
CAMPGROUND - CONTR. - MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00MCHERKIS

OF VOUCHERS: 1

TOTAL AMOUNT:

29.97

VC 00024368 139 Book Your sites
09/17/2020 17,160

000MISSION Mission Management Information Systems, Inc
9 2020

695.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

Date: 09/21/2020
Time: 3:51:32PM

Voucher Abstract

Village of Watkins Glen

User: RHOND
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001 139 book your sites @ \$.00 each

695.00 AA.2002.000

CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: 000MISSION

OF VOUCHERS: 1

TOTAL AMOUNT:

695.00

VC 00024344 CASE EXCAVATOR REPAIR
09/10/2020 17,160

LINE DETAIL DESCRIPTION
001 CASE EXCAVATOR REPAIR

MONROETRAC Monroe Tractor
8 2020
AMOUNT ACCOUNT NO
1,886.23 AA.5110.200

1,886.23
ACCOUNT DESCRIPTION
STREET MAINT - EQUIPMENT EXP

VC 00024402 Repair Oil Leak/Parts to Repair Backhoe
09/18/2020 17,160

LINE DETAIL DESCRIPTION
001 Repair Oil Leak - Backhoe
002 Part to Repair Backhoe

MONROETRAC Monroe Tractor
9 2020
AMOUNT ACCOUNT NO
999.65 AA.5110.420
481.02 AA.5110.420

1,480.67
ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS &
MAINTENANCE
STREET MAINT - CONTR. - MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: MONROETRAC

OF VOUCHERS: 2

TOTAL AMOUNT:

3,366.90

VC 00024414 electricity purchased
09/21/2020 17,160

LINE DETAIL DESCRIPTION
001 electricity purchased

000000NYP A New York Power Authority
9 2020
AMOUNT ACCOUNT NO
135,808.29 EE.0721.000

135,808.29
ACCOUNT DESCRIPTION
ELECTRICITY PURCHASED

TOTAL VOUCHERS FOR VENDOR: 000000NYP A

OF VOUCHERS: 1

TOTAL AMOUNT:

135,808.29

VC 00024359 Gas- 449 S Clute Road
09/16/2020 17,160

LINE DETAIL DESCRIPTION
001 449 S Clute Road

000000NYSEG New York State Electric & Gas
9 2020
AMOUNT ACCOUNT NO
189.06 JT.8130.415

189.06
ACCOUNT DESCRIPTION
Utility Expense Natural Gas

Voucher Abstract

Village of Watkins Glen

VC 00024360 Gas- 65 Salt Point Road
09/16/2020 17,160
LINE DETAIL DESCRIPTION
001 Gas- 65 Salt Point Road
00000NYSEG New York State Electric & Gas
9 2020 38.19
AMOUNT ACCOUNT NO
38.19 FF.8320.410
ACCOUNT DESCRIPTION
SOURCE OF SUPPLY - UTILITIES EXP

VC 00024361 Gas- 406 Steuben Street
09/16/2020 17,160
LINE DETAIL DESCRIPTION
001 Gas- 406 Steuben Street
00000NYSEG New York State Electric & Gas
9 2020 33.88
AMOUNT ACCOUNT NO
33.88 FF.8320.410
ACCOUNT DESCRIPTION
SOURCE OF SUPPLY - UTILITIES EXP

VC 00024362 Gas- 201 N Perry
09/16/2020 17,160
LINE DETAIL DESCRIPTION
001 Gas- 201 N Perry
00000NYSEG New York State Electric & Gas
9 2020 44.38
AMOUNT ACCOUNT NO
44.38 AA.3410.410
ACCOUNT DESCRIPTION
FIRE - CONTR. UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00000NYSEG # OF VOUCHERS: 4 TOTAL AMOUNT: 305.51

VC 00024334 CONTRACT BASE RATE CHARGE
09/09/2020 17,160
LINE DETAIL DESCRIPTION
001 CONTRACT BASE RATE CHARGE 02.01.20-02.29.20
00FFEEQUIPT Office Equipment Source, Inc
5 2020 7.68
AMOUNT ACCOUNT NO
7.68 AA.3410.400
ACCOUNT DESCRIPTION
FIRE - CONTRACTUAL

VC 00024376 Contract base rate & overage 8/1/20 - 8/31/20
09/18/2020 17,160
LINE DETAIL DESCRIPTION
001 Contract base rate & overage 8/1/20 - 8/31/20
00FFEEQUIPT Office Equipment Source, Inc
9 2020 14.14
AMOUNT ACCOUNT NO
14.14 AA.3410.400
ACCOUNT DESCRIPTION
FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00FFEEQUIPT # OF VOUCHERS: 2 TOTAL AMOUNT: 21.82

VC 00024379 Hanging folder frames
09/18/2020 17,160
LINE DETAIL DESCRIPTION
001 hanging folder frames
00000QUILL Quill
9 2020 81.98
AMOUNT ACCOUNT NO
40.99 JT.8110.425
ACCOUNT DESCRIPTION
SEWER ADMINISTRATION - OFFICE SUPPLIES

Voucher Abstract

Village of Watkins Glen

002 hanging folder frames

40.99 JT.8110.425

SEWER ADMINISTRATION - OFFICE SUPPLIES

VC 00024380 09/18/2020 ink, envelopes, protectors, dividers, file folders

00000QUILL 9 2020 Quill

433.87

001 ink
002 envelopes
003 sheet protectors, dividers
004 ink
005 hanging file folders

AMOUNT ACCOUNT NO
89.98 JT.8110.425
24.99 AA.1410.420
32.97 AA.7180.420
145.97 AA.8010.400
139.96 JT.8110.425

ACCOUNT DESCRIPTION
SEWER ADMINISTRATION - OFFICE SUPPLIES
CLERK - MATERIALS & MAINTENANCE
CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE
ZONING - CONTRACTUAL
SEWER ADMINISTRATION - OFFICE SUPPLIES

VC 00024390 09/18/2020 disposable face masks

00000QUILL 9 2020 Quill

55.98

001 disposable face masks

AMOUNT ACCOUNT NO
55.98 AA.1450.400

ACCOUNT DESCRIPTION
ELECTIONS - CONTRACTUAL

VC 00024391 09/18/2020 pens, face shields, and paper towels

00000QUILL 9 2020 Quill

32.93

001 pens
002 face shields
003 paper towels

AMOUNT ACCOUNT NO
18.99 AA.1450.400
9.96 AA.1450.400
3.98 AA.1450.400

ACCOUNT DESCRIPTION
ELECTIONS - CONTRACTUAL
ELECTIONS - CONTRACTUAL
ELECTIONS - CONTRACTUAL

VC 00024415 09/21/2020 face masks, floor markers, dayminder, clorox wipes

00000QUILL 9 2020 Quill

127.55

001 face masks
002 floor markers
003 floor markers
004 2021 dayminder
005 clorox wipes

AMOUNT ACCOUNT NO
55.98 AA.1450.400
11.79 AA.1450.400
-11.79 AA.1450.400
59.99 AA.8010.400
11.58 AA.1620.420

ACCOUNT DESCRIPTION
ELECTIONS - CONTRACTUAL
ELECTIONS - CONTRACTUAL
ELECTIONS - CONTRACTUAL
ZONING - CONTRACTUAL
MUN BLDGS - CONTR EXP - MATERIALS & MAINTENANCE

VC 00024425 09/21/2020 sharpies, laminator & pouches, label tape

00000QUILL 9 2020 Quill

252.73

001 sharpie- chisel point
002 sharpie- fine point
003 laminating pouches
004 brother label tape
005 thermal laminator

AMOUNT ACCOUNT NO
14.29 AA.1410.420
10.49 AA.1410.420
49.99 JT.8110.425
77.97 JT.8110.425
99.99 JT.8110.425

ACCOUNT DESCRIPTION
CLERK - MATERIALS & MAINTENANCE
CLERK - MATERIALS & MAINTENANCE
SEWER ADMINISTRATION - OFFICE SUPPLIES
SEWER ADMINISTRATION - OFFICE SUPPLIES
SEWER ADMINISTRATION - OFFICE SUPPLIES

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VC 00024426	soap dispensers & soap, toilet paper, paper towels	00000QUILL	Quill				
09/21/2020	17,160	9	2020			415.85	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>			<u>ACCOUNT DESCRIPTION</u>	
001	soap dispensers	101.97	JT.8110.425			SEWER ADMINISTRATION - OFFICE SUPPLIES	
002	toilet paper	119.98	JT.8110.425			SEWER ADMINISTRATION - OFFICE SUPPLIES	
003	hand soap	39.95	JT.8110.425			SEWER ADMINISTRATION - OFFICE SUPPLIES	
004	c-fold towels	71.98	JT.8110.425			SEWER ADMINISTRATION - OFFICE SUPPLIES	
005	bounty paper towels	29.99	JT.8110.425			SEWER ADMINISTRATION - OFFICE SUPPLIES	
006	c-fold towel dispenser	51.98	JT.8110.425			SEWER ADMINISTRATION - OFFICE SUPPLIES	

TOTAL VOUCHERS FOR VENDOR: 00000QUILL # OF VOUCHERS: 7 TOTAL AMOUNT: 1,400.89

VC 00024349	SHARP WORK PANTS	0000RANGER	Ranger Outfitters				
09/10/2020	17,160	9	2020			58.49	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>			<u>ACCOUNT DESCRIPTION</u>	
001	SHARP WORK PANTS	58.49	AA.3120.400			POLICE - CONTRACTUAL	

TOTAL VOUCHERS FOR VENDOR: 0000RANGER # OF VOUCHERS: 1 TOTAL AMOUNT: 58.49

VC 00024378	Concrete Mix	000WLUMBER	RCA3 Inc dba Watkins Lumber, Inc				
09/18/2020	17,160	9	2020			7.98	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>			<u>ACCOUNT DESCRIPTION</u>	
001	Concrete Mix	7.98	AA.8140.400			STORM SEWERS - CONTRACTUAL	

VC 00024395	Plywood/2x4's, 2x8's, 2x10's -Dock Repairs	000WLUMBER	RCA3 Inc dba Watkins Lumber, Inc				
09/18/2020	17,160	9	2020			144.49	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>			<u>ACCOUNT DESCRIPTION</u>	
001	Treated Plywood 2x4, 2x8, 2x10-Dock Repairs	144.49	AA.7110.420			PARKS - CONTR. - MATERIALS & MAINTENANCE	

VC 00024412	material elec. charging stations; lumber & cement	000WLUMBER	RCA3 Inc dba Watkins Lumber, Inc				
09/21/2020	17,160	9	2020			193.09	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>			<u>ACCOUNT DESCRIPTION</u>	

Voucher Abstract

Village of Watkins Glen

001 treated lumber; materials for electric charging stations
002 portland cement mix; materials for electric charging stations

116.90 EE.0787.000
76.19 EE.0787.000

REPAIRS TO GENERAL PROPERTY
REPAIRS TO GENERAL PROPERTY

TOTAL VOUCHERS FOR VENDOR: 000WMLUMBER

OF VOUCHERS: 3

TOTAL AMOUNT:

345.56

VC 00024372 Toilet bowl dis; restroom cleaner
09/18/2020 17.160

0000SANICO Sanico, Inc
9 2020
AMOUNT ACCOUNT NO
135.20 AA.7180.420

135.20
ACCOUNT DESCRIPTION
CAMPGROUND - CONTR - MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 0000SANICO

OF VOUCHERS: 1

TOTAL AMOUNT:

135.20

VC 00024406 Badger Encoders - 8 ea
09/18/2020 17.160

00SCHMIDTS Schmidt's Wholesale, Inc
9 2020
AMOUNT ACCOUNT NO
700.33 FF.8340.430

700.33
ACCOUNT DESCRIPTION
TRANSMISSION - MATERIALS & SUPPLIES EXP

TOTAL VOUCHERS FOR VENDOR: 00SCHMIDTS

OF VOUCHERS: 1

TOTAL AMOUNT:

700.33

VC 00024328 CLUTE PARK REDEVELOPMENT
09/09/2020 17.160

SCHULER-HA Schuler-Haas Electric Corp
8 2020
AMOUNT ACCOUNT NO
1,164.12 H8.7110.400
1,506.73 H9.7110.400
523.96 HA.7110.400
3,651.73 H0.7110.400

6,846.54
ACCOUNT DESCRIPTION
PARKS CONTRACTUAL
Parks Contractual - Pavilion
PARKS CONTRACTUAL
Parks Contractual - Clute Park Redevelopment

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TOTAL VOUCHERS FOR VENDOR: SCHULER-HA

OF VOUCHERS: 1

TOTAL AMOUNT:

6,846.54

VC 00024330 OIL CHANGE 25018 FORD
09/09/2020 17,160

00SCHYHIGH Schuyler County Highway
9 2020

36.58

LINE DETAIL DESCRIPTION
001 OIL CHANGE 2018 FORD

AMOUNT ACCOUNT NO
36.58 FF.8340.435

ACCOUNT DESCRIPTION
TRANSMISSION MAT & SUPP - FUEL,
VEHICLES

VC 00024336 WGPD 2 MAINTENANCE
09/09/2020 17,160

00SCHYHIGH Schuyler County Highway
9 2020

672.42

LINE DETAIL DESCRIPTION
001 WGPD MAINTENANCE
002 WGPD 1 MAINTENANCE

AMOUNT ACCOUNT NO
571.35 AA.3120.420
101.07 AA.3120.420

ACCOUNT DESCRIPTION
POLICE - CONTR. MATERIALS &
MAINTENANCE
POLICE - CONTR. MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00SCHYHIGH

OF VOUCHERS: 2

TOTAL AMOUNT:

709.00

VC 00024326 FUEL USAGE
09/09/2020 17,160

00SCHYFUEL Schuyler County Shared Fuel
9 2020

2,399.96

LINE DETAIL DESCRIPTION
001 POLICE
002 SEWER
003 SEWER (DIESEL)
004 STREET
005 STREET (DIESEL)
006 PARKS
007 WATER
008 ELECTRIC
009 ELECTRIC (DIESEL)
010 Superintendent
011 FIRE DEPT

AMOUNT ACCOUNT NO
492.07 AA.3120.435
37.14 GG.8120.420
44.00 JT.8130.435
491.90 AA.5110.435
549.31 AA.5110.435
84.44 AA.7110.435
260.56 FF.8340.435
98.12 EE.0804.000
84.49 EE.0804.000
62.11 AA.1220.400
195.82 AA.3410.435

ACCOUNT DESCRIPTION
POLICE CONTRACTUAL - GASOLINE
SANITARY SEWERS - COLLECTION SYSTEM
SEWAGE TREAT DISP - FUEL, VEHICLES
STREET MAINT CONT (FUEL-VEHICLES)
STREET MAINT CONT (FUEL-VEHICLES)
PARKS CONT - FUEL-VEHICLES
TRANSMISSION MAT & SUPP - FUEL,
VEHICLES
TRANSPORTATION CLEARING
TRANSPORTATION CLEARING
SUPT - CONTRACTUAL EXPENSE
FIRE - CONTR. M&S (FUEL GASOLINE)

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TOTAL VOUCHERS FOR VENDOR: 00SCHYFUEL

OF VOUCHERS: 1

TOTAL AMOUNT:

2,399.96

VC 00024365 Phone charges 9/1/20 - 9/30/20 codes, streets, ele
09/17/2020 17,160

00SCHYTREA Schuyler County Treasurer
9 2020

75.25

LINE DETAIL DESCRIPTION
001 phones
002 phones
003 phones

AMOUNT ACCOUNT NO
21.50 AA.8010.410
26.88 AA.5110.410
26.87 EE.0741.220

ACCOUNT DESCRIPTION
ZONING - UTILITIES EXP
STREET MAINT- CONTR EXP -UTILITIES
DISTRIB SUPERVISION SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 00SCHYTREA

OF VOUCHERS: 1

TOTAL AMOUNT:

75.25

VC 00024341 TOW BILL
09/10/2020 17,160

000SCOTTYS Scotty's Towing Service
9 2020

60.00

LINE DETAIL DESCRIPTION
001 TOW BILL

AMOUNT ACCOUNT NO
60.00 AA.5110.420

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 000SCOTTYS

OF VOUCHERS: 1

TOTAL AMOUNT:

60.00

VC 00024319 SHARING ISSUE ON PARKS CALENDAR
09/03/2020 17,160

0000000SCT SCT Computers
9 2020

32.50

LINE DETAIL DESCRIPTION
001 FIXED SHARING ISSUE ON PARKS CALENDAR

AMOUNT ACCOUNT NO
32.50 AA.7110.400

ACCOUNT DESCRIPTION
PARKS - CONTRACTUAL

VC 00024337 ROUTINE SOFTWARE MAINTENANCE
09/10/2020 17,160

0000000SCT SCT Computers
9 2020

130.00

LINE DETAIL DESCRIPTION
001 ADMINISTRATION
002 PARKS
003 FIRE

AMOUNT ACCOUNT NO
30.59 AA.1410.400
22.94 AA.7110.400
22.94 AA.3410.400

ACCOUNT DESCRIPTION
CLERK - CONTRACTUAL
PARKS - CONTRACTUAL
FIRE - CONTRACTUAL

Voucher Abstract

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004	CODE ENFORCEMENT	7.65	AA.8010.400	ZONING - CONTRACTUAL
005	STREETS	7.65	AA.5110.400	STREET MAINT - CONTR EXP
006	MAYOR	7.65	AA.1210.400	MAYOR - CONTRACTUAL
007	ELECTRIC	7.65	EE.0781.500	OFFICE SUPPLIES & EXPENSE
008	WATER	7.65	FF.8310.400	ADMIN - CONTRACTUAL
009	SEWER	15.28	JT.8110.400	SEWER ADMINISTRATION - CONTRACTUAL

VC 00024354 REMOTE SERVER SUPPORT 0000000SCT SCT Computers
 09/10/2020 17,160 9 2020

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	REMOTE SERVER SUPPORT	45.00	AA.1620.420	MUN BLDGS - CONTR EXP - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 0000000SCT # OF VOUCHERS: 3 TOTAL AMOUNT: 207.50

VC 00024340 GABION STONE DELIVERY 00SENSTONE Seneca Stone Corp
 09/10/2020 17,160 8 2020

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	GABION STONE DELIVERY	386.57	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

VC 00024343 CASE EXCAVATOR REPAIR 00SENSTONE Seneca Stone Corp
 09/10/2020 17,160 8 2006

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	CASE EXCAVATOR REPAIR	870.24	AA.5112.400	CHIPS PROJECT - CONTR EXP
002	MATERIAL CREDIT	-3.00	AA.5112.400	CHIPS PROJECT - CONTR EXP

TOTAL VOUCHERS FOR VENDOR: 00SENSTONE # OF VOUCHERS: 2 TOTAL AMOUNT: 1,253.81

VC 00024374 original invoice shorted safety caps & pallet fee 00000SLACK Slack Chemical
 09/18/2020 17,160 9 2020

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	original invoice shorted safety caps	7.50	FF.8330.400	WATER PURIFICATION - Chlorine
002	original invoice shorted pallet fee	24.00	FF.8330.401	WATER PURIFICATION - Alum

31.50

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Village of Watkins Glen

VC 00024422 hypo; superchlor
09/21/2020 17,160
LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 superchlor 480.00 GG.8130.440 SEWAGE TREAT DISP - CHLORINE
002 fuel surcharge 35.00 GG.8130.440 SEWAGE TREAT DISP - CHLORINE

TOTAL VOUCHERS FOR VENDOR: 00000SLACK # OF VOUCHERS: 2 TOTAL AMOUNT: 546.50

VC 00024342 REPAIR CEMETERY TRUCK
09/10/2020 17,160
LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 REPAIR CEMETERY TRUCK 36.00 AA.8810.420 CEMETERY - CONTR - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00SMALLEYS # OF VOUCHERS: 1 TOTAL AMOUNT: 36.00

VC 00024369 Switch - PTO Push
09/17/2020 17,160
LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 Switch- PTO Push 22.95 AA.7110.420 PARKS - CONTR - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: SOUTHERNFL # OF VOUCHERS: 1 TOTAL AMOUNT: 22.95

VC 00024397 Clute Park Campground Cable TV- month of September
09/18/2020 17,160
LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 cable tv for campground, month of September 1,142.30 AA.7180.400 CAMPGROUND - CONTRACTUAL

TOTAL AMOUNT: 1,142.30

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Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00SPECTRUM

OF VOUCHERS: 1

TOTAL AMOUNT:

1,142.30

VC 00024352 DIESEL EXHAUST FLUID

09/10/2020 17,160

00SPWILSON Stewart P Wilson Inc

8 2020

118.00

LINE DETAIL DESCRIPTION
001 DIESEL EXHAUST FLUID

AMOUNT ACCOUNT NO
118.00 AA.3410.400

ACCOUNT DESCRIPTION
FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00SPWILSON

OF VOUCHERS: 1

TOTAL AMOUNT:

118.00

VC 00024351 HELP WANTED

09/10/2020 17,160

000HILITES The Hi-Lites

8 2020

33.00

LINE DETAIL DESCRIPTION
001 HELP WANTED - PARK OFFICE TEMP LABOR
002 HELP WANTED - PT POLICE OFFICER

AMOUNT ACCOUNT NO
15.70 AA.7180.400
17.30 AA.3120.400

ACCOUNT DESCRIPTION
CAMPGROUND - CONTRACTUAL
POLICE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000HILITES

OF VOUCHERS: 1

TOTAL AMOUNT:

33.00

VC 00024321 PLANNING BOARD, POLICE REC RUTMENT, ELECTRIC RATE 00OBSERVER The Observer

09/03/2020 17,160

8 2020

114.06

LINE DETAIL DESCRIPTION
001 LEGAL, PLANNING BOARD
002 CLASSIFIED: POLICE RECRUITMENT
003 LEGAL: PUBLIC HEARING - ELECTRIC RATE INCREASE

AMOUNT ACCOUNT NO
22.60 AA.8020.400
70.00 AA.3120.400
21.46 EE.0781.500

ACCOUNT DESCRIPTION
PLANNING - CONTRACTUAL
POLICE - CONTRACTUAL
OFFICE SUPPLIES & EXPENSE

VC 00024366 Legal Notice- Village Election

09/17/2020 17,160

00OBSERVER The Observer

9 2020

34.00

LINE DETAIL DESCRIPTION
001 Legal Notice- Village election

AMOUNT ACCOUNT NO
34.00 AA.1450.400

ACCOUNT DESCRIPTION
ELECTIONS - CONTRACTUAL

Voucher Abstract

Village of Watkins Glen

VC 00024403 Legal: Board Meeting Date Change
09/18/2020 17,160

001 Legal: Board Meeting Date Change

00OBSERVER The Observer
9 2020
AMOUNT ACCOUNT NO
20.70 AA.1410.400

20.70
ACCOUNT DESCRIPTION
CLERK - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00OBSERVER

OF VOUCHERS: 3

TOTAL AMOUNT:

168.76

VC 00024427 Auto final audit 6/1/19 - 6/1/20
09/21/2020 17,160

001 Auto final audit 6/1/19 - 6/1/20
002 Auto final audit 6/1/19 - 6/1/20
003 Auto final audit 6/1/19 - 6/1/20
004 Auto final audit 6/1/19 - 6/1/20
005 Auto final audit 6/1/19 - 6/1/20
006 Auto final audit 6/1/19 - 6/1/20
007 Auto final audit 6/1/19 - 6/1/20

0TRAVELERS Travelers
9 2020

1,353.00

ACCOUNT DESCRIPTION
SEWER ADMINISTRATION - INSURANCE EXP
ADMIN - INSURANCE EXPENSE
INSURANCE EXPENSE
POLICE - CONTR. INSURANCE EXP
STREET MAINT - INSURANCE EXP
PARKS-CONT-INSURANCE EXP
FIRE - CONTR. INSURANCE EXP

TOTAL VOUCHERS FOR VENDOR: 0TRAVELERS

OF VOUCHERS: 1

TOTAL AMOUNT:

1,353.00

VC 00024357 Article 78 GCCC, Article 78 Wojcik
09/16/2020 17,160

001 Real Estate Matters
002 Notices of Claim
003 General
004 Code Enforcement
005 Article 78 GCCC, Inc vs Village
006 Article 78 Wojcik vs Village

000TREVETT Trevett Cristo Attorneys
9 2020

1,521.50

ACCOUNT DESCRIPTION
LAW - CONTRACTUAL
SEWER ADMINISTRATION - CONTRACTUAL -
ATTORNEY
LAW - CONTRACTUAL
LAW - CONTRACTUAL
SEWER ADMINISTRATION - CONTRACTUAL -
ATTORNEY
LAW - CONTRACTUAL

VC 00024363 local laws, foil requests- codes
09/17/2020 17,160

000TREVETT Trevett Cristo Attorneys
9 2020

AMOUNT ACCOUNT NO

380.25
ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001 local laws
 002 foil requests- codes

165.75 AA.1420.400
 214.50 AA.1420.400

LAW - CONTRACTUAL
 LAW - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000TREVETT

OF VOUCHERS: 2

TOTAL AMOUNT:

1,901.75

VC 00024347 ACCTS PAYABLE ENVELOPES
 09/10/2020 17,160

000000USPS United States Postal Service
 9 2020

618.00

LINE DETAIL DESCRIPTION
 001 utility bills
 002 utility bills
 003 utility bills
 004 UTILITY BILLS
 005 UTILITY BILLS

AMOUNT ACCOUNT NO
 123.60 FF.8310.420
 123.60 GG.8110.420
 123.60 EE.0781.500
 123.60 AA.1410.420
 123.60 AA.5110.420

ACCOUNT DESCRIPTION
 ADMIN - MAINT & REPAIRS EXP
 SEWER ADMINISTRATION - MAINT&REPAIRS
 EXP
 OFFICE SUPPLIES & EXPENSE
 CLERK - MATERIALS & MAINTENANCE
 STREET MAINT - CONTR. - MATERIALS &
 MAINTENANCE

VC 00024409 Court envelopes
 09/21/2020 17,160

000000USPS United States Postal Service
 9 2020

613.40

LINE DETAIL DESCRIPTION
 001 court envelopes

AMOUNT ACCOUNT NO
 613.40 AA.1110.420

ACCOUNT DESCRIPTION
 MUNICIPAL COURT - MATERIALS &
 MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 000000USPS

OF VOUCHERS: 2

TOTAL AMOUNT:

1,231.40

VC 00024418 chlorine leak checkers
 09/21/2020 17,160

000USABLU USABlueBook
 9 2020

24.28

LINE DETAIL DESCRIPTION
 001 chlorine leak checkers

AMOUNT ACCOUNT NO
 24.28 FF.8340.430

ACCOUNT DESCRIPTION
 TRANSMISSION - MATERIALS & SUPPLIES EXP

TOTAL VOUCHERS FOR VENDOR: 000USABLU

OF VOUCHERS: 1

TOTAL AMOUNT:

24.28

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VC 00024400 phones for month of August 2020

09/18/2020 17.160

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	535-2736	283.71	AA.1410.410	CLERK - CONTRACTUAL UTILITIES EXP
002	535-2736	189.12	AA.3120.410	POLICE - CONTR. UTILITIES EXP
003	535-4438	45.97	AA.7180.410	CAMPGROUND - UTILITIES EXP
004	535-4441	27.62	AA.7110.410	PARKS - UTILITIES EXP -Phones
005	535-6914	28.95	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
006	535-7181	61.65	AA.3120.410	POLICE - CONTR. UTILITIES EXP
007	535-7944	27.64	AA.7140.410	COMM CENTER - CONTR EXP - UTILITIES
008	535-9717	29.33	AA.1110.410	MUNICIPAL COURT - CONTR.UTILITIES EXP
009	535-9962	27.70	JT.8130.411	TREATMENT - PHONE

TOTAL VOUCHERS FOR VENDOR: 00VERIZON1

OF VOUCHERS: 1

TOTAL AMOUNT:

721.69

VC 00024375 Account #: Y2756195

09/18/2020 17.160

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	long distance 535-2736	3.05	AA.1410.410	CLERK - CONTRACTUAL UTILITIES EXP
002	long distance 535-2737	2.49	AA.3120.410	POLICE - CONTR. UTILITIES EXP
003	long distance 535-4438	8.74	AA.7180.410	CAMPGROUND - UTILITIES EXP
004	long distance 535-5067 & 535-7181	0.05	AA.3120.410	POLICE - CONTR. UTILITIES EXP
005	long distance 535-6914	2.56	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
006	long distance 535-7883	3.50	AA.3120.410	POLICE - CONTR. UTILITIES EXP
007	long distance 535-9717	1.40	AA.1110.410	MUNICIPAL COURT - CONTR.UTILITIES EXP
008	long distance 535-9962	0.14	GG.8130.411	TREATMENT - PHONE

TOTAL VOUCHERS FOR VENDOR: 00VERIZONLD

OF VOUCHERS: 1

TOTAL AMOUNT:

21.93

VC 00024350 CELLULAR SERVICE

09/10/2020 17.160

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	cell phones	188.04	JT.8130.411	TREATMENT - PHONE
002	cell phones	138.70	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
003	cell phones	50.61	AA.7110.410	PARKS - UTILITIES EXP -Phones

00VERIZONW Verizon Wireless

8 2020

539.18

Voucher Abstract

Village of Watkins Glen

004 cell phones
 005 cell phones
 006 cell phones

60.61 AA.8010.410
 50.61 EE.0741.220
 50.61 AA.1410.410

ZONING - UTILITIES EXP
 DISTRIB SUPERVISION SUPPLIES
 CLERK - CONTRACTUAL UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00VERIZONW

OF VOUCHERS: 1

TOTAL AMOUNT:

539.18

VC 00024373 EW/S Village Book- Sept 2020

09/18/2020 17,160

000VILLAGE Village of Watkins Glen

9 2020

16,199.11

LINE DETAIL DESCRIPTION
 001 e/w/s municipal bldg
 002 w/s library
 003 e/w/s fire house
 004 electric - streetlights
 005 electric - school lights
 006 e/w/s - parks
 007 e/w/s - community center
 008 e/w/s - campground
 009 e/w/s - Glenwood cemetery
 010 e/s - water dept
 011 electric - lift stations
 012 sewer plant water
 013 sewer plant electric
 014 padua tank

AMOUNT ACCOUNT NO
 403.90 AA.1620.410
 86.00 AA.7410.400
 376.39 AA.3410.410
 2,480.02 AA.5182.400
 12.00 AA.3989.400
 238.13 AA.7110.411
 714.59 AA.7140.410
 3,505.38 AA.7180.411
 13.74 AA.8810.400
 2,221.92 FF.8320.410
 26.60 GG.8120.410
 2,087.50 JT.8130.413
 3,983.67 JT.8130.414
 49.27 FF.8340.420

ACCOUNT DESCRIPTION
 MUN BLDGS - CONTR EXP - UTILITIES
 LIBRARY - CONTRACTUAL
 FIRE - CONTR. UTILITIES EXP
 STREET LIGHTING - CONTRACTUAL
 MISC PUBLIC SAFETY - CONTRACTUAL
 PARKS - Utilities Water/Sewer/Elect
 COMM CENTER - CONTR EXP - UTILITIES
 Campground - utilities water/sewer/ electric
 CEMETERY - CONTRACTUAL
 SOURCE OF SUPPLY - UTILITIES EXP
 SANITARY SEWERS - UTILITIES EXP
 TREATMENT - WATER
 TREATMENT - ELECTRIC
 TRANSMISSION - MAINTENANCE & REPAIRS

VC 00024424 jwtp payment for August

09/21/2020 17,160

000VILLAGE Village of Watkins Glen

9 2020

114,267.33

LINE DETAIL DESCRIPTION
 001 payment for Aug 2020 1/12 share per appendix 3
 002 payment for Aug 2020 1/12 share debt service pmt

AMOUNT ACCOUNT NO
 70,994.08 GG.8130.400
 43,273.25 GG.8130.400

ACCOUNT DESCRIPTION
 SEWAGE TREAT DISP - CONTRACTUAL
 SEWAGE TREAT DISP - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000VILLAGE

OF VOUCHERS: 2

TOTAL AMOUNT:

130,466.44

VC 00024318 MARKING PAIN & NUTS AND BOLTS

09/03/2020 17,160

00WGSUPPLY Watkins Glen Supply Inc

9 2020

22.49

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001 MARKING PAIN - GREEN
 002 NUTS AND BOLTS

14.55 AA.3410.400
 7.94 AA.3410.400

FIRE - CONTRACTUAL
 FIRE - CONTRACTUAL

VC 00024323 PRESSURE GAUGE, BUSHINGS, HOSE, CHLORINE DEPOSIT
 09/03/2020 17,160

00WGSUPPLY Watkins Glen Supply Inc
 8 2020

-0.43

LINE DETAIL DESCRIPTION
 001 PRESSURE GAUGE, BUSHINGS, HOSE
 002 CHLORINE DEPOSIT RETURN

AMOUNT ACCOUNT NO
 39.57 FF.8340.430
 -40.00 FF.8330.400

ACCOUNT DESCRIPTION
 TRANSMISSION - MATERIALS & SUPPLIES EXP
 WATER PURIFICATION - Chlorine

VC 00024335
 09/09/2020 17,160

00WGSUPPLY Watkins Glen Supply Inc
 9 2020

34.96

LINE DETAIL DESCRIPTION
 001 VACUUM FILTERS
 002 PIPE NIPPLE, COUPLING
 003 20 AMP FUSES

AMOUNT ACCOUNT NO
 16.19 JT.8130.420
 7.98 JT.8130.420
 10.79 JT.8130.420

ACCOUNT DESCRIPTION
 SEWAGE TREAT DISP - MAINT & REPAIRS EXP
 SEWAGE TREAT DISP - MAINT & REPAIRS EXP
 SEWAGE TREAT DISP - MAINT & REPAIRS EXP

VC 00024345 GLOVES
 09/10/2020 17,160

00WGSUPPLY Watkins Glen Supply Inc
 9 2020

31.48

LINE DETAIL DESCRIPTION
 001 GLOVES

AMOUNT ACCOUNT NO
 31.48 AA.5110.423

ACCOUNT DESCRIPTION
 Street Maint - Clothing and Safety Supplies

VC 00024346 PIPE CONNECTOR
 09/10/2020 17,160

00WGSUPPLY Watkins Glen Supply Inc
 9 2020

8.09

LINE DETAIL DESCRIPTION
 001 PIPE CONNECTOR

AMOUNT ACCOUNT NO
 8.09 AA.8810.420

ACCOUNT DESCRIPTION
 CEMETERY - CONTR - MATERIALS &
 MAINTENANCE

VC 00024367 Pipe fittings for uv system, hose swivel, adapters
 09/17/2020 17,160

00WGSUPPLY Watkins Glen Supply Inc
 9 2020

59.44

LINE DETAIL DESCRIPTION
 001 pipe fittings for uv system
 002 hose swivel, adapters effluent system

AMOUNT ACCOUNT NO
 44.77 JT.8130.420
 14.67 JT.8130.420

ACCOUNT DESCRIPTION
 SEWAGE TREAT DISP - MAINT & REPAIRS EXP
 SEWAGE TREAT DISP - MAINT & REPAIRS EXP

VC 00024384 materials & supplies- nuts & bolts
 09/18/2020 17,160

00WGSUPPLY Watkins Glen Supply Inc
 9 2020

1.49

LINE DETAIL DESCRIPTION
 001 materials & supplies- nuts & bolts

AMOUNT ACCOUNT NO
 1.49 AA.8810.420

ACCOUNT DESCRIPTION
 CEMETERY - CONTR - MATERIALS &
 MAINTENANCE

VC 00024385 3/4" ball valve
 09/18/2020 17,160

00WGSUPPLY Watkins Glen Supply Inc
 9 2020

13.99

Voucher Abstract

Village of Watkins Glen

001 3/4" ball valve

AMOUNT 13.99 ACCOUNT NO FF.8320.430

ACCOUNT DESCRIPTION SOURCE OF SUPPLY - MATERIALS & SUPPLIES

VC 00024394 09/18/2020 17,160 Primer/Seals/Paint/Roller Cover/Duct Tape/Paint

00WGSUPPLY Watkins Glen Supply Inc

134.42

001 Primer/Seals/Paint for Merry Go Round

AMOUNT 24.99 ACCOUNT NO AA.7110.420

ACCOUNT DESCRIPTION PARKS - CONTR. - MATERIALS & MAINTENANCE PARKS - CONTR. - MATERIALS & MAINTENANCE

002 Roller Cover/Duct Tape/Gorilla Tape/Paint

109.43 AA.7110.420

VC 00024410 09/21/2020 17,160 100 amp meter, conduit, connectors, anchors, rods

00WGSUPPLY Watkins Glen Supply Inc

1,181.33

001 100 amp meter/disconnects

AMOUNT 499.98 ACCOUNT NO EE.0787.000

ACCOUNT DESCRIPTION REPAIRS TO GENERAL PROPERTY

002 conduit, connectors, sweeps, straps

AMOUNT 250.43 ACCOUNT NO EE.0787.000

REPAIRS TO GENERAL PROPERTY

003 nuts, bolts, anchors

AMOUNT 109.30 ACCOUNT NO EE.0787.000

REPAIRS TO GENERAL PROPERTY

004 conduit

AMOUNT 0.59 ACCOUNT NO EE.0787.000

REPAIRS TO GENERAL PROPERTY

005 wrench, pliers, rake

AMOUNT 74.59 ACCOUNT NO EE.0787.000

REPAIRS TO GENERAL PROPERTY

006 hose tip, trowel

AMOUNT 57.58 ACCOUNT NO EE.0787.000

REPAIRS TO GENERAL PROPERTY

007 anchor

AMOUNT 59.67 ACCOUNT NO EE.0787.000

REPAIRS TO GENERAL PROPERTY

008 breaker

AMOUNT 14.53 ACCOUNT NO EE.0787.000

REPAIRS TO GENERAL PROPERTY

009 degreaser

AMOUNT 8.09 ACCOUNT NO EE.0787.000

REPAIRS TO GENERAL PROPERTY

010 conduit rods

AMOUNT 106.57 ACCOUNT NO EE.0787.000

REPAIRS TO GENERAL PROPERTY

VC 00024421 09/21/2020 17,160 fuses

00WGSUPPLY Watkins Glen Supply Inc

95.00

001 fuses

AMOUNT 95.00 ACCOUNT NO JT.8130.420

ACCOUNT DESCRIPTION SEWAGE TREAT DISP - MAINT & REPAIRS EXP

TOTAL VOUCHERS FOR VENDOR: 00WGSUPPLY

OF VOUCHERS: 11

TOTAL AMOUNT:

1,582.26

VC 00024327 09/09/2020 17,160 CLUTE PARK REDEVELOPMENT

00WELLIVER Welliver McGuire Inc

120,519.18

001 CLUTE PARK REDEVELOPMENT - LWRP #1

AMOUNT 22,309.44 ACCOUNT NO H8.7110.400

ACCOUNT DESCRIPTION PARKS CONTRACTUAL

002 CLUTE PARK REDEVELOPMENT - LWRP #2

AMOUNT 43,556.44 ACCOUNT NO H9.7110.400

Parks Contractual - Pavilion

003 CLUTE PARK REDEVELOPMENT - NYS PARKS

AMOUNT 19,068.00 ACCOUNT NO HA.7110.400

PARKS CONTRACTUAL

Date: 09/21/2020

Time: 3:51:32PM

Voucher Abstract

User: RHOND

Page: 29

Village of Watkins Glen

004 CLUTE PARK REDEVELOPMENT - DRI

35,585.30 H0.7110.400

Parks Contractual - Clute Park Redevelopment

TOTAL VOUCHERS FOR VENDOR: 00WELLIVER

OF VOUCHERS: 1

TOTAL AMOUNT:

120,519.18

VC 00024329 REFUND FOR CAMPING RESERVATIONS

09/09/2020

17,160

00WROUSELL WILLIAM ROUSELL

9 2020

65.00

LINE DETAIL DESCRIPTION

001 REFUND FOR CAMPING RESERVATIONS

AMOUNT ACCOUNT NO
65.00 AA.2002.000

ACCOUNT DESCRIPTION
CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: 00WROUSELL

OF VOUCHERS: 1

TOTAL AMOUNT:

65.00

TOTAL # OF VOUCHERS: 110

TOTAL AMOUNT:

499,620.72

Voucher Abstract

Village of Watkins Glen

Summary

		Total
AA-GENERAL FUND	AA.0200.000	52,371.64
	Total	52,371.64
EE-ELECTRIC ENTERPRISE FUND	EE.0121.000	153,856.11
	Total	153,856.11
FF-WATER FUND	FF.0200.000	12,183.97
	Total	12,183.97
GG-SEWER FUND	GG.0200.000	120,235.62
	Total	120,235.62
H0-	H0.0200.000	40,237.03
	Total	40,237.03
H6-SCADA System Upgrades	H6.0200.000	15,125.36
	Total	15,125.36
H8-LWRP #1	H8.0200.000	23,473.56
	Total	23,473.56
H9-LWRP #2	H9.0200.000	45,063.17
	Total	45,063.17
HA-KAYAK LAUNCH CAPITAL PROJECT	HA.0200.000	19,591.96
	Total	19,591.96
JT-Catherine Valley Water Reclamation Facility	JT.0200.000	17,482.30
	Total	17,482.30
Total	Total	499,620.72

Accounts Payable
Online Payments Audit
September 22, 2020

NYS Department of Taxation - sales tax	\$4,657.81
State Comptroller - fines and fees (June & July)	\$14,409.00
JP Morgan Chase - fire station bond principal & interest	\$48,600.00
JP Morgan Chase - water refi bond interest	\$9,975.01
EFC - Jwwtp principal payment	\$7,809.07
JP Morgan Chase - municipal bldg/fire truck bond payoff	\$1,037,133.61
Total	\$1,122,584.50

September 21, 2020

Guillermo R Saar
NYSDEC Region 8 Headquarters
6274 E Avon-Lima Rd
Avon, NY 14414
(585)226-2466
DEP.R8@dec.ny.gov

Dear Mr. Saar:

On behalf of the Watkins Glen Village Mayor and Board of Trustees, we write to respectfully request the Department of Environmental Conservation deny the request for the Cayuta Facility with a 10,575 square foot materials recovery facility that would accept municipal solid waste (MSW), construction and demolition debris and source-separated recyclables, with a maximum daily output of 500 tons per day.

The facility not only would provide an environmental risk to our area, it will reduce our agricultural land. As the agricultural industry and business continue to expand and land becomes increasingly scarce, it will be imperative to not only protect farmland but also balance the need for additional farmland with the need for housing and community functions throughout the country to maintain a high quality of life for all of the County's residents and businesses.

Further, and likely the most critical aspect for our Village, is the traffic. We are constantly battling the number of non-local truck delivery trucks going through the Village of Watkins Glen. Despite major efforts, this continues. The addition of 125+ truck trips per DAY transporting material to Seneca Meadows Landfill and Chemung County Landfill will destroy our roads, increase the air emissions, add more odors and completely devastate our quaint community.

We urge you to consider public and municipal input on this project. We are extremely concerned about allowing this project to go forward and what will be added, waste landfill next? Please deny this project request.

Thank you.

Sincerely,

Luke Leszyk,
Mayor

Applicant:

Alternative Waste Services Inc
71 Bishop Rd
Newfield, NY 14867

Facility:

County Line MRF
1313 Recycle Ln
Cayuta, NY

Permit(s) Applied for:

Article 27 Title 7 Solid Waste Management

Project is Located:

Cayuta, Schuyler County

Project Description:

The applicant, Bob Mente, proposes to build a 10,575 square foot materials recovery facility that would accept municipal solid waste (MSW), construction and demolition debris (C&D) and source-separated recyclables, with a maximum daily output of 500 tons per day. The facility will include waste storage areas, a truck weighing scale, trailer staging area and an onsite wastewater storage tank, and a building for handling and storage of waste materials that will also have areas for office space.

State Environmental Quality Review (SEQR) Determination:

Project is an Unlisted Action and will not have a significant impact on the environment. A Negative Declaration is on file. A coordinated review was not performed.

SEQR Lead Agency: None Designated

State Historic Preservation Act (SHPA) Determination:

Evaluation using a Structural-Archaeological Assessment Form or other information has concluded that the proposed activity will not impact registered, eligible or inventoried archaeological sites or historic structures.

Opportunity for Public Comment:

Comments on this project must be submitted in writing to the Contact Person no later than *Sep 24, 2020*.

Contact:

Guillermo R Saar
NYSDEC Region 8 Headquarters

6274 E Avon-Lima Rd
Avon, NY 14414
(585)226-2466
DEP.R8@dec.ny.gov

Questions regarding the Application (Questions and Personal observations/ comments are in parenthesis and in bold):

C.2.a- (box is checked "no" regarding question about municipality having a comprehensive plan. **Schuylers County does have a Comprehensive plan.**)

<https://www.schuylerscounty.us/DocumentCenter/View/3196/Schuylers-County-Comprehensive-Plan-2015?bidId=>

D.1.b - The total acreage of the proposed site is 7.49 acres. **(However, the total acreage owned is 87.11 acres. Will they attempt to expand and even possibly eventually apply to construct a landfill?)**

D.1.g -There will be a 24' high building

D.1.h - stormwater basin will be .41 acres in size and is designed to hold have 84,000 gallons of water. (The application states that the dimensions of the dam or impounding structure is stated to be "height: 220, length 5". **(What are the units referenced?)**)

D.2.b –Regarding encroachment into any existing wetland- box is checked "no" **(However, in section E they admit that there are federally protected wetlands).**

D.2.d – the site will generate 80 gallons of leachate/ day; to be collected by a double wall concrete holding tank & will be pumped as needed. **(What is the nature of the leachate generated?)**

D.2.f - air emissions will come from an excavator, a telehandler, garbage and roll off trucks, a wheel loader, a yard dog shunt truck, a skid steer, and a Bobcat mini excavator **(SLG included additional equipment to this based on what was listed in the narrative report- the application does not elaborate on all of these)**

D.2.h- **(regarding the question of whether methane will be emitted- they did not answer this question. Methane is emitted during the decomposition of Municipal Solid Waste. Is the waste not going to be decomposing to any extent during its tenure at the transfer station?)**

D.2.i- **(also not answered- will the project result in air pollutants, e.g. diesel exhaust)**

D.2.j - "Substantial increase in traffic above present levels- box is checked "no". Increased traffic based on application: 125 trips w/ roll off transfer trucks plus 46 trucks with tractor trailers and 14 trips w/ pickups & cars for a total of 185 trips/ day. Additional traffic from contractors is possible.

D.2.m -Noise: "will exceed ambient noise levels during operation" 6 days/ week (M-F 8am-6pm, Sat 8am-3pm) Closed only on Sundays, Christmas and New Year's Day. **(According to the narrative report,**

ambient noise is measured at 64 dB, however, equipment includes a “tub grinder” that will be in operation outdoors and generates 81 dB.)

D.2.n – Outdoor Light Pollution: the project will have 25’ pole LED lights every 75 feet

D.2.o - Odors from garbage will be produced during operation, 6 days/ week (M-F 8am-6pm, Sat 8am-3pm) Closed only on Sundays, Christmas and New Year’s Day. In the narrative report, it notes that “Odor neutralizers and deodorizers will be used as needed”

D.2.r – Regarding the management or disposal of solid waste on site, the box is checked “yes”, “solid waste generated during operation at 75 tons per day”; Proposed disposal is “landfill”. **(What is the source of the 75 tons per day of solid waste generated?)**

E.1.a – The applications states that the bar and grill across Route 13 to the South East is “closed”. **(It is not.)**

E.2.d (question unanswered regarding the depth of the water table on site)

E.2.h There are federally regulated wetlands / waterbodies on site and adjoining the site

E.2.l - the project site is located over or adjoining a Principal Aquifer

E.2.m – Regarding predominant wildlife species is **left blank**.

E.3.a – Regarding whether the project site is located in a designated agricultural district, the applicant says no portion of the project is located in a designated agricultural district.

E.3.b – The entire project site consists of highly productive agricultural soil. **(Our concern is that this soil will never be recoverable as agricultural once this facility is built.)**

E.3.e- The applicant states that the project site contains or is substantially contiguous to an archeological site **(However, the Notice of Complete Application says “no”. Please clarify.)**

E.3.f-The applicant states that the project is on an archeological site that is designated as sensitive. **(However, the Notice of Complete Application says “no”. Please clarify3f)**

E.3.h- The project site is less than one mile of Newfield State Forest and Connecticut Hill Wildlife Management Area. **(What impacts will this facility have on the wildlife and environment of those natural resources, including noise and light pollution for recreational use? How will the facility impact the viewshed at these State Lands?)**

From the Narrative report, Truck traffic Routes are reported as follows:” NY 13 to Rte 228, to Route 96, to Route 414 to Seneca Meadows in Waterloo. May also use NY13 to 17 to Chemung County Landfill.” **(The application omits the fact that the trucks would travel onto Route 224 to access Route 228, and thence to Route 96 to Route 414. Communities impacted by this additional truck traffic include: Alpine Junction, Odessa, Mecklenburg, Trumansburg, Covert, Interlaken, Ovid, Fayette, and Seneca Falls? How will this impact state parks, wineries, restaurants, etc? Furthermore, trucks could alternatively take Route 224 through Odessa to connect with Route 14 North, on to Route 414N additionally impacting the communities of Montour Falls, Watkins Glen, Hector, Valois, Lodi, and points north. The concern is the negative impact on tourism, and the VOCs created by diesel trucks and their negative**

impact on agriculture, particularly grapes. Trucks taking Route 13 to the Chemung County Landfill will have to pass through the Village of Horseheads.)

Construction and Demolition Debris will contain: asbestos, hazardous liquids, fluorescent light ballasts, fluorescent lights, carpeting, tires, fuel tanks, waste contained in an illegal disposal site may be considered C & D waste if the Dept. determines that such waste is similar in nature to C & D debris. The facility Will NOT accept industrial, medical, or hazardous wastes, friable asbestos, liquids or septage. **(However, we are concerned that even if these materials and the MSW are on the site for 24 hours to two weeks, how will they not have any negative impact on the environment, since the waste will always be rotating into the facility 6 days/ week?)**

Service area: the application states that the majority of waste will be collected in Tompkins, Schuyler, Tioga, and Chemung counties **(BUT)** “market conditions and other economic factors will govern the actual limits of the service area.” **(Our concern is that this leaves a wide opening for acceptance of waste from any location. It is too broadly worded and vague.)**

The application states that “Schuyler County mandates source separation of recyclables; therefore recovery of materials such as metal, glass, & plastic from waste is expected to be minimal.” **(Tompkins Co. has a great recycling program also- so what will this plant be recycling?)**

The application states that up to 22 tons of unprocessed waste could remain tarped on the premises for up to 48 hours. “If nuisance conditions develop, disposal will be immediately arranged.” **(What about tarped unprocessed odors? A tarp doesn’t exactly seal odors.)**

10 roll off containers can store up to 1,000 tires and up to 500 cyd of recovered materials that can be stored in containers until full before being removed. **(Where will the tires be stored and what would be the total length of time that tires are stored on site? What, if any, environmental risks are involved in the storage of tires?)**

Unprocessed recyclables may be stored for 2 weeks. **(Where will the recyclables be stored, and will there be an odor from the recyclables?)**

The applications states that full trailers will be transported to Seneca Meadows Landfill and Chemung Co. Landfill **(What happens when SMI shuts down in 2025? Our concern is that the proposed facility takes up 7.49 acres, leaving over 80 acres of owned property to be developed, with the potential for the owner to purchase additional contiguous land. We are strongly opposed to the addition of a future landfill at this location.)**

If this facility proves to have a negative impact on the environment and the health of nearby residents, the long term economic impact of the project will be to reduce property values, turn away more sustainable investors, thereby ultimately negatively impacting the tax base of the Town of Cayuta and Schuyler County. The increased truck traffic will further have a negative impact on the municipalities that the trucks go through.

This proposal does not appear to be appropriate based on the tenets of the Schuyler County Comprehensive Plan.

Excerpts from Schuyler County Comprehensive Plan:

Cayuta is in SC's agricultural district #3. These districts are designed to promote agricultural activity within a district.

(The proposed site would be built on agricultural soil/ land, according to the application. Could it ever be returned to agricultural land once a transfer facility had been built there?)

"As the agricultural industry and business continue to expand and land becomes increasingly scarce, it will be imperative to not only protect farmland but also balance the need for additional farmland with the need for housing and community functions throughout the country to maintain a high quality of life for all of the County's residents and businesses."

"Agriculture produces much higher economic multipliers than any other sector of the S.C economy, and as a result comprises a larger portion of the County's economy."

"As farming is a major employer and economic base for the county, new development should respect the opportunities for farmland, and refrain from using land that has soils or positioning that provides the highest quality need for agriculture."